

FEBRUARY 23 - 26, 2022
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Bus & Motorcoach News – 24/7 information for our industry – www.busandmotorcoachnews.com

Today's Agenda

1—Welcome & Intro

- Scott Michael

2—Motorcoach Minute

Featuring Kevin Creighton

3—Legislative & Regulatory Report

- Ken Presley
- Becky Weber

4—CERTS Reporting News

- Tracy Fickett, CPA, MBA
BusBooks

5—Buying and Selling a Business Today

- Scott Michael
- Dan Goff, A Goff Bus
- Ken Lucci, Drivingyourincome.com

6—UMA Motorcoach EXPO Update

- Scott Riccio, UMA EXPO Chair, Northeast Charter and Tour Company

7—Overdrive

Time to visit with friends



Protecting Against Malicious Cyber Activity Before the Holidays



THE WHITE HOUSE
WASHINGTON

TO: Corporate Executives and Business Leaders
FROM: Anne Neuberger, Deputy Assistant to the President and Deputy National Security Advisor for Cyber and Emerging Technology and Chris Inglis, National Cyber Director
SUBJECT: Protecting Against Malicious Cyber Activity before the Holidays
DATE: December 16, 2021

The holidays are an opportunity to spend time with our loved ones and enjoy some well-earned rest. Unfortunately, malicious cyber actors are not taking a holiday – and they can ruin ours if we're not prepared and protected. Historically we have seen breaches around national holidays because criminals know that security operations centers are often short-staffed, delaying the discovery of intrusions. Beyond the holidays, though, we've experienced numerous recent events that highlight the strategic risks we all face because of the fragility of digital infrastructure and the ever-present threat of those who would use it for malicious purposes.

There are specific steps that you, as leaders, can initiate now to reduce the risk of your organizations during this time of heightened risk and into the New Year.

Below are some recommendations for actions you can take immediately to have an incident-free holiday season.

Ensuring a Cyber Safe and Secure Holiday Season

In many cases criminals plan and actually begin an intrusion before the holiday itself – they infiltrate a network and lie in wait for the optimal time to launch an attack. It is therefore essential that you convene your leadership team now to make your organization a harder target for criminals.

Here are some best practices that can be implemented immediately. We recommend that you confirm with your IT teams that these are in place:

- **Updated Patching.** Criminals count on victims failing to patch their systems and usually take advantage of long-known and fixable vulnerabilities. Patching should be up-to-date, against all known vulnerabilities.
- **Know your Network:** Enable logs; pay attention; investigate quickly. Intrusions can be stopped before the impact. Secure organizations assume they will be compromised, but work to minimize the effect of a compromise.

- **Change Passwords and Mandate Multi-Factor Authentication** staff how long it has been since employees changed their stolen credentials, so forcing a reset (with adequate) holidays can deny malicious actors access to your organization has implemented MFA and you have MFA available, but are not requiring it security technology that you have already acquired from almost all opportunistic attempts to gain
- **Manage Schedules.** Review staffing plans to have sufficient holiday coverage. Similarly, who are on 24/7 call in the event of a cyber attack. Minutes count in the event of an attack. The consequences of a successful attack. Reach out is critical.
- **Employee Awareness.** Conduct specific awareness of common attacks. Re-exhibiting any unusual behavior that allows them to execute attacks.
- **Exercise Makes an Organization Safer.** So that if the worst happens, a rigorous security stress test can be developed a basic plan if you test the backup system out of the reach of criminals. A back-up strategy is in place.

