ALPHA DELTA STATE OHIO EDUCATIONAL FOUNDATION
ANNUAL MEETING MINUTES
Thursday, April 10, 2025
7:00-8:00 p.m.
Via Zoom Technology

Thirty (30) members attended this eighth ADSOEF Annual Meeting. Chairman Diana Kirkpatrick, Alpha Delta, welcomed all members and guests. She called the meeting to order at 7:03 p.m. and introduced herself and the ADSOEF directors.

All the documents for the Annual Meeting had previously been sent electronically: the 2025 Foundation Report for the ADSOEF Annual Meeting (Foundation Report), the Annual Meeting Agenda, the 2025-2026 Budget, and the biographies of the candidates running for election as directors. The meeting was recorded. All documents were also located on the Foundation's website: **adsoef.org.**

Joyce Jones-Weinkam, Gamma Xi, served as Parliamentarian and read the Annual Meeting Rules of Order on page 5 of the Foundation Report. They were adopted without objection.

Agenda
Diana Kirkpatrick added a Biennial Seminar report by Cindy Lawyer to the agenda, at the end of the committee reports. The amended agenda, on page 6 of the Foundation Report, was adopted.

Approval of Minutes
The minutes of the April 6, 2024, ADSOEF Annual Meeting were found on pages 7-10 of the Foundation Report. They were approved as electronically distributed with one correction. The spelling of *acclamation* was incorrect in the Nominating Committee Report on page 8.

Treasurer's Report
Dr. Lois Harkins, Alpha Lambda, referred to the financial portions on pages 11 and 26 of the Foundation Report for members to read. She reviewed her goals for the fiscal year, which were detailed in the Treasurer's Report on page 11.

Lois noted the Treasurer's Annual Report on page 26 of the Foundation Report was dated July 1, 2024, through February 28, 2025, which is part of a fiscal year. Since the Annual Meeting occurred and this Treasurer's Report was written before the end of the fiscal year, she made a cut-off date and reported on a partial fiscal year's expenses and revenue.

She explained the details of the revenue, including $14,954.00 raised by the *Bee the Future of Education* fundraising campaign, $30,795.00 earned from investments, and an overall increase in the value of the Royal Bank of Canada investment portfolio since January 31, 2024. She stated that 75% of donations were unrestricted and listed the funds in order from those receiving the most amount of designated funds to the least amount.

The total assets of ADSOEF equaled $953,424.00.

Lois detailed the expenditures of ADSOEF, which included $36,900.00 awarded in grants, scholarships, and fellowships. The business and board and committee expenses totaled $7,078.00, for a grand total of $43,978.00 in expenses.

Lois also shared that she investigated whether ADSOEF was paying too much for the advisor's fee at the Royal Bank of Canada, in the amount of $2,513.00. When she inquired at the Huntington Bank, the advisor there said the bank's fees could not beat RBC's fees.

The Treasurer's Report will be filed for audit at the end of the 2024-2025 fiscal year.

Committee Reports

Nominating Committee

Chairman Tammy Schroeder, Beta Eta, announced that five candidates had submitted applications for the position of director. Information on each of the candidates was printed in the March 15, 2025, issue of *Foundation Matters*.

The *Bylaws*, Nominating Committee Policy, and Nominating Committee Procedures had been changed to create three-year terms for the directors. They will be elected on a cycle, beginning in 2027, of three directors in one year, then four the next, then three the next. To achieve this cycle, the 2025 and 2026 elections will still elect five directors, but with varying lengths of their terms. Therefore, the following candidates were announced:

Three nominees for two-year terms (2025-2027)

Diana Kirkpatrick, Alpha Delta
Tamara (Tammy) Schroeder, Beta Eta
Annie Zahradnik, Gamma Theta

Two nominees for three-year terms (2025-2028)

Sue Loader, Alpha Psi
Linda Reeves, Alpha Delta

Diana Kirkpatrick asked if there were any nominations from the floor. There were no new nominations, and Diana declared the nominations closed. Since the list of nominees consisted of no more than one nominee per open director position for the 2025-2027 and 2025-2028 terms, she declared the five nominees elected by acclamation and that the voting process was completed.

Finance Committee

Chairman Sue Loader, Alpha Psi, referred to the Finance Committee Report on page 13 of the Foundation Report that members could read for themselves. She then reviewed the 2025-2026 budget on page 27 of the Foundation Report, which included generous grants made possible by the generous donations of members. To avoid paying fees to the IRS, ADSOEF continued to disperse 5% of its total assets.

