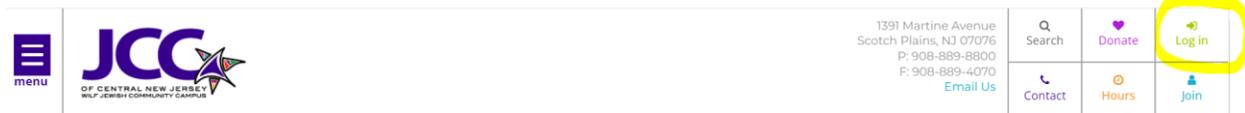


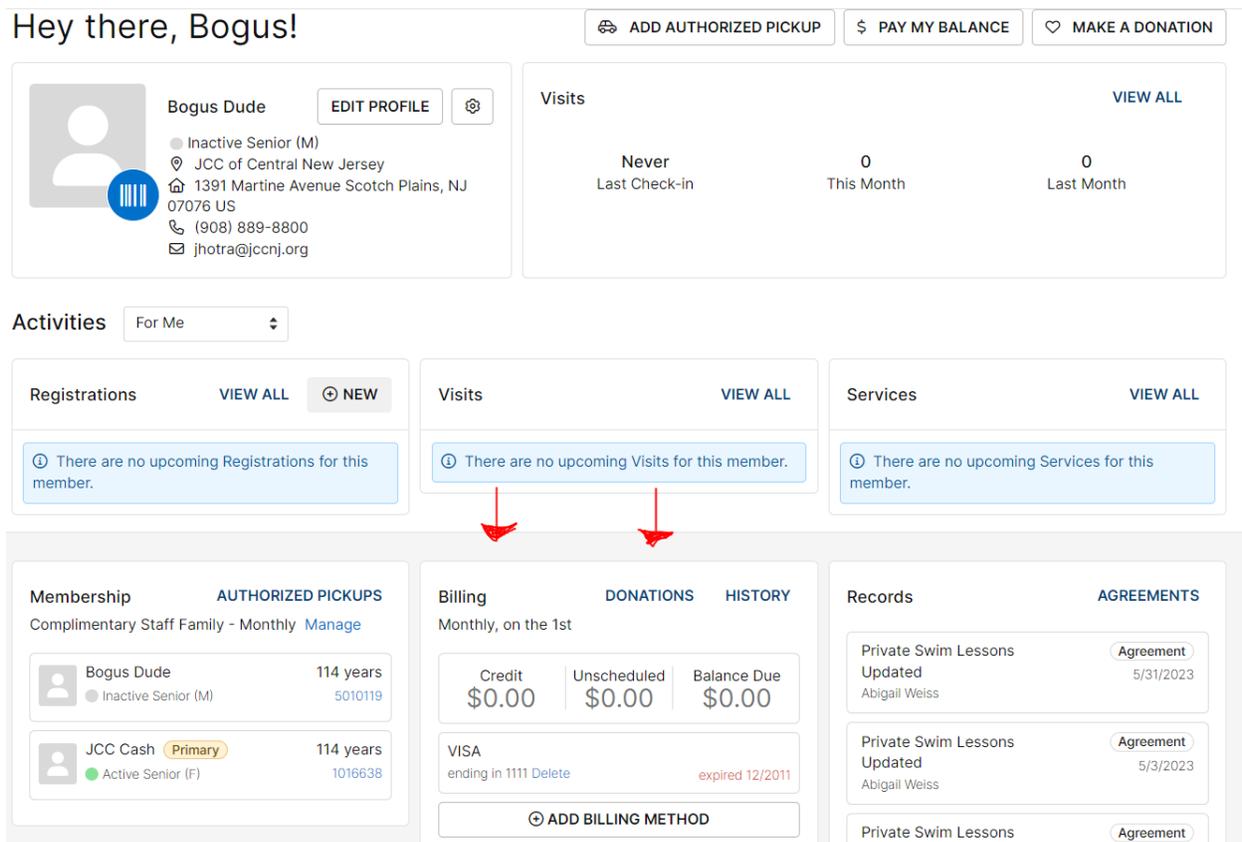
How to Change and Delete Payment Methods in Your JCC Account

To add a new payment method to your JCC account, visit the JCC website at www.jccnj.org. Click the LOGIN button in the top right hand corner of the page.



Login to your account. (If you do not remember your password, click reset password and follow the prompts.)

On the dashboard page scroll to the bottom middle of the page and find box that says BILLING.



Click ADD BILLING METHOD and add your new payment information.

At the bottom please answer YES to change to your PRIMARY payment method. (See photo on following page.)

By clicking YES you will ONLY be switching your membership dues to this payment method. This will now also be the primary payment method for any NEW transactions you make through your JCC account.

New Payment Method ✕

Credit Card

Bank Account EFT

Name*

Account Number*

Routing Number*

Account Type* Checking Savings

Would you like to make this your primary billing method?
 Yes No

You should also check to see if you have any PRE-SCHEDULED PAYMENTS such as monthly Early Childhood tuition, After School tuition or Senior Social Program dues. Here's how:

Go to your dashboard page and in the box with BILLING, click on UNSCHEDULED \$0.00.

