

FAMILY CAR VISOR PLACARDS

On the first day of school for TK – 8 (in your oldest child's homeroom) your family will receive your first your Family Car Visor Placard(s). These placards are very important in helping us to identify the grade level(s) of your children, which is instrumental for all grades during afternoon pick-up, and during morning drop-off for Preschool, TK and Kindergarten. The placards are colored according to information below:

Preschool-red

TK and Kindergarten- orange

Grades 1 and 2- yellow

Grades 3- Blue

These placards are to be used at all pick-up (dismissal) times. As a reminder, the Red placards for Preschool and Orange for TK and Kindergarten must be used for BOTH morning drop-off AND afternoon pick-up.

INFORMATION FOR PRESCHOOL FAMILIES

Preschool families will receive a Red Preschool Family Car Visor Placards and instructions for student pick-up and drop-off when they come for their Preschool Orientation.

STUDENT DROP-OFF AND PICK-UP PROCEDURES TK-8

Your undivided attention while driving in and around campus is crucial for the safety of all students and staff! Cell Phone use is PROHIBITED while driving on the school grounds.

Administration strongly encourages all families to participate in our morning drop off and afternoon pick-up traffic patterns. To ensure a safe, effective drop-off and pick-up, we ask you to follow the procedures outlined below:

- The driveway entrance off of Antonio Parkway closes at 7:10 a.m. to ALL traffic.
- Cars must enter through the PEB driveway on Avenida de las Banderas which opens at 7:10 a.m.
- Proceed as directed by a Traffic Officer.
- MAKE SURE your children are ready to exit the vehicle, backpacks, lunches and masks in hand. Please do not exit your car as we have Traffic Officers available to assist your child.
- If you have been directed onto the inner campus, do not stop until the car in front of you has stopped next to the curb on the passenger side. Drop off on the inner road will be along the back of Building "A"(PEB) and around Building "C" (MEC), back and front.
- Once you drop off your children and are cleared to exit, wait for direction from a Traffic Officer and then proceed on the inner road to exit campus using the Antonio Parkway driveway. DO NOT attempt to pull around a stopped car in front of you unless directed to do so by a Traffic Officer.
- TK-8 Students arriving after 7:55am, will be required to go to the School Office for a campus pass.

TK & Kindergarten Drop-off

TK and/or Kindergarten vehicles must display their orange placard so that they are identified as TK or Kindergarten to all Traffic Officers and will be directed to the Preschool/TK/K drop off area. They will be walked to their classroom by a staff member.

Extended Care Morning Drop-off: 6:30 a.m. to 7:10 a.m.

Enter the parking lot from Antonio Parkway, park, and walk your child through the Chapel gate. Sign in with an Extended Care staff member, then return to your vehicle and exit campus the way you came in, via the Antonio driveway.

Late Morning Drop-off: After 7:40 a.m.

The PEB driveway entrance closes at 7:40 a.m. If you arrive after that time, you will need to enter campus from the Antonio Parkway entrance. However, for safety reasons, you will be required to wait until the traffic on the inner road has cleared before being allowed into the parking lot. Once you are allowed entry into the parking lot, drop off your student in front of the main entrance of the MEC Building C3, where they will proceed to the School Office.

STUDENT AFTERNOON PICK-UP

TK-2 Dismissal; 2:00 - 2:15 p.m. (Regular Days) 11:30 - 11:45 a.m. (Minimum Days)

- Enter the PEB driveway on Avenida de las Banderas which opens at 1:45 p.m. (11:15 a.m. minimum days)
- DO NOT arrive earlier as this causes major traffic congestion for the neighborhood.
- Stop in the PEB drive lanes as directed by the Traffic Officer. Remain in your vehicle and your children will come to you.

Grades 3 - 8 (and TK-2 "Lator-Gators"*) 2:40 - 3:00 p.m. (Regular Days) 12:05 - 12:35 p.m. (Minimum Days)

*"Lator Gators" are those TK-2 students with older siblings or carpools, who will wait until the later dismissal of the day for departure.

- The parking lot closes to incoming traffic at 2:25 p.m. (Regular Day) and 11:55 a.m. (Minimum Day).
- DO NOT arrive before 2:20 p.m. as you will interfere with the earlier dismissal procedure and will be directed to circle around until all the 2:00 p.m. dismissal traffic has cleared
- Enter the PEB driveway on Avenida de las Banderas
- Follow the directions of the Traffic Officer as to which lane to proceed to.
- Stop your car on the inner road staging area ·
- The names displayed on your placard will be announced so that your children will know to come to your car once traffic has come to a complete stop ·
- Proceed as directed by the Traffic Officer to exit the campus through the Antonio driveway

Special Notes Regarding Drop-off and Pick-up:

- When exiting campus onto Antonio Parkway please use caution and courtesy. An attempt to cross three lanes is dangerous and holds up the entire flow of traffic in the lot. An immediate right hand turn onto Antonio and then a U-turn at Empresa is much safer and would be appreciated by the drivers waiting in line behind you.
- At NO TIME during morning drop-off or afternoon pick-up are you allowed to be in, drive through or use the Memorial Care Health Facility parking lot.
- The adjacent neighborhood, Cabrillo Vista, located to the North of the PEB, has a City of RSM Parking Permit Program which is in effect on school days from 7:00 a.m. to 9:00 a.m. and 2:00 p.m. to 4:00 p.m. Vehicles parked without a valid City-issued permit will be ticketed.
- **DO NOT** drop your children off in the neighborhood to walk to school. This is very dangerous and against policy.
- In order to maintain a cordial relationship with all the surrounding communities, we ask that you follow all parking restrictions and traffic laws to lessen the disruption to our neighbors. When you do legally park in any of the residential areas, please make sure to be good ambassadors of St. Junipero Serra Catholic School by not blocking driveways, moving or blocking trash cans or leaving trash behind. Always drive carefully, being watchful for children at play. ·