Special thanks were given to the treasurer, Dr. Lois Harkins, who kept the committee informed on the investments and financial activities and the committee members for their careful review of the reports.

Donor Relations Committee
Chairman Linda Reeves, Alpha Delta, reported that this committee is small but mighty and is very honored to record and recognize the generosity of all the donors. For the 2024 calendar year, 225 donations were received from individuals and chapters. The committee's report, on the Foundation Report's page 11, detailed all the steps that are taken to recognize donations.

Tax letters were sent which stated a general thank-you, the donation date and amount, the fund to be credited, and whether it was given *In Honor Of* or *In Memory Of*. Then personal, handwritten thank-you notes were sent. Personal notes were also sent to those honored to notify them of the honor and of the contributor. Family members received notes when a loved one was recognized in memory and told of the contributor as well. Linda named and thanked the committee members.

Educational Services Committee
Chairman Christine (Chris) Snoddy, Alpha Lambda, referred to pages 12-13 of the Foundation Report. She explained that the committee oversees three grants: the Leadership Development Fund, the Lifelong Learning Fund, and the Individual/Classroom/Community Project Fund. Chris reviewed the grants awarded this past year.

In March 2024, Julie Lombardo, Beta Rho, applied on behalf of Monica Lombardo Todisco, for $500.00 to purchase a Cricut machine, heat press, and supplies for a **Media Arts Equipment Project**. Her students at Circleville High School used the equipment to create products.

In May 2024, Niki Shaner Applegate, Beta Rho, was granted $500.00 for her **Grief Group Companions Project.** She and an Ohio Health counselor supported children dealing with loss in two grief groups. She purchased stuffed animals with "collars" (rubber bracelets) to provide comfort to the children. Niki was able to buy enough supplies to use with the grief groups in the 2025-2026 school year as well.

In October 2024, the **Weightroom Improvement Project** was approved. Carolyn Puckett, Alpha Delta, applied on behalf of Marlin Ellis, the Middle School Health and Physical Education teacher in Washington Court House. He used the $500.00 grant to buy new bumper plates for the weights. This improved equipment encouraged more students to take the high school's weightlifting class and to sign up for the middle and high school weightlifting club.

In April 2024, a $1,000.00 **Leadership Fund** award was approved for Cathy Tenney, Beta Kappa, to cover some of her costs to attend the DKG International Convention in National Harbor, Maryland. She learned new ideas and skills from the speakers, plenary and breakout sessions, and through networking with other state newsletter editors.

In October 2024, the 2025 Biennial Seminar Coordinator, Cindy Lawyer, Alpha Psi, received a $2,000.00 **Lifelong Learning Fund** grant to help support the June 11-13, 2025, Biennial Seminar trip to Amish Country. The award will help defray the costs of the tour bus, tips, speaker's fee, and room rentals for this exciting learning experience in Millersburg, Ohio.

The total of these awards came to **$4,500.00,** which was made possible by the generosity of all the donors. Chris encouraged all members to apply using the fillable applications found on the Foundation's website. They can be submitted at any time of the year. Chris also thanked and named the members of this committee.

Fundraising Committee
Co-Chairman Linda Diltz, Beta Rho, recognized and thanked Barb Zirke, Alpha Psi, for her work as Co-Chairman. Linda reported that the committee met monthly to plan the fundraising campaign, theme, logo, and timeline. The theme ***Bee the Future of Education*** used the sunflower logo from the previous year with bees added to it to represent each $500 raised. In recognition of the 87th anniversary of the founding of OSO, the goal of $10,000.87 was set.

Holly Buente created eye-catching, monthly, one-page ***Updates*** and emailed them to chapter liaisons for distribution to their chapter members. Also, monthly articles were written for the *Foundation Matters* newsletter.

National Philanthropy Day marked the beginning of the fall appeal which continued through Giving Tuesday. Donations during that time-period totaled $10,202.86. The amount donated from July 1, until December 31, 2024, was $13,692.68. The committee organized a raffle during the OSO State Convention, April 4-5, 2025, and collected donations during the 87th Birthday Luncheon which earned $4,521.00. The grand total to date is $20,298.00!

The Fundraising Committee is grateful and appreciative for the overwhelming and generous support of the donors. Linda thanked and named the committee members who put the fun in fundraising. See page 13 of the Foundation Report.

