

What is the funding-process journey

Florida Department of State Division of Cultural Affairs

for the DCA matching grants?

Process steps and additional-linked information below.



Follow and **engage** along this budget-process journey and **help secure** state-appropriation investments to fund these well-vetted, recommended, and important matching DCA arts & culture grants by building greater understanding and partnerships with [your state legislators](#) now:

Start here
April 1

Eligible to apply? Review DCA grant [guidelines](#) for all matching-grant categories. **Qualify?** Complete the [online application](#) for applicable category.

Stop #1
June 1

What is deadline to submit DCA major-matching grant applications?
June 1 for next state's fiscal year (July through June)

Stop #2
June / July

What happens after online submission of DCA grant applications?
The [DCA staff](#) reviews all grant applications for eligibility.

Stop #3
Aug / Sept

Are there other reviews of these DCA matching-grant applications?
Yes. Professional discipline-based panels review qualified applications and use this [criteria](#) to score and rank the Cultural & Museum Grant (general program support) and the Culture Builds Florida Grant (specific cultural projects) applications. Applications must receive a score of 80 to be recommended for these DCA matching grants. **[Nominate panelists.](#)**

Stop #4
October

What are the roles of the Florida Council on Arts & Culture related to these DCA matching grants?

[Florida Council on Arts & Culture](#) (FCAC) members serve as chairs of the 24 DCA grant-review panels. The FCAC also serves as the panel for cultural facility applications and use this [criteria to score](#) the cultural facility matching-grant applications. FCAC members also advocate for these matching grants.

At the FCAC October meeting, the Council reviews and approves all 24 DCA grant-panels' matching-grant recommendations to officially submit four DCA recommended matching-grant and [Cultural Endowment State Match](#) lists to [Florida's Secretary of State](#) ([chief cultural officer of state](#)) for his/her review and approval.

Stop #5
Oct / Nov

What are the roles of the Florida Secretary of State (appointed by the governor) and Department of State related to these DCA matching grant and state endowment match requests?

Review & Approve Grant Lists — Once the Secretary of State receives the three DCA well-vetted and recommended matching grant and one cultural endowment state match lists from the Florida Council on Arts & Culture, the Secretary and the appropriate Department of State (DOS) staff review the lists. If lists are approved by the Secretary, the DOS Grant Lists & Information Booklet for all of the DOS grant recommendations (cultural affairs, historical resources, and libraries) is developed and submitted to members of the Florida Legislature for their leadership's and appropriations committees' reviews and funding consideration. Funding of these matching grants is dependent upon the Florida Legislature to provide the necessary appropriations to fund all DOS recommended matching grants. Here are the 4 Asks to Fund DCA 2019-20 Matching Grants.

Agency Long-range Program Plan (LRPP) — The Florida DOS and other state agencies must submit annually (October 1) its LRPP that provides a framework to prepare its annual legislative budget requests (LBR). Here is the Florida DOS 2019-20 LRPP.

Legislative Budget Requests — The Florida DOS, as well as other state agencies, must submit on or before October 15, its legislative budget requests for the amounts of money the agency or branch of government thinks it will need to perform its authorized functions or which it requests authorization by law to perform. Access to these LBR at the Florida Fiscal Portal.

What did the Florida Department of State requests in its 2019-2020 LBR to fund the well-vetted and recommended 2019-2020 DCA matching grants?

\$5 million for Cultural and Museum Grants (\$42,101,119 is needed to fully fund 478 grants)
\$2,980,028 for Culture Builds Florida Grants (would fully fund complete list of 132 grants)
\$ -0- for Cultural Facilities Grants (\$12,499,777 needed to fund 37 grants)
\$ -0- for Cultural Endowment State Matches (\$4,080,000 needed for 17 state matches)

Stop #6
Nov Dec Jan Feb

What are the roles of the Florida Governor and his Office of Policy and Budget (OPB) in the development of the state budget?

The governor and his OPB work with the state agencies and their LRPP and LBR documents, consensus estimating conference forecasting, long-range financial outlook, Florida Legislature Fiscal Analysis in Brief, and other research and materials developed by the Office of Economic & Demographic Research in the development of the governor's proposed state budget for Florida's next fiscal year (July through June). The governor releases his proposed state budget in February to the Florida Legislature for its reference during its legislative session (March 5- May 3) in its development of Florida's next fiscal year budget effective at the beginning of July. What the governor's proposes in his budget to fund DCA matching grants will direct how and what the Secretary of State (SOS) and the Department of State can lobby the Florida Legislature for regarding the appropriations needed to fund DCA matching grants. The SOS serves at the pleasure of the Florida Governor. The governor also has veto power.

Stop #7
Nov thru May

What role does the Florida Legislature play to secure the appropriations in Florida's budget each year to fund the DCA matching grants?

The Florida Legislature is responsible for the development of a balanced state budget each year. [Florida Legislature information center](#).

The budget-development process begins with the Legislature in its legislative [interim committee meetings](#) in Tallahassee in December, January, and February and throughout the full Florida Legislative Session March 5 through May 3. They, too, use many of the materials referenced in stops 5 & 6 above.

Legislative leadership plays a major role in what the final appropriations will be to fund the DCA well-vetted and recommended matching grants (from the state's non-recurring general revenue):

[Senate](#) and [House](#) Leadership **AND** [Senate](#) and [House](#) Appropriations Leadership

What are the appropriations subcommittees that deal with DCA funding issues?

In the SENATE: the Appropriations [Subcommittee](#) on Transportation, Tourism, and Economic Development (Senate TED)

In the HOUSE: the Transportation & Tourism Appropriations [Subcommittee](#) (House TED)

COMBINED TED 2019 Members — [Excel file](#) with worksheets at the bottom that lists Senate and House TED members, combined by counties, and what the recommended DCA matching grants are for those TED members' counties.

How are the differences between what the Senate recommends and the House recommends for DCA appropriations to fund matching grants resolved?

In budget conference committees with members of both the Senate and House.

Can Senate and House leadership add money to specific budget line items after budget conference meetings? Yes, but rarely done. Legislative leadership added money needed to fully fund all DCA recommended matching grants in FY2014-15.

What happens after both the Florida House and Senate reach an agreement and take a vote on Florida's next fiscal year budget? The appropriations bill is engrossed and sent to the governor's office for his review and vetoes. Once the governor releases his veto list and approves the budget, Florida has a working budget for its next fiscal year (July through June).

Stop #8
June / July

After the state budget is approved with governor's veto list, when are the final DCA grants announced?

The [DCA staff](#) will allocate the final grant awards based on what the final appropriations are in the state budget to fund these matching grants and send the [appropriate paperwork](#) to grantees for their management purposes of these grants.



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