



## Operations & Supply Chain

1. What is the current operating status your business? \*

☐ Open ☐ Closed

## Workforce

2. What is your current total employee count? \*

Full-Time \_\_\_\_\_ Part-Time \_\_\_\_\_

3. Has your employee count changed due to COVID-19 specifically? \*

☐ Yes ☐ No

4. If any employees are temporarily not reporting for work, what percentage will be paid during the work hiatus? \*

Paid

Unpaid

5. If any employees are paid, for how many weeks will they be compensated? \*

Weeks

6. Is the company providing any temporary aid to unpaid employees during their furlough? \*

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7. On a scale of 1-7 how would you evaluate workforce morale today? \*

1 2 3 4 5 6 7  
**Low** ☐ ☐ ☐ ☐ ☐ ☐ ☐ **Determined**

8. In addition to general health, what is your greatest concern for employees during this time of emergency? \*

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## Finance

9. Has your company's weekly revenue experienced an increase or decrease as result of COVID-19? \*

☐ Increase ☐ Decrease ☐ No change

10. Do you have standing lines of credit to help bridge this business interruption? \*

☐ Yes ☐ No

11. How many weeks of a business slow down or shutdown would you estimate your business could survive before closing? \*

Weeks



12. Have you contacted your bank about a bridge loan or other financing? \*

- ☐ Yes ☐ No ☐ Unnecessary ☐ Lenders are not responding

### Future

13. What are your top three concerns looking forward? \*

- ☐ Decreasing consumer confidence/spending
- ☐ Financial impact on operations and/or liquidity and capital
- ☐ Global or US recession
- ☐ Impact on tax and trade issues
- ☐ Lack of information for decision making
- ☐ Lower productivity
- ☐ Supply chain disruptions
- ☐ Workforce reduction
- ☐ Employee Stress
- ☐ Other (Please Describe) \_\_\_\_\_

14. In the **next 3 months**, do you anticipate any permanent reductions in your workforce? \*

- ☐ Yes ☐ No ☐ Unsure

15. In the **next 6 months**, do you anticipate any permanent reductions in your workforce? \*

- ☐ Yes ☐ No ☐ Unsure

16. Are you interested in an SBA Economic Injury Disaster Loan if or when they become available? \*

- ☐ Yes - requires contact info ☐ No



17. What business supports would you think beneficial as we navigate this global challenge? \*

- ☐ Technical Assistance
- ☐ Employee Resources
- ☐ Information on other employer best response practices
- ☐ Assistance Referrals
- ☐ Other (Please Specify) \_\_\_\_\_

18. Is there a thought, concern, or action you would like to share or suggest?

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19. Which one of the following best describes your organization's primary industry? \*

- ☐ Agriculture, Forestry, Fishing and Hunting (farming, crop production, animal production, fishing, etc.)
- ☐ Mining, Quarrying, and Oil and Gas Extraction
- ☐ Utilities
- ☐ Construction
- ☐ Manufacturing
- ☐ Wholesale Trade (i.e. purchase or sale of goods for resale)
- ☐ Retail Trade (i.e. auto dealers, furniture stores, hardware stores, grocery stores, pharmacies, gas stations/convenience stores, clothing stores, jewelry stores, gift stores, florists, office supplies, etc.)
- ☐ Transportation and Warehousing (i.e. transportation services, warehousing and storage)
- ☐ Information (i.e. newspapers, movie and sound recording, telecommunications, data processing and hosting)
- ☐ Finance and Insurance



- ☐ Real Estate and Rental and Leasing
- ☐ Professional, Scientific, and Technical Services (i.e. legal services, accounting services, architectural and engineering services, computer system design services, consulting services, etc.)
- ☐ Management of Companies and Enterprises (i.e. management and holding companies)
- ☐ Administrative Support and Waste Management and Remediation Services (i.e. administrative and support services, employment services, business support services, travel agencies, security services, janitorial services, landscaping services, waste management services)
- ☐ Educational Services (i.e. elementary and secondary schools, colleges and universities, technical and trade schools, and educational support services)
- ☐ Health Care and Social Assistance (i.e. doctors and dentist offices, hospitals and clinics, home health care services, nursing care facilities, family services, child care services)
- ☐ Arts, Entertainment and Recreation (i.e. performing arts, sports and fitness companies and facilities, artists, writers, performers, museums, tourism and historical sites, casinos, etc.)
- ☐ Accommodation and Food Services (hotels, bed and breakfasts, restaurants, bars, caterers, mobile food services, etc.)
- ☐ Other Services (i.e. automotive repair and services, equipment repair, barber/beauty shops, funeral services, dry cleaning, churches and religious organizations, civic and social organizations, business and professional associations, and labor union organizations)
- ☐ Public Administration (local, state and federal governments and organizations)
- ☐ Other – (Please write in) \_\_\_\_\_
- ☐ Not sure