

Unhoused in Pacifica (UP) Task Force

Dear UP Task Force Potential Applicant,

As representatives of the Pacifica Resource Center and the City of Pacifica, we are excited to announce we are seeking applicants to serve on the ***Unhoused in Pacifica (UP) Task Force***. The need for focused work of a dedicated task force has grown out of an increase in recent years and months of the unhoused population in Pacifica and a proliferation of the unhoused living in over-sized vehicles, such as motorhomes. Recognizing the magnitude of this challenge and the City's resource limitations, the Pacifica City Council identified the need for a task force of diverse stakeholders, representing the full spectrum of viewpoints about this topic, to volunteer their time and energy to research and define the unhoused and over-sized vehicle challenges in Pacifica and assess potential solutions.

As the Executive Director of the Pacifica Resource Center and the City Manager of Pacifica, we have worked collaboratively on a Purpose Statement and formation process for the UP Task Force.

Purpose of Unhoused in Pacifica (UP) Task Force

To work collaboratively and respectfully together with fellow task force members in researching and evaluating the complexity of homelessness issues in Pacifica, focusing on the vehicularly-housed, in order to identify feasible programs that can assist the vehicularly-housed, improve the environment, prevent illegal habitation in vehicles on public streets, in a financially and operationally sustainable manner.

A more detailed informational report about the formation process can be found on the City's website at <https://bit.ly/2QljzTb>. The following are some important points to consider in determining your interest in applying for the UP Task Force:

- The UP Task Force will have eleven (11) members. It is not a City, nor a PRC, task force; the City and PRC will each have one staff member as participants in the UP Task Force.
- The UP Task Force will be an intensive commitment and experience, with a significant amount of volunteer work to accomplish in a 4 to 5 month time span.
- Membership will be selected based on applications and interviews conducted by the two of us, with a goal of selecting a broad cross section of sectors/affiliations in the community, such as (but not limited to) churches, businesses (at least one visitor-serving), unhoused population advocate, current or formerly unhoused person, service groups, school districts, homeowners (and different regions of the City), and the County. While Pacifica residents are preferred members, a non-resident may be selected if their affiliation directly serves Pacifica. Regardless of their affiliation or viewpoint, all members will be expected to work respectfully and collaboratively with their fellow members for the UP Task Force to be effective.
- The timeline for the UP Task Force is anticipated to be July to November, 2019.
- Regular UP Task Force meetings and work are not intended to be open to the public, but the task force's scope of work should include some meetings to which the public are invited to attend and give input. Once the UP Task Force launches its work and develops

its specific workplan and schedule, it may also want to consider additional public updates, such as periodic written or verbal informational updates.

- Applications for the UP Task Force will be kept confidential. Final selected UP Task Force members will be publicly announced.
- The initial meeting of the UP Task Force will be facilitated by a consultant from the Institute for Local Government.

Thank you for your interest in the UP Task Force.

Sincerely,



Anita M. Rees, Executive Director
Pacifica Resource Center



Kevin Woodhouse, City Manager
City of Pacifica



UNHOUSED IN PACIFICA (UP) TASK FORCE

Deadline: Friday, June 14, 2019

To be considered for the Unhoused in Pacifica (UP) Task Force, please complete the following application and return to the Pacifica Resource Center **no later than Friday, June 14, 2019.**

Applications can be submitted in person, by mail, or online.

Please drop off or mail applications to:

Pacifica Resource Center
1809 Palmetto Avenue
Pacifica, CA 94044

To submit online, please continue here or go to <https://forms.gle/xeVeeYzSdK2CS5af6>.

Timeline

Deadline to submit application	June 14, 2019
Interviews for top candidates	June 17-28, 2019
UP Task Force members announce	July 3, 2019
First UP Task Force meeting	mid-July

If you have any questions, please do not hesitate to contact Pacifica Resource Center Executive Director at anita@pacresourcecenter.org or 650 738-7470 x3 or Pacifica City Manager Kevin Woodhouse at woodhousek@ci.pacifica.ca.us or 650 738-7409.

**APPLICATION TO SERVE ON
THE UNHOUSED IN PACIFICA (UP) TASK FORCE**

Name: _____

Home Address: _____ Neighborhood: _____

Phone Number(s): _____

Email Address: _____

Occupation: _____ Employer: _____

How many hours per week, on average, can you commit to the activities of the Task Force?
(Please select one)

- 0-2 hours 3-5 hours 6-8 hours 9-10 hours 10+ hours

Please note any time constraints or limits to your availability between July and November,
(when the UP Task Force will be primarily meeting).

Are you available (check all that apply)...

- Daytime hours Evenings Saturdays

Please list organizations that you have been involved with, and your role, over the last five years.

How long have you lived in Pacifica? If you do not live in Pacifica, what is your connection to Pacifica?

Describe your perception and/or experience with the challenges in the community related to unhoused Pacificans and individuals living in over-sized vehicles.

Why are you personally interested in serving on the Unhoused in Pacifica (UP) Task Force?

What do you see as the goals of the UP Task Force?

What is your experience working in partnership with a diverse group of stakeholders?

What talents, skills, or experience can you contribute to making the UP Task Force successful in achieving its current goal (as stated in the Introduction), such as writing or public speaking, grant-writing, facilitation skills, community engagement skills, note taking, legal, financial or operational matters, marketing, program research, or other?

It is important for the UP Task Force to reflect and embrace the diversity of our community. Please indicate aspects of diversity that you could represent as a Task Force member.

Please provide a short bio.

If available, please attach your resume.

THANK YOU FOR YOUR INTEREST IN THE UNHOUSED IN PACIFICA (UP) TASK FORCE!