

**\* \* \* JOB POSTING \* \* \***  
**Peer Support Worker**

**North York Women's Centre (NYWC)** is a community of diverse women. We work to advance equality and empower women to effect positive change.

**Responsibilities**

- Provide information, referral and practical support that helps women meet their immediate needs
- Support vulnerable senior women to use mobile technology to get their needs met during COVID-19
- Help women access resources by advocating for them and support them to advocate for themselves
- Plan and deliver remote learning activities on issues important and relevant to women
- Assist program team members with intake, program delivery, participant follow-up, and other tasks
- Record data on women's needs and service impacts accurately, completely and in a timely manner
- Work collaboratively with other staff and volunteer team members and participate in team activities

**Qualifications**

- Understanding of issues impacting women and community resources available to support them
- Ability to provide in-person and remote support to women who may have minimal digital literacy skills
- Superior comfort level in working remotely and in supporting women to access services remotely
- Superior self-discipline and organizational, project and time management skills
- Ability to work independently, autonomously and with minimal direct supervision
- Ability to work collaboratively in a remote team environment with diverse communities of women
- Proficient in using computer applications, mobile technology and online/cloud-based platforms
- Education and/or experience in social services, community development, life skills or equivalent
- Proven commitment to anti-racism/anti-oppression, feminism and social justice
- Strong communication skills, willingness to go the extra mile, and a healthy sense of humour

This is a temporary, full-time position. It is based on 35 hours per week for a minimum of eight weeks. The rate of pay is \$16.00 per hour. The expected start date is early June 2020.

To apply, send a cover letter and resume to [jobs@nywc.org](mailto:jobs@nywc.org) by **10:00 AM on Monday, May 25, 2020**.

**\*\*\* Applicants must be between 15 and 30 years of age on the first day of employment and legally entitled to work in Canada \*\*\***

**NYWC welcomes diversity and encourages applications from equity-seeking groups.  
Please advise if you have accessibility needs that require accommodation in the recruitment process.**

We thank all candidates for their interest. Only those selected for an interview will be notified.

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*This position requires working remotely and making occasional in-home visits to clients. Assistance to set up a remote office and personal protective equipment will be available as needed.*

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