



Azusa Pacific University  
Biola University  
Cal Poly Pomona  
California Southern University  
CSU, Fullerton  
CSU, Long Beach  
Cerritos College  
Chapman University  
Chicago School of Professional Psychology, Los Angeles  
Citrus College  
Coastline College  
Concordia University- Irvine  
Cypress College  
DeVry University  
El Camino College  
Embry-Riddle University  
Fullerton College  
Golden West College  
Hope International University  
Irvine Valley College  
Loma Linda University  
Long Beach City College  
Mt. San Antonio College  
National University  
Orange Coast College  
Rio Hondo College  
Saddleback College  
Santa Ana College  
Santiago Canyon College  
Trident U International  
UC, Irvine  
UC, Riverside  
University of La Verne  
University of Massachusetts, Global (formerly Brandman U)  
University of Redlands  
Vanguard University

Dear SCHEC Scholarship Candidate:

On behalf of the South Coast Higher Education Council (SCHEC), **"Thank You"** for your interest in applying for our 2022 SCHEC Scholarship.

SCHEC is a consortium of both community colleges and universities which have campuses based in Orange, parts of LA, and parts of Riverside Counties. Each of these institutions contributes to our SCHEC Scholarship Fund and work together to find ways to assist community college students to complete their baccalaureate degrees.

This year we will be offering \$500 scholarships, including SCHEC's **Bruce Vancil Transfer Scholarship Award**. This special scholarship is made possible by the generous contribution by the Vancil Family in memory of Bruce Vancil's life-long dedication to student success, student excellence. We are proud that Bruce Vancil was a SCHEC member from CSU, Long Beach.

The SCHEC Scholarship Committee will choose our scholarship recipients based on the following criteria:

- Academic qualifications (e.g., 3.0 minimum GPA and academic preparation).
- Personal background and career/educational goals.
- Challenges overcome, extracurricular/leadership involvement, and other strengths.
- Clarity of the Personal Statement Essay.
- Potential for future success (based on the reference forms).

To be eligible for this year's SCHEC Scholarship, attached are instructions and application forms. Please make sure that you have completed each form and that all materials are submitted by email on or before the deadline, **SUNDAY, MAY 1<sup>st</sup>, 2022, at 11:59 p.m., PST**, to be considered for this year's award.

Additionally, the university to which you are transferring must be a member of SCHEC. Eligible SCHEC-member four-year institutions are **highlighted in green** in the left-hand margin of this letter and available on our website at [schecc.net](http://schecc.net), under SCHEC Schools.

All Scholarship participants will be notified of the committee's decision by **June 17<sup>th</sup>, 2022**.

Please be sure to read all application forms carefully and submit all required documents as described. If you have any questions, email us at [schecc1ca@gmail.com](mailto:schecc1ca@gmail.com).

Respectfully,

Helen Ward, Chair  
2022 SCHEC Scholarship Committee



# SCHEC Scholarship Application Instructions

Email Application Packet (PDF/Scan) deadline is **Sunday, May 1st, 2022, at 11:59 p.m., PST**

## OVERVIEW OF THE SCHEC SCHOLARSHIP APPLICATION

- There are six (6) forms in the application packet + request to include applicant's unofficial transcripts.
- Form 1: SCHEC Scholarship Application (Be sure you have signed Form 1).
- Form 2: Personal Statement Essay.
- Form 4 & Form 6: Applicant Waiver Forms for References.
- + Include Applicant Unofficial Transcripts from ALL Colleges Attended to verify GPA and Major.
- Form 3 & Form 5: Reference Forms. Two references are required. Complete the upper portion and email them to your recommenders (instructor, counselor, advisor, supervisor, or volunteer supervisor). **Do this early.** Your recommender is instructed to email Forms 3 & 5 to SCHEC, directly.

**➤ Scholarship candidates need to complete and email: Forms 1, 2, 4 & 6 + unofficial transcripts. Incomplete application packets will not be forwarded to the SCHEC Scholarship Committee.**

### **SCHEC's Scholarship Committee will consider the following when reviewing your application:**

- ❖ Academic preparation (3.0 minimum GPA and completed coursework).
- ❖ Personal background (e.g., first generation, cultural background).
- ❖ Clarity of essay.
- ❖ Career/educational goals and achievements.
- ❖ Challenges overcome in pursuing your education.
- ❖ Extracurricular activities and leadership involvement.
- ❖ Your potential for future success.
- ❖ References from college faculty, counselor, advisor preferred; professionals such as supervisor or lead in workplace or in volunteer positions. Family members are excluded.

### **Candidates Please Note:**

Scholarships are offered only to students currently enrolled in a SCHEC institution who will be transferring to a SCHEC four-year college/university or professional school during the **2022-2023** academic year. Awards are for one year only (students may reapply as long as they remain eligible). Students who are not transferring in 2022-2023 or are transferring to non-SCHEC universities are not eligible for this award.

