

****All please take note of the MWBE requirements below. Both the Utilization forms and LOIs are required 3 days after submission of your bid. This is an updated requirement by our Business Equity Office. I encourage all firms to listen in on Bid day for proposal amounts to be read to see if it is worth gathering the additional information. HOWEVER we encourage you if at all possible to submit along with your proposal if possible.**

Competitive Sealed Proposals ("Proposals") for the **Bob Bolen Training Classroom Infill/Restroom Addition** located at 505 W. Felix Street in Fort Worth, TX 76115 in Fort Worth Texas will be received thru the **Bonfire** Website <https://fortworthtexas.bonfirehub.com/login> until **2:00 P.M on Thursday, December 12, 2024**, and will be opened and publicly read aloud immediately thereafter in the Council Chambers, located at 100 Fort Worth Trail, Fort Worth, Texas 76102.

A Pre-Proposal Conference will be held at **1:30 P.M., Thursday, November 14, 2024** at Bob Bolen Public Safety Complex.

The last day for questions from prospective Proposers is at **5:00 PM on Friday, December 6, 2024**.

After evaluating the Proposals submitted, the City shall select the Proposer that offers the best value to the City and enter into negotiations with that firm.

Proposals shall be valid for **ONE HUNDRED TWENTY (120) calendar days**. There are no Alternates for this project.

Proposals shall include a **7.5% Owner's Contingency Allowance** based on Proposer's costs proposal on a separate line item on the Proposal form. This Allowance is not to be included in the Base Proposal but will be included in the contract amount at the appropriate time. Only the Owner may use of this allowance during construction. Any Allowance remaining at the end of construction will be retained by the City of Fort Worth.

Refer to the evaluation matrix for the selection of the Best Value Proposer in the Instructions.

The Business Equity participation goal is 12.60%. Refer to the Request for Proposal documents for detailed Business Equity compliance information. The applicable documents must be submitted by all Proposers no later than the **third City business day** after Proposals are opened, exclusive of the opening date. Business Equity information may be submitted with the Proposal. **Failure to submit the required business equity documentation will result in the Proposal being considered Non-Responsive. Non-Responsive proposals will not be reviewed further. It is highly encouraged to submit all MWBE Documentation (Utilization Form/LOIs) at the time of bid close date.**

Proposers must submit a bid bond with their proposal. Prior to an award of contract, Proposer will be required to provide Payment and Performance Bonds and provide Contractors General Liability insurance and Statutory Workers Compensation Coverage.

If you intend to submit a Proposal, it is requested you inform the Project Manager or Architect/Engineer.

Paper copies of the Instructions, General Conditions, Contract, Drawings, and Specifications will not be provided. The construction documents may be viewed on-line and self-printed by cutting and pasting the following link into your browser:

<https://fortworthtexas.bonfirehub.com/login>

Contact the Capital Projects Manager, Juan Serrano, at (817) 392-7836 or email juan.serrano@fortworthtexas.gov for assistance.

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