

2020-2021 GOLD KEY APPLICATION
(what the Online Application will look like)

KEY POINTS: All key points must be completed to receive Gold Key Award.

- ☐ Report of Dues and Fees, plus check payable to Ohio State Organization, sent to OSO Treasurer, Diana Haskell and postmarked by July 15, 2020.
- ☐ Annual report of Chapter Treasurer (Form 15) submitted via e-mail or postmarked by July 15, 2020 and sent to Ohio State Treasurer, Diana Haskell.
- ☐ Chapter represented at The Jigsaw Puzzle Chapter Leadership Training Sessions (One and Two), July 29, 2020.
- ☐ Chapter represented at both State Executive Board meetings
_____ August 29, 2020 and _____ April 10, 2021
- ☐ Three Chapter yearbooks received by November 1, 2020. One copy to President Diana Kirkpatrick, one copy to Membership Chair, Debby Canter, and one copy to Communications/Marketing Chair, Eileen McNally.
- ☐ IRS 990-N e-postcard form filed by November 15, 2020. Confirmation from IRS forwarded via email, or postmarked by November 15, 2020, to Treasurer Diana Haskell.
- ☐ Chapter Necrology Report (DKG/OH-Form 2) sent to Membership Chair Debby Canter by February 1, 2021.
- ☐ Chapter President 2020-2021 Annual Report sent to President Diana Kirkpatrick by June 30, 2021.
- ☐ Chapter Executive Board meetings held twice a year.
- ☐ Chapter schedules a minimum of four business meetings yearly.
- ☐ Chapter is promoting a Foster Care Initiative Project impacting children/youth within their community.

POLISH POINTS: All four (4) Polish Points must be completed to receive Gold Key Award.

- ☐ Presented a chapter program that promoted a relevant educational topic explored during the 2020-21 program year.
- ☐ Membership (completed one of the three (3) options)
- ☐ Communications/Marketing (completed a minimum of two (2) of the seven (7) items)
- ☐ Chapter contributed to at least one of the following:
 - _____ Alpha Delta State Ohio Educational Foundation (you may specify fund)
 - _____ Schools for Africa _____ World Fellowship

Gold Key Chapter: all key points AND all polish points

Honor Chapter: all key points and 3 polish points

Honorable Mention Chapter: all key points and 1-2 polish points

Chapter: _____

Chapter President: _____

Address: _____

City: _____ Zip: _____

Phone: _____

E-mail address: _____

You will complete the official Gold Key Application online and submit directly to Judy McClanahan by June 30, 2021. No USPS mail applications will be accepted.

DEADLINE TO SUBMIT ONLINE FORM IS JUNE 30, 2021

Judy McClanahan, Gold Key Coordinator
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