Awardees must accept their scholarships within 21 days of their initial award notification. Awardees must meet criteria and qualifying benchmarks and provide proof of eligibility of full-time enrollment to receive their scholarship awards. Awardees, who do not meet these criteria, will have their scholarships rescinded, and subsequent payment(s) will be forfeited. Non-attendance will result in a request by SCHEC for a return of the distribution of that term and render the student ineligible for any later distributions.

Dream Act AB 130/AB 540 students: must provide additional documentation (e.g., high school transcript) to show that they meet the qualifications under AB 130/540 to be eligible for the SCHEC Scholarship.

## Application Packet Information and Deadline (continued)

Forms 1, 2, 4, 6, and unofficial transcripts **must be emailed (PDF/Scan) to [schec1ca@gmail.com](mailto:schec1ca@gmail.com) no later than SUNDAY, MAY 1<sup>st</sup>, 2022, at 11:59 p.m., PST.** It is the responsibility of the applicant to ensure that all the required forms are submitted on or before the deadline. Applicants may need to contact and remind their recommenders to complete the Recommendation Forms 3 and 5.

### CHECK LIST

Complete the following forms to be eligible for consideration:

- Form 1: SCHEC Application and sign the form.  
Please verify the campus to which you are applying for transfer is a SCHEC-member institution. Applications indicating non-SCHEC-member schools will be denied.

21 transfer eligible SCHEC Schools are **highlighted on the introduction letter** and available at [www.schec.net](http://www.schec.net), under **SCHEC Schools**.

- Form 2: Personal Statement Essay (up to 500 words).
- Forms 4 & 6: Applicant Waiver.
- + Include Your Unofficial transcripts from all colleges attended.

**Email all scanned or PDF Forms + unofficial transcripts to:**

**[schec1ca@gmail.com](mailto:schec1ca@gmail.com) ATTN: SCHEC Scholarship Committee**

- Forms 3 & 5: Two Reference Forms that the applicant provides recommenders.  
Complete your applicant information at the top of Form 3 and Form 5.  
Email them to your recommenders. The Recommenders are instructed to email their completed Reference Forms **directly to SCHEC ([schec1ca@gmail.com](mailto:schec1ca@gmail.com))** by deadline **Sunday, May 1<sup>st</sup>, 2022, at 11:59 p.m., PST.**

Email SCHEC if you have any questions or need additional information at [schec1ca@gmail.com](mailto:schec1ca@gmail.com)

## FORM 1 - SCHEC Transfer Scholarship Application

Email on or before application deadline: **Sunday, May 1st, 2022, at 11:59 p.m., PST.**



### I. Personal Background

Last Name	First Name	Middle Initial			
Permanent Street Address	City	State	Zip Code		
Mailing Street Address	City	State	Zip Code		
Primary Phone Number ( )	Secondary Phone Number ( )				
Email Address You Check: _____					
US Citizen? Yes	No	Permanent Resident Visa? Yes	No	AB 540/130? Yes	No
State of Legal Residence _____		County _____			

### II. Academic Information

High School Name	City/State	Graduation Date (or GED Date)		
Current College Attending	City/State	From (Mo/Yr)	To (Mo/Yr)	
Major/Minor	Cumulative G.P.A. as of most recent term			
Other Colleges You Have Attended: (Include all colleges and attach additional sheet if necessary).				
A. _____	College Name	City/State	From (Mo/Yr)	To (Mo/Yr)
B. _____	College Name	City/State	From (Mo/Yr)	To (Mo/Yr)

**Tell us the SCHEC member college/university you applied for transfer. Please list no more than 3 SCHEC-Member Schools:**

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Expected BA/BS degree after transferring	Anticipated graduation date from 4-year school
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I hereby authorize SCHEC to release my scholarship application and transcript information to any organization or individuals involved in the selection of scholarship recipients. I certify that all information provided in this application is correct to the best of my knowledge and agree to the specific terms for scholarship eligibility.

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\_\_\_\_\_  
Applicant Signature

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\_\_\_\_\_  
Date

## FORM 2 – Personal Statement Essay

Complete and email on or before deadline on **Sunday, May 1st, 2022, at 11:59 p.m., PST.**

NAME: \_\_\_\_\_



Please write an essay of up to 500 words on this form on one or more of the following topics(s). You may select one, two, or as many of these topics for your essay as appropriate:

- **Major/ Career Goals**
- **Challenges/Obstacles Overcome**
- **Work or Volunteer Experience, if applicable**
- **Reason(s) why you think you should receive a scholarship**
- **Background/Personal History**
- **Community Involvement**
- **Other: Activities** (e.g., student organizations, professional associations, etc.)

## FORM 3: SCHEC Scholarship Reference Form

Attention applicant: **Two references are required; Forms 3 & 5**

The applicant listed below is applying for a scholarship from the South Coast Higher Education Council. The applicant has recommended you give an appraisal of his/her ability and performance in college, workplace, or volunteer services. Please type or print the information requested below. This completed appraisal form must be completed and emailed no later than **SUNDAY, May 1st, 2022, at 11:59 p.m., PST**. Please email your appraisal directly to [schec1ca@gmail.com](mailto:schec1ca@gmail.com).