Please encourage your IT staff where they will find time. All of us can, and must, do more to do in 2022. Please accept our

House Bill Boosts Protections Against Staged Crashes



Highway
Accident
Fairness Act
of 2021



CERTS Refill (\$6 billion)

CERTS Tax Exemption

We can do this. Find COVID-19 vaccines near you. Visit [Vaccines.gov](#).[HOME](#) > [POLICY ISSUES](#) > [COVID19 ECONOMIC RELIEF](#) > [ASSISTANCE FOR AMERICAN INDUSTRY](#) > [CORONAVIRUS ECONOMIC RELIEF FOR TRANSPORTATION SERVICES \(CERTS\) PROGRAM](#)**POLICY ISSUES****COVID19 Economic Relief**

Assistance for American Families and Workers

Assistance for Small Businesses

Assistance for State, Local, and Tribal Governments

Assistance for American Industry

Airline and National Security Relief Programs

Coronavirus Economic Relief for Transportation Services (CERTS) Program

Download Payroll Provider Letter Needed for CERTS Application

Information for companies applying from U.S. Territories

Payroll Relief Programs

Tax Policy

Economic Policy

Terrorism and Illicit Finance

Financing the Government

Financial Markets, Financial Institutions, and Fiscal Service

Financial Sanctions

Consumer Policy

International

Small Business Programs

Tribal Affairs

U.S. Small Business Credit Counseling Program

U.S. Small Business Lending Program

U.S. Small Business Paycheck Protection Program

U.S. Small Business Payroll Protection Program

Coronavirus Economic Relief for Transportation Services (CERTS) Program

The Coronavirus Economic Relief for Transportation Services (CERTS) Program is providing eligible transportation service companies with resources to help to maintain payroll, hire back employees who may have been laid off, and cover applicable overhead and operational expenses.

UPDATES ON CERTS QUARTERLY REPORTING

The draft format for the required CERTS quarterly report is posted below under PROGRAM INFORMATION. This PDF document presents the information and questions expected to be included in the official CERTS quarterly report that will be made available to Grantees for completion in the CERTS portal no later than Monday, January 3, 2022.

All Grantees are encouraged to review the draft report format and to submit any questions they may have to Treasury. Based on questions received, Treasury may update the report format before it goes live in the CERTS portal, and will publish a new Frequently Asked Questions to aid Grantees in completing the report.

Grantees are required to submit their [first](#) CERTS quarterly report by February 15, 2022, which will cover grantee activities during the time period from the effective date of the CERTS grant agreement through the fourth quarter of calendar year 2021 (December 31, 2021).

The report has two primary purposes. One, it will require grantees to report on how they spent their CERTS award from the date they first received funds through December 31, 2021. Two, it will require Grantees to make certain certifications required by the CERTS statute. Treasury will use the certified data provided to monitor Grantee compliance with the CERTS statute and Grant Agreement.

As noted above, Grantees will need to complete the report on-line using the official CERTS portal through treasury.gov in January 2022. Treasury will never attempt to solicit Grantee information from a webpage not hosted on Treasury.gov, a website not utilizing Treasury's official verification service (ID.me), or from an email address not ending in @treasury.gov or @og.treas.gov.

For more information on the quarterly reports, you may also refer to paragraph 12 of the CERTS Grant Agreement.

PROGRAM INFORMATION

- Format for CERTS Quarterly Report *new* (12/10/2021)
- CERTS Program Guidelines *Updated* (08/12/2021)
- CERTS Frequently Asked Questions *Updated* (12/10/2021)
- Information on the ID.me Identity service
- Information for companies applying from U.S. Territories
- IRS information on the tax treatment of CERTS grants
- Form of Standard CERTS Grant Agreement for All Approved Grantees
- CERTS Employee Recall and Rehire Information
- List of CERTS Participants with Amounts Provided
- Treasury Completes \$2 Billion in Recovery Fund Payments to Transportation Businesses

Format for CERTS Quarterly Report *new* (12/10/2021)

Section 1: Verification of Grantee Information

Section 2: Total Funds Used On or Before December 31, 2021

Section 3: Organizational Use of Funds

Section 4: Detail on Use of Funds

Section 5: Recalls & Rehires Certification

Section 6: Other Certifications

Section 7: Changes in Control, Bankruptcy, and Legal Actions

Section 8: Feedback

Section 9: Certified Submission





CERTS Grants & Reporting



BUSBooks
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Presenter:
Tracy Fickett, BUSBooks

CERTS Grants

—

Grantees have
ONE YEAR from
the time of
receipt to use
the funds.

