

**HIGHLAND SHORES OWNERS ASSOCIATION, INC.
NEW CONSTRUCTION COMMITTEE**

Application for Review

Date: _____

Note: Applicant must submit two (2) copies of this completed form with two (2) copies of all other information being requested for review. One (1) set will be kept by the Committee and the other set will be returned for builder reference. *The homeowner/builder copy of the plans must be picked up at the office as no verbal approvals/disapprovals are given.*

Approvals are valid for 90 days

Homeowner: _____ Phone: _____

Address: _____ Email (optional): _____

Builder/Contractor: _____ Phone: _____

Please check appropriate items below:

☐ Preliminary Review ☐ Initial submittal ☐ Re-submittal ☐ Final Conformance Review

Applicant request approval of:

☐ Building Elevations (submit floor plan & roof plan for reference only) ☐ Landscape Plan
☐ Site Plan (Tree survey & drainage plan required for new home) ☐ Attached Shade Structure
☐ Swimming Pool Plan/Spa ☐ Window(s)/Door(s)
☐ Other/Notes: _____

Building Design (this section applies to new homes only):

Stories: ☐ 1 ☐ 2 ☐ 3 ☐ Split level

Garage: ☐ Side Entry ☐ Front Entry ☐ Rear Entry ☐ 2 Car ☐ 3 Car ☐ Other ☐ Detached

Type of Lot: ☐ Lakefront ☐ Corner ☐ Standard

Does this lot have a greenbelt/corp. property frontage? ☐ Yes ☐ No If yes: ☐ Right ☐ Left ☐ Rear

Have these building elevations been used on nearby houses? ☐ Yes ☐ No Similar Where? _____

Building Size A/C: _____ (S.F.) Building Height: _____ (Ft.) From Finish Floor to Main Ridge: _____ (Ft.)

Retaining Wall(s): ☐ Yes ☐ No Maximum Height: _____ Material: _____

Estimated start date: _____ Completion: _____

Applicant's signature: _____

Submissions are to be made to: New Construction Committee
Highland Shores Owners Association, Inc.
1 Community Center Drive
Highland Village, TX 75077

Note: To insure timely processing, all completed applications must be received no later than 3:00 P.M. Wednesday prior to the regularly scheduled Friday morning NCC meeting. Incomplete applications will be returned with no action taken or denied for lack of info.