Marketing Committee
Chairman Brenda Armstrong, OSO State member, reported on the work of the committee as outlined on pages 13-14 of the Foundation Report. The members met to update electronic documents used for various campaigns throughout the year. Committee members discussed ways to post these documents for electronic viewing by the membership and designated responsibility for the postings to committee members.

The Marketing Committee worked with the Nominating Committee to ensure that nominating information was posted electronically on the ADSOEF website and in the newsletter and a timeline was established.

The members develop strategies to encourage member involvement. The committee reviews the website and manages the Facebook page. Everyone was encouraged to visit the website and view the Facebook page and give input and suggestions for improvement.

Governance Committee
Chairman Dr. Norma Kirby, Alpha Delta, thanked the committee members for their diligence and careful reading of documents. The committee is responsible for reviewing and revising all the ADSOEF official governing documents, including the *Bylaws*, policies, procedures, and the Handbook.

Governing documents enable the Board of Directors to operate with a deliberate system of principles, to guide decisions, and to achieve rational and consistent outcomes. According to a Board-approved schedule, governing documents are reviewed on an annual basis. By the end of the fiscal year, all governing documents will have been reviewed and revised if necessary. All documents are presented to the Board of Directors for review and approval. ADSOEF *Bylaws* and all existing policies are posted on the website at **adsoef.org.**

A Cybersecurity Policy and Cybersecurity Procedures have been developed in 2024-25. ADSOEF *Bylaws* and policies address the mission and purposes, reflect ethics and integrity, assign responsibilities, and inform current and future board directors, committee members, and ADSOEF members.

In addition to the required annual review, *Bylaws* and policies are reviewed at the request of any ADSOEF Board Director, committee, or member. Please review the *Bylaws* and policies at adsoef.org and contact the Board Chairman or the Governance Committee Chairman with questions and concerns. Your input is valued by the Governance Committee and the Board of Directors. See page 14 of the Foundation Report.

Liaison from OSO Scholarship Committee
Marilyn Slusser, OSO Scholarship Committee Chairman and Liaison to ADSOEF, Delta Kappa, referred to page 15 of the Foundation Report. The committee received 42 applications for student teaching grants, the most ever submitted, which were carefully evaluated. The budget for 2024-2025 includes $28,500.00 for these grants.

Seventeen grants were given from the Esther H. Strickland Fund. Additionally, four recipients from Miami University were awarded grants using the interest from the Ruth Grimes Scholarship since no OSO members applied for graduate study grants, and they received $6,500.00. One applicant was from Marion County and qualified for the Jane Brundige Stein Fund Scholarship/Grant at Ohio State University-Marion Campus for $2,000.00. Marilyn read the names of the 22 recipients and their universities from page 17 of the Foundation Report.

Marilyn also announced that Della Kartika Sari from Indonesia has been awarded an Annie Webb Blanton Scholarship of $5,000.00 to complete her PhD at the University of Cincinnati in Educational Assessment, Evaluation, and Research. Della joined the Gamma Phi chapter in Cincinnati.

Marilyn has the privilege of working with the A. Margaret Boyd Overseas Fellowship recipients. These grants totaled $21,000.00, with $8,000.00 being given for the first year of graduate study to two Fulbright Scholars, Kendra Perez from Honduras at Kent State University and Lesa Marie Triyanti from Indonesia at the University of Cincinnati. Mukadas Tashieva from Kyrgyzstan is receiving $5,000.00 for her second year. She is pursuing her master’s degree in Language Teaching at Kent State University.

Marilyn announced the grand total of $63,000.00 being granted in scholarships and fellowships. She asked for a round of applause for all involved. She thanked and named the members of this committee.

Unfinished Business
None

New Business
Diana Kirkpatrick welcomed and applauded the five newly elected Foundation directors.

Announcements
Diana Kirkpatrick thanked the web master, Eileen McNally, and the newsletter editor, Cathy Tenney, for their efforts and attention to details. The *Foundation Matters* newsletter is very effective and polished. The website is kept updated and the information is invaluable.

The newly elected directors were invited to attend the May and June Board of Directors meetings to help them get started. However, their terms officially begin on July 1, 2025.

Diana expressed sincere thanks to all the OSO members who chose to participate in this Annual Meeting and the volunteers who were involved in the many facets of the Foundation. Their involvement, no matter what level, was valued and immeasurable. She was truly humbled and honored to serve as the ADSOEF Chairman.

The meeting was adjourned at 8:05 p.m.

Respectfully submitted,

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Christine Snoddy, Secretary	Diana Kirkpatrick, Chairman