

Request for Qualifications (RFQ) for Engineering Services

Attached is the City of Terrell's Request for Qualifications for engineering services. These services are being solicited to assist the City of Terrell in its project implementation of a contract, if awarded, from the 2020 Downtown Revitalization Program of the Texas Community Development Block Grant Program of the Texas Department of Agriculture (TDA). The City has applied for such funding to support eligible downtown infrastructure improvements in the City.

The following outlines this request for qualifications.

- I. Scope of Services - The engineering contract will encompass all and project-related engineering services to the City of Terrell under its 2020 Downtown Revitalization Program downtown infrastructure project, if funded, including but not limited to the following:

- Preliminary and final design plans and specifications;
- Preparation of the bid packet;
- Conduct all field testing and inspections (interim and final); and
- Other special services including TDLR and UPRR permitting, as applicable.

Please specify actual tasks to be performed under each of these categories.

- II. Statement of Qualifications - The City of Terrell is seeking to contract with a competent engineering or architectural firm, registered to practice in the State of Texas, that has had experience in the following areas:

- Municipal construction including but not limited to waterworks, projects;
- Registered and in good standing as a professional engineer per the Texas Engineering Practice Act
- Federally-funded construction projects; and
- Projects located in this general region of the state
- Engineer/Firm is not debarred or suspended from the Excluded Parties List System (EPLS) of the System for Award Management (SAM) www.Sam.gov .

As such, please provide within your proposal a list of past local government clients, as well as resumes of all engineers, architects, and surveyors that will or may be assigned to this project if you receive the contract award.

Also, please provide a copy of your current certificate of insurance for professional liability.

- III. Evaluation Criteria - The proposals received will be evaluated and ranked according to the following criteria:

<u>Criteria</u>	<u>Maximum Points</u>
Experience	60
Work Performance	25
Capacity to Perform	<u>15</u>
Total	100

- IV. For this RFQ, Respondent's qualifications will be evaluated and the most qualified Respondent will be selected, subject to negotiation of fair and reasonable compensation.

- For costs of architectural/engineering (A/E) professional services, negotiations must occur after the initial selection of the engineer or architect as price cannot be used as a selection factor. (See 2 CFR 200.320(d)(5) and Texas Government Code § 2254.004)

- V. Deadline for Submission - The proposals received will be received no later than 4:00 pm on September 21, 2020 at the following address: 400 Industrial Blvd., Terrell, Texas 75160.