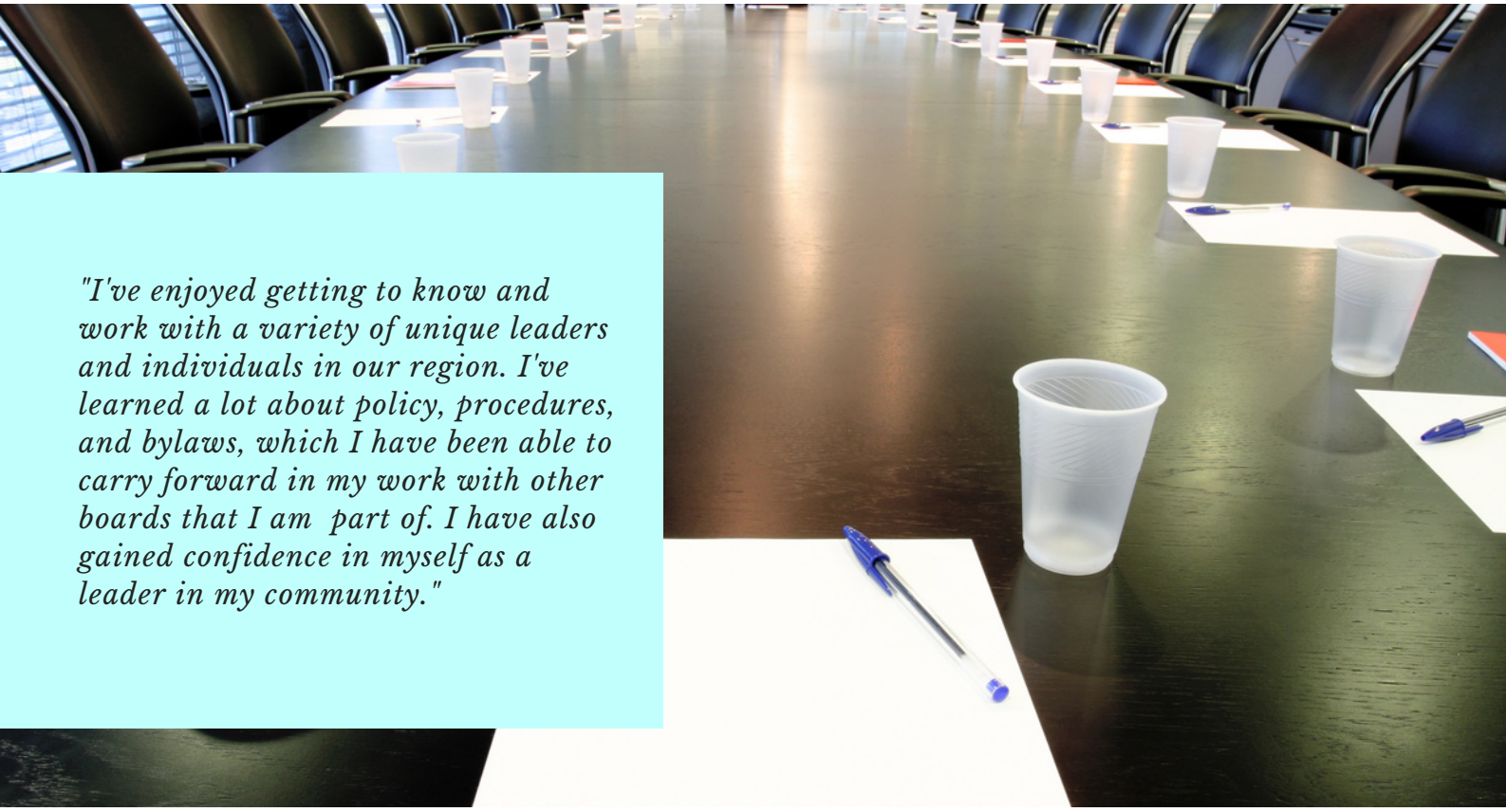
BOARD PROSPECT PACKAGE

Join the South East Sport, Culture & Recreation District Board of Directors



"I've enjoyed getting to know and work with a variety of unique leaders and individuals in our region. I've learned a lot about policy, procedures, and bylaws, which I have been able to carry forward in my work with other boards that I am part of. I have also gained confidence in myself as a leader in my community."