Applicant's Name \_\_\_\_\_ Phone Number \_\_\_\_\_

Person Submitting Reference \_\_\_\_\_ Position \_\_\_\_\_

Reference Mailing Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_

How long have you known the applicant? \_\_\_\_\_

In what capacity have you known the applicant? \_\_\_\_\_

Please check (✓) each characteristic in the appropriate box to show your appraisal of the applicant's rating on the characteristic concerned.

Characteristic	No Basis for Judgment	Below Average (Lowest 40%)	Average (Middle 20%)	Very Good (Next 15%)	Excellent (Next 15%)	Outstanding (Highest 10%)
Native Intelligence, Analytical Powers, etc.						
Motivation						
Effectiveness of Communication: Oral Written						
Maturity						
Industry, Persistence in Scholastic Activities In Non-Scholastic Activities						
Overall Promise						

Signature & Title \_\_\_\_\_ Date \_\_\_\_\_

Comments:

**Email to:** 2022 SCHEC Scholarship Committee  
**Email scanned or PDF Form to:**  
**[schec1ca@gmail.com](mailto:schec1ca@gmail.com)**



## FORM 4: Applicant Waiver

### **Attention SCHEC Scholarship Candidate:**

Please type or print the information requested below. This waiver is for Form 3: SCHEC Scholarship Reference Form that notifies the recommender that you may want access to the recommendation form **OR** have waived your right to have access to the recommendation form. Check or ask if your recommender has a standard practice of sharing or not sharing recommendations with students, volunteers, or employees to determine your waiver response.

Have this completed form emailed to SCHEC no later than Sunday, May 1<sup>st</sup>, 2022, at 11:59 p.m., PST.

Applicant's Name \_\_\_\_\_

Applicant's Current College or University \_\_\_\_\_  
(Home college or university)

### **WAIVER**

Students have the right to inspect references that are submitted in connection with their applications. They may also waive this right.

Under the provision of the Family Educational Rights and Privacy Act, (please check or circle one response):

1. I have retained my right to access this information.

2. I have waived my right to access this information.

Signature \_\_\_\_\_ Date \_\_\_\_\_

## FORM 5: SCHEC Scholarship Reference Form

Attention applicant: **Two references are required; Forms 3 & 5**



The applicant listed below is applying for a scholarship from the South Coast Higher Education Council. The applicant has recommended you give an appraisal of his/her ability and performance in college, workplace, or volunteer services. Please type or print the information requested below. This completed appraisal form must be emailed no later than **SUNDAY, May 1<sup>st</sup>, 2022, at 11:59 p.m., PST.** Please email your appraisal directly to [schec1ca@gmail.com](mailto:schec1ca@gmail.com).

Applicant's Name \_\_\_\_\_ Phone Number \_\_\_\_\_

Person Submitting Reference \_\_\_\_\_ Position \_\_\_\_\_

Reference Mailing Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_

How long have you known the applicant? \_\_\_\_\_

In what capacity have you known the applicant? \_\_\_\_\_

Please check (✓) each characteristic in the appropriate box to show your appraisal of the applicant's rating on the characteristic concerned.

Characteristic	No Basis for Judgment	Below Average (Lowest 40%)	Average (Middle 20%)	Very Good (Next 15%)	Excellent (Next 15%)	Outstanding (Highest 10%)
Native Intelligence, Analytical Powers, etc.						
Motivation						
Effectiveness of Communication: Oral Written						
Maturity						
Industry, Persistence in Scholastic Activities In Non-Scholastic Activities						
Overall Promise						

Signature & Title \_\_\_\_\_ Date \_\_\_\_\_

**Comments:**

**Email to:** 2022 SCHEC Scholarship Committee  
**Email scanned or PDF Form to:**  
[schec1ca@gmail.com](mailto:schec1ca@gmail.com)



## FORM 6: Applicant Waiver

### Attention SCHEC Scholarship Candidate:

Please type or print the information requested below. This waiver is for Form 5: SCHEC Scholarship Reference Form that notifies the recommender that you may want access to the recommendation form **OR** have waived your right to have access to the recommendation form. Ask or check if your recommender has a standard practice of sharing or not sharing recommendations with students, volunteers, or employees to determine your waiver response.

Have this completed form emailed to SCHEC no later than Sunday, May 1<sup>st</sup>, 2022, at 11:59 p.m., PST.

Applicant's Name \_\_\_\_\_

Applicant's Current College or University \_\_\_\_\_

### WAIVER

Students have the right to inspect references that are submitted in connection with their applications. They may also waive this right.

Under the provision of the Family Educational Rights and Privacy Act, (please check or circle one response)

1. I have retained my right to access this information.

2. I have waived my right to access this information.

Signature \_\_\_\_\_ Date \_\_\_\_\_