



**JEFFERSON COUNTY PURCHASING DEPARTMENT**  
*Deborah L. Clark, Purchasing Agent*

1149 Pearl Street, 1<sup>st</sup> Floor, Beaumont, TX 77701 409-835-8593 Fax 409-835-8456

September 29, 2020

**Request for Statements of Qualification (RFQ 20-039/JW)  
Professional Property Surveying Services for Home Buyout/Acquisition Program  
(Community Development Block Grant – Disaster Recovery) for Jefferson County**

Dear Vendors:

You are invited to submit a statement of qualifications in accordance with (RFQ 20-039/JW) Professional Property Surveying Services for Home Buyout/Acquisition Program (Community Development Block Grant – Disaster Recovery) for Jefferson County. Jefferson County is soliciting statements of qualifications from professional qualified firms to provide property surveying services for the implementation of a voluntary Home Buyout/Acquisition Program. Firms should have past experience with federally funded programs.

All interested individuals and firms shall obtain a "Request for Qualifications" packet from the Jefferson County Purchasing web site at <http://co.jefferson.tx.us/Purchasing>

All submittals shall be evaluated by a Selection Committee. The Selection Committee will evaluate submissions to this request and select the firm most qualified, responsive, and experienced.

Responses are to be sealed and addressed to the Purchasing Agent with the request for qualifications number and name marked on the outside of the envelope or box. All responses shall be submitted with an original and (5) five copies, to the Jefferson County Purchasing Department, 1149 Pearl Street, 1<sup>st</sup> Floor, Beaumont, Texas 77701, no later than 11:00 am CT, Wednesday, October 28, 2020. Jefferson County does not accept responses submitted electronically. Responses will be publicly opened and the names of responding firms will be read aloud in the Jefferson County Engineering Department Conference Room (5<sup>th</sup> Floor, Historic Courthouse) 1149 Pearl Street, Beaumont, Texas 77701 at the time and date below. Statements of Qualifications received after that time will be considered late and will be returned unopened. Inquiries shall be directed to Jamey West, Assistant Purchasing Agent at 409-835-8593 or [jwest@co.jefferson.tx.us](mailto:jwest@co.jefferson.tx.us)

**REQUEST NAME: Professional Property Surveying Services for Home Buyout/Acquisition Program  
(Community Development Block Grant- Disaster Recovery) for Jefferson County**

**REQUEST NO.: RFQ 20-039/JW**

**DUE DATE/TIME: 11:00 am CT, Wednesday, October 28, 2020**

**MAIL OR DELIVER TO: Jefferson County Purchasing Department  
1149 Pearl Street, 1<sup>st</sup> Floor  
Beaumont, TX 77701**

Jefferson County encourages Disadvantaged Business Enterprises to participate in the qualifications submission process. Jefferson County does not discriminate on the basis of race, color, national origin, sex, religion, age or disability in employment or the provisions of services. Individuals requiring special accommodations are requested to contact our office at 409-835-8593 to make arrangements no later than seven (7) calendar days prior to the submittal deadline. Jefferson County reserves the right to accept or reject any or all proposals, to waive technicalities and to take whatever action is in the best interest of Jefferson County.

We look forward to your active participation in this solicitation.

Sincerely,

Deborah L. Clark, Purchasing Agent  
Jefferson County, Texas

Published: Beaumont Enterprise and Port Arthur News: September 30, 2020 & October 7, 2020