Bookkeeping

Keep good records.

Support that the grant has been spent on
ELIGIBLE USES.

Eligible Use of Funds

Payroll Costs $\geq 60\%$

Payroll Costs $\geq 60\%$

Salaries

Wages
& tips

Commissions

Health
insurance

Retirement
benefits

State or local payroll taxes

PTO

Compensation to a sole
proprietor

Compensation to an
independent contractor

Other Eligible Use of Funds

Non-Payroll Costs Total \leq 40%

- PPE
- Operating
- Equipment Operating
- Restored Compensation

PPE Costs

Costs of COVID-19 Protection
for Customers & Employees

Disinfectants

Driver
Barriers

Masks

Air Filtration
Systems

Operating Costs

Rents

Leases

Insurance

Facility
operating
costs (utilities)

Equipment
operating
costs

Interest on regularly scheduled debt
(not credit cards)

Equipment Operating Costs

Fuel

Tolls

Access Fees

Licenses

Tour Expenses

Payments to vendors / subcontractors for equipment maintenance

Restored Compensation to Rehired Employees



Lost Pay

Lost Benefits

Ineligible Uses of Funds

Payment/prepayment of
principal debt

Capital
expenditures

FICA
taxes

Compensation in excess of an annualized \$100,000
salary (\$8,333 per month etc.)

Ineligible Use of Funds

Any wages used for qualified family leave credit

Delinquent taxes

Compensation for an employee residing outside of the US

Any wages used for FFCRA sick leave credit

Ineligible Use of Funds

Any bonus in excess of inflation

You may not reimburse
yourself for already paid bills

Any expense used for any
other Federal programs

Income Tax Implications

- CERTS funds are taxable to the recipients.
- Check with your CPA to find out how that may impact your income tax returns.
- Industry associations advocate making CERTS funds non-taxable and expenses deductible.
We all wait and see...

Compliance Reporting

- Verify CERTS grant information
- Report total \$ spent on eligible expenses
- Report subsidiary and affiliate information
- Report \$ spent by eligible category /entity

Compliance Reporting

- Recalls/Rehires Certifications
- Other certifications including payroll priority
- Specific certifications if 60% not for payroll

Compliance Reporting

- Report changes in control, if applicable
- Report bankruptcy updates, if applicable
- Feedback section

Will grantees be audited?

Yes! But we don't know who or when?

The Treasury indicates that grantees may be audited by the Office of the Inspector.

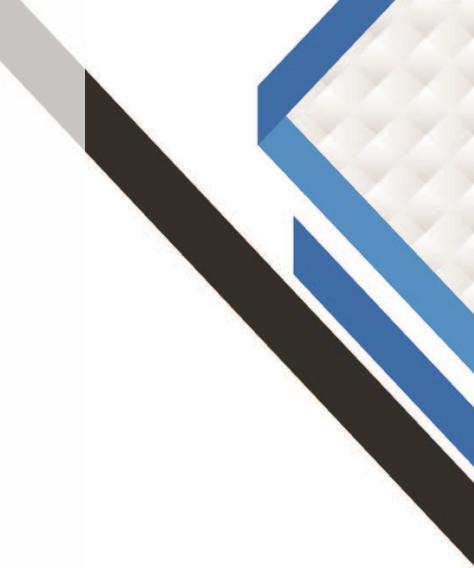
NO SINGLE AUDIT REQUIREMENT

Questions?

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Buying and Selling a Business Today



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UMA Rate: \$179/night

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Long Beach, CA**
UMA Rate - \$199/night

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- **Friday:** Breakfast voucher to use in your hotel*, In-N-Out Lunch, Member Appreciation Dinner
- **Saturday:** Breakfast voucher to use in your hotel*

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