



EPISCOPAL CHURCH OF THE ADVENT

28 Pleasant Street, Medfield, MA 02052 • (508) 359-6303 • adventmedfield.org

Vendor / Exhibitor Agreement

Advent Holiday Bazaar, Saturday, November 14, 2026, 9am-1pm

Contract between the Church of the Advent, Medfield, MA and:

Vendor / Exhibitor Name

Address

City, State, ZIP Code

Telephone

Email

**Items to be Exhibited /
Sold**

Please reserve	☐ 1 table	☐ 2 tables	6 ft. table: \$30 each Maximum 2 tables
	Total Due	\$	

Raffle item of vendor choosing (value approximately \$10) due on the day of the event.

Payment Instructions

Checks should be made payable to: **Church of the Advent**
Mail signed agreement and check to: Church of the Advent, 28 Pleasant
Street, Medfield, MA 02052

Agreement Terms

The fee is non-refundable unless Church of the Advent cancels the event. Contract becomes effective when Exhibitor returns the signed contract with the table fee and is accepted by Church of the Advent by return of a signed copy of this contract.

At that time, the Committee agrees to reserve table(s) and/or space(s) in the Church for display and sale of the exhibitor's merchandise at Church of the Advent. Vendor may decline a table but fill space with a rack, shelves, or other display setup. Please tell us how you plan to use your space if not with a table. Church of the Advent reserves the right to reduce table requests; if this occurs, the vendor will be notified in advance. Church of the Advent reserves the right to charge for excess floor space.

Vendors are responsible for setting up and taking down all merchandise and for obtaining all necessary licenses, paying taxes due, and complying with applicable regulations of the Commonwealth of Massachusetts. Church of the Advent is not responsible for damage or theft to vendor property or merchandise. Set-up time is one hour prior to the beginning of the event.

Signature of Vendor:

Date:

**Signature of COA
Representative:**

Date:

Please return signed agreement and payment by September 14, 2026 to reserve exhibit space.