

Dear Primary Care Provider,

As a trusted source of information for their patients, primary care providers play an important role in the effort to increase COVID-19 vaccination uptake in our state. The Colorado Department of Public Health and Environment (CDPHE) is inviting your primary care practice to enroll in the COVID-19 Vaccination Program as part of its efforts to quickly mobilize additional COVID-19 vaccine providers across the state and to increase access to COVID-19 vaccination for all Coloradans. As we transition from a mass vaccination model to more provider-focused efforts, we need your help now more than ever.

We're also sharing our [Primary Care Provider Communications Toolkit](#) which includes ready-to-use email, text, and social media messages you can use to encourage your patients to get vaccinated or to set up an appointment once your clinic becomes a COVID-19 vaccine provider.

Program Requirements

To receive publicly-funded COVID-19 vaccines, vaccine diluent, and [ancillary supplies](#) at no cost, your facility must agree to adhere to all of the [requirements](#) specified in the CDC COVID-19 Vaccination Program Provider Agreement, adhere to all the CDC [Storage and handling requirements](#) and complete the [CDC's Storage and Handling Training](#).

In addition, to be approved for enrollment as a new COVID-19 vaccine provider, a virtual enrollment site visit must be completed and the following documentation must be submitted to CDPHE for review:

- 5 days of stable temperatures documented via a digital data logger thermometer.
- 5 days of paper temperature logs where the current temperature is documented twice a day and the minimum and maximum temperature recorded is documented once a day.
- A completed [Emergency Vaccine Management Plan](#).
- Pictures of the glycol bottle placement inside the storage unit, which is attached to the digital data logger thermometer.
- Pictures of storage unit outlets with "DO NOT UNPLUG" tags in place.

Provider enrollment for the CDC COVID-19 Vaccination Program occurs online through CDPHE's [Pandemic Vaccine Provider Registration portal](#). If you have more than one facility identified as a provider, you will need to enroll each location separately.

Please complete your facility's enrollment by following these steps:

1. Open the Pandemic Vaccine Provider Registration Portal link: [COVID-19 Enrollment Link](#).
2. Click the red "Click to Register" button near the middle of the screen.
3. Complete the CIIS enrollment and sign the Letter of Agreement (LOA).
4. Click on Enroll as Pandemic Provider to request COVID-19 Vaccine. Answer all required questions to complete your facility's COVID-19 enrollment. [COVID-19 Pandemic Enrollment Required Information List](#)

CDPHE is committed to supporting you through this enrollment process and wants to ensure your success as a COVID vaccine provider. For assistance, please contact cdphe_covidvax@state.co.us. Thank you for being strong partners in our state's COVID-19 vaccine response.