

Chapter Calendar of Responsibilities 2018 - 2019

<p style="text-align: center;">July 2018</p> <p>Fiscal Year Begins <u>July 1</u> May begin filing IRS 990n</p> <p><u>July 15</u> Chapter Treasurer's report due (form 15) to Diana Haskell, State Treasurer</p> <p><u>July 16 - July 20, 2018</u> Int'l Convention in Austin</p>	<p style="text-align: center;">August 2018</p> <p>Chapter budgets are developed</p> <p><u>Aug. 17</u> State Officers Meeting</p> <p><u>Aug. 17</u> State Advisory Meeting</p>	<p style="text-align: center;">September 2018</p> <p>First chapter meeting of your biennium</p> <p>Watch for information about Oct. 20 Executive Board meeting</p> <p>Encourage members to apply for state scholarships</p>
<p style="text-align: center;">October 2018</p> <p><u>Oct. 19</u> State Officers' Meeting</p> <p><u>Oct. 20</u> Attend State Executive Board Meeting, Trinity Methodist Church, Columbus</p> <p><u>Oct. 31</u> Deadline for dues!</p> <p>Chapter Yearbooks to Membership Chair & State President</p>	<p style="text-align: center;">November 2018</p> <p><u>Nov. 10</u> Chapter dues and forms sent to Diana Haskell, State Treasurer</p> <p><u>Nov. 15</u> Deadline for filing IRS 990n confirmation sent to Diana Haskell, State Treasurer</p>	<p style="text-align: center;">December 2018</p> <p>Reflect on your chapter's progress toward your chapter's goals</p>
<p style="text-align: center;">January 2019</p> <p>Happy New Year!</p>	<p style="text-align: center;">February 2019</p> <p><u>Feb. 1</u> Scholarship Applications due! And Chapter Necrology Report due!</p> <p>Watch for mailing about upcoming Executive Board meeting</p> <p>Register for state convention</p>	<p style="text-align: center;">March 2019</p> <p><u>Mar. 1</u> Gold Key Application Deadline</p> <p>Register for state convention</p>
<p style="text-align: center;">April 2019</p> <p><u>April 5 - 7</u> State Convention at Columbus Polaris Hilton</p>	<p style="text-align: center;">May 2019</p> <p>Register for the Biennial Seminar</p> <p>Celebrate a successful chapter year.</p>	<p style="text-align: center;">June 2019</p> <p><u>June 18 - 20</u> Biennial Seminar in Cincinnati</p> <p>Start plans for next year's programs & projects</p>