

Subject Line: TIME-SENSITIVE - Lutheran Annual-School Profile and Faculty and Staff Updates Needed

Dear brothers and sisters in Christ:

The time of year has come to log into the **LCMS Information Support Network (LISN) for Schools** website to review and update your school's information for *The Lutheran Annual 2024*. These updates will also be reflected on the [LCMS Locator](#)

To review and update your school's information, visit lisn.lcms.org

Tips:

- LISN for Schools is not compatible with Internet Explorer – please select another browser
- Passwords are case sensitive
- Use the school ID and password you used to report the school statistics last Fall.
- Once you are in LISN for Schools, **select the school profile on the left navigation panel** to view and update your information.
- To review and update your faculty and staff records, **select “Staff” section**.

If you are having trouble accessing the website, try the following:

- Use direct website link lisn.lcms.org
- The website can be typed in the browser address bar located at the top of most web browsers.
- Do not type the website address in the browser search fields
- If you are an ordained or commissioned minister, make sure you use the school login and not your personal login.
- Clear browser history and refresh the page.

Deadline:

Sept. 1, 2023, is the deadline for updates to be included in *The Lutheran Annual 2024*.

After the deadline, you will still be able to make updates, which will be reflected on the LCMS Locator.

Our team is available to support you with any questions you have or login assistance. Please contact our office at rosters.stats@lcms.org, or call the LCMS Church Information Center at 888-843-5267.

Please **include your school's full name and address** to assist our team in providing the appropriate login information. Call and email volumes are high during this time of the year. Please use only one communication method to improve response time. Someone will respond within two to three business days.

Remember to log in whenever you have an update to your school or staff information. This site is accessible 24 hours a day year-round.

Thank you for all your efforts in providing the most up-to-date information to assist LCMS ministry endeavors at the national and district level.

God's blessings to you!

D. Scott Kostencki
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