GREAT BOARDS DO NOT JUST HAPPEN.

Each year the South East District Nominations Committee seeks leadership candidates from across the south east to provide direction to our District and to serve on the ten-member Board of Directors. Directors occupy staggered two-year terms and have an opportunity to participate on a Board Committee. Candidates may come from a specific community, but once elected to the Board, they do not represent that community but govern on behalf of the whole of South East District.

Strategy and work are behind every high performance board. South East District is currently seeking enthusiastic, responsible, collaborative volunteers to join the board. Ideal candidates are positive and comfortable using technology (online meetings and email), with the time and commitment to make a difference! Experience working or volunteering in community sport, culture and recreation, or non-profits a plus!

The Board of Directors is responsible for:

- Setting policy and designing Board structure and process
- Directing and achieving strategic priorities/outcomes
- Delegating authority and responsibility to the Executive Director, and measuring and monitoring results

Directors attend quarterly meetings of the board and committees on which they serve, study information and decision-making materials, participate in discussion and debate, and share in the decision-making process by reaching consensus or voting.







SKILLS & EXPERIENCE

Priority skills sought and nomination process

In addition to specific representational considerations as described below, the selection of candidates will be based on desired characteristics and qualifications such as:

- Previous experience with non-profit board policy or community involvement
- Sport, arts/culture, or recreation background (volunteer or professional)
- Comfortable using technology for virtual meetings and accessing board packages online
- Previous involvement as a volunteer with the district organization

The Nominations Committee especially welcomes nominations from those who can strengthen the District's competencies in the following areas of professional skills:

- Current Professional Accounting or Financial Designation

The South East District is committed to diverse and equitable representation and to including voices that are representative of south east Saskatchewan's demographics and the communities we serve.

We encourage candidates to indicate (voluntarily) on their nomination form if they associate with a representative group as outlined below. Preference will be given to qualified individuals from the following groups, as per our commitment to diversity and inclusion:

- Indigenous peoples
- Visible minorities (includes people, other than Indigenous, who are non-white regardless of place of birth)
- Individuals with a disability
- LGBTQI2S+ individuals

Prospective candidates can submit a nomination form (accessible at southeastdistrict.ca) prior to May 10. Inquiries to Nominations Committee, by email at ed@southeastdistrict.ca.

Term of Office

Two years – board members are elected at the annual general meeting in May.

Members can resubmit for nomination three times, then have to take a year off prior to submitting for nomination again.



BOARD MEMBER EXPECTATIONS

Time Commitment, Meetings and Orientation

Four to five meetings are held throughout the course of the year. Days that meetings are held are determined by the Board at their initial meeting in May. Meetings are held at a central location within the District such as Stoughton and dinner is provided at 6:00 p.m. Majority of these meetings are now via Zoom (online virtual meetings) and last approx. 90 minutes.

- May – 2024 virtual AGM and a short board meeting to follow
- June - in-person orientation
- Fall - hybrid/virtual meeting
- January –virtual meeting
- March – virtual/hybrid meeting
- one-two committee virtual meetings

Board members devote the time necessary to fully understand their role and to be sufficiently knowledgeable about the District to make informed decisions.

Board members are required to use their personal laptops/devices for Zoom meetings (must have audio and video capability) and accessing the board packages.

All directors elected to the board are required to participate in virtual orientation sessions. The purpose of the orientation is to inform new directors of their responsibilities and ensure they are supported and equipped with the knowledge required for board directorship.

The Board of Directors also participates in education and board development sessions annually. Topics are selected based on the needs of the current board.

Director Expenses:
Members will be reimbursed for reasonable expenses incurred while attending meetings, including mileage and meals.

Liability Insurance:
South East District has Directors' and Officers' liability insurance.

"As I continue to learn more about South East District, I feel privileged to be part of such a professional board of directors and community focused organization. I look forward to the ongoing liaison within the partnerships (agencies, organizations) and people (our communities)."

"I have enjoyed my time on the board." "I like the collaborations and growth that I have witnessed."