Hey there, Bogus!

ADD AUTHORIZED PICKUP
PAY MY BALANCE
MAKE A DONATION

Bogus Dude EDIT PROFILE

Inactive Senior (M)

JCC of Central New Jersey

1391 Martine Avenue Scotch Plains, NJ 07076 US

(908) 889-8800

jhotra@jccnj.org

Visits VIEW ALL

Never	0	0
Last Check-in	This Month	Last Month

Activities For Me

Registrations VIEW ALL NEW

There are no upcoming Registrations for this member.

Visits VIEW ALL

There are no upcoming Visits for this member.

Services VIEW ALL

There are no upcoming Services for this member.

Membership AUTHORIZED PICKUPS

Complimentary Staff Family - Monthly [Manage](#)

Bogus Dude 114 years

Inactive Senior (M) 5010119

JCC Cash 114 years

Active Senior (F) 1016638

Billing DONATIONS HISTORY

Monthly, on the 1st

Credit	Unscheduled	Balance Due
\$0.00	\$0.00	\$0.00

VISA expired 12/2011

ending in 1111 [Delete](#)

[ADD BILLING METHOD](#)

Records AGREEMENTS

Private Swim Lessons Updated Agreement

Abigail Weiss 5/31/2023

Private Swim Lessons Updated Agreement

Abigail Weiss 5/3/2023

Private Swim Lessons Agreement

If you do have scheduled payments, you will see the scheduled payments listed on the next screen. (See photo on following page.)

My Balance

SCHEDULE PAYMENTS

PAY BALANCE

Available Credit	\$0.00	Scheduled	\$180.00	Balance Due	\$0.00
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Scheduled

To Be Paid	Description	Payment Method	Fee
Berg-Liepee Senior Social Program 23-24 > Berg-Liepee Senior Social Program 23-24			
2/1/2024	02/01/24-02/29/24	EFT xxxxx0025 xxx0225	\$36.00 
3/1/2024	03/01/24-03/31/24	EFT xxxxx0025 xxx0225	\$36.00 
4/1/2024	04/01/24-04/30/24	EFT xxxxx0025 xxx0225	\$36.00 
5/1/2024	05/01/24-05/31/24	EFT xxxxx0025 xxx0225	\$36.00 
6/1/2024	06/01/24-06/30/24	EFT xxxxx0025 xxx0225	\$36.00 

From this screen you will need to click the EDIT PENCIL next to each payment and DELETE each scheduled payment.

Edit Scheduled Payment ✕

02/01/24-02/29/24

Schedule Amount
\$36.00

Due Date
2/1/2024

Payment Method
EFT xxxxx0025 xxx0225

Payment Date
02/01/2024 

 **DELETE** **SAVE**

Once you have UNSCHEDULED your payments you will then be able to reschedule your payments by clicking SCHEDULE PAYMENTS on the top of the screen. (See photo on following page.)

My Balance

Available Credit	\$0.00	Scheduled	\$72.00	Balance Due	\$0.00
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Account Fees

Dude, Bogus

Due Date	Description	Due
Berg-Liepee Senior Social Program 23-24 > Berg-Liepee Senior Social Program 23-24		
02/01/2024	02/01/24-02/29/24	\$36.00
03/01/2024	03/01/24-03/31/24	\$36.00
04/01/2024	04/01/24-04/30/24	\$36.00

You can click the top button by DUE DATE to click all the boxes at once or you check each box individually. When you are done click NEXT at the bottom right of the screen.

Schedule Payments

<input type="checkbox"/>	Due Date	Description	Due
<input type="checkbox"/>	Berg-Liepee Senior Social Program 23-24 > Berg-Liepee Senior Social Program 23-24		
<input type="checkbox"/>	2/1/2024	02/01/24-02/29/24	\$36.00
<input type="checkbox"/>	3/1/2024	03/01/24-03/31/24	\$36.00
<input type="checkbox"/>	4/1/2024	04/01/24-04/30/24	\$36.00

BACK

NEXT

From there, follow STEP 1 by choosing ON DUE DATE, then follow STEP 2 and choose NEW PAYMENT METHOD, and then follow STEP 3 and click SCHEDULE.

Schedule Payments

Total Amount \$108.00

Payment Date On due date

One-time payment on

Payment Method

BACK

SCHEDULE

Now you might want to DELETE your old payment method. Once you have switched all of your scheduled payments to the correct payment method you will be able to delete the payment method you no longer wish to use by selecting BACK TO MY ACCOUNT. Once there (see photo on following page), you will see the option to delete your old payment method. If there is not a DELETE option by the payment method you wish to delete, then that means it is still either your primary payment method or it is still tied to other pre-scheduled payments.

Billing

DONATIONS

HISTORY

Monthly, on the 5th

Credit \$0.00	Unscheduled \$0.00	Balance Due \$0.00
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VISA
ending in 1111 [Delete](#) expired 12/2011

EFT **Default**
ending in 0225

⊕ ADD BILLING METHOD