



2022 AmCham Vietnam Board of Governors Election Call for Recommendations

WHOM ARE WE SEEKING?

AmCham Vietnam is seeking a diverse and inclusive Board that represents our membership and provides strategic guidance, oversight, and resources to our AmCham team and volunteer Committee leaders to help us achieve our ***Mission*** to promote trade and investment between the United States and Vietnam and serve as the voice of American business in Vietnam.

We are seeking Board members who can help us achieve our ***Vision*** to be the most influential, strategic, and dynamic business association in Vietnam, that drives innovation and sustainable growth, and helps our members succeed. AmCham is a diverse, inclusive business association and welcomes American, Vietnamese, and international companies that share our interest in enabling a fair, transparent, predictable, and efficient regulatory environment that values innovation. We are committed to diversity, equity, and inclusion, as well as environment, social and governance values and aim to be a community you want to join.

We are seeking Board Members who believe in our “RISE” Values:

Responsible: We act in an ethical, transparent, balanced, constructive, respectful, and *responsible* manner with our members and stakeholders.

Impactful: We make a positive *impact* on the U.S.-Vietnam economic partnership and Vietnam’s business environment by proactively exercising innovative leadership and forming strategic alliances and partnerships to advance shared interests.

Solidarity: We promote *solidarity* by being inclusive and diverse in our membership and representing the interests of our members with a unified voice.

Enduring: We promote sustainable, *enduring* growth in Vietnam and globally by giving back to our communities, aligning our operations with Environmental, Social, and Governance values, and encouraging implementation of ESG values by our members and stakeholders.

WHAT CRITERIA WILL WE CONSIDER?

- Willingness and ability to commit time and resources to Board of Governors work;
- Experience and senior status within company or business;
- Representation of industry sector, company status, and size which helps achieve diversity and balance, including a strong preference for members representing U.S. companies;
- Gender diversity;
- Representation of individuals with diversity of Vietnam-specific, as well as regional and global expertise; and
- American citizenship is a plus.

WHAT IS THE EXPECTED TIME AND FINANCIAL COMMITMENT?

- Active participation in a Board strategy session, tentatively scheduled for the afternoon of Saturday, January 21, 2023, if in person, followed by a complimentary reception including spouses or partners;
- Attendance and active participation at Monthly Board meeting, typically the first Thursday of the month, noon-1:30PM (over complimentary lunch when in-person events are possible);
- Service as a Board Liaison to a Committee, and attendance at its monthly meetings, at least once per quarter;
- Attendance at major events, including Meet the Candidates Night, the Annual General Meeting, Meetings with the Consul General or Ambassador, Semi-annual Board and Committee Chair Meetings, and at least one Connect & Cocktail event (event fees at your own expense); and
- Purchase of a table at the Governors' Ball (or similar level of event sponsorship, approximately \$1,900), and/or being a premium member of AmCham.

WHO CAN SERVE, RECOMMEND FOR NOMINATION, AND VOTE?

- Any U.S. citizen that is a member of AmCham, regardless of membership category;
- Non-U.S. citizens who are Designated Representatives or Additional Members of a Company Member which is a U.S. entity or which has substantial investment or operation interest held by U.S. legal entities or citizens;
- Non-U.S. citizens of AmCham Member NGOs (non-governmental organizations) that are established or formed in the United States; and
- Strong preference for representatives of U.S. companies.

Note: Non-resident, and Honorary Members of AmCham are NOT eligible to vote.

WHAT IS THE TERM AND WHAT ARE THE DEADLINES?

The election for the 2022 AmCham Vietnam Board of Governors will take place through online voting starting in mid-November and will be announced on December 15. There

are ten positions open on the Board. AmCham Vietnam seeks candidates willing to actively serve for a two-year term, January 2023 – December 2024.

No later than Monday, October 10, if you want to be considered as a possible candidate for the Board (including incumbent Board members) or recommend someone to be considered, please send an email to amcham.nominating@amchamvietnam.com with your name and title, your company name, and the name, title, and company of the individual you are recommending (yourself or another).

No later than Friday, October 21, all interested persons recommended (by themselves or by others) are required to provide the following information: biographic information with digital photo (150-word maximum length); resume; and a statement of interest, including a description of any past AmCham experience, your "vision for AmCham" in the future, and what you will do to make that possible (150-word max.)

Please note that, to be a candidate, a person recommended providing the above information must also be nominated by the Nominating Committee, which will hold meetings and finalize a list of nominees by October 28, 2022.

On Tuesday, November 15, all nominees should plan to attend a "Meet the Candidates" Night, scheduled from 6:30-7:30 PM if virtual or 6:30-8:30 PM if in person, at which you will deliver a short speech (2 minutes or less).

On Thursday, December 15, at our Annual General Meeting, from 6:30-7:45 PM if virtual or 6:30-8:30 PM if in person, election results will be announced.

WHO IS ON THE NOMINATING COMMITTEE?

The 2022 Nominating Committee Chair is AmCham Vietnam Board Member and Coca-Cola Vietnam & Cambodia General Director Leo Garcia. Other members of the Committee include: Vice Chair and Baker McKenzie Partner Hang Nguyen; Board Member and Mekong Capital Partner Chad Ovel; Citi Country Head of Trade and Treasury Solutions Thuy Minh Lai; and Duong Global Business Consulting Partner Ken Duong. Non-voting members include Executive Director Mary Tarnowka and Office Manager Cindy Tran.

OTHER QUESTIONS? If you have any questions about the nomination or voting process, please call +84 28 3824 2562 or email amcham.nominating@amchamvietnam.com.

RECOMMENDATION FORM

Your Name: _____

Your Company: _____

I recommend (name) _____ of
(company) _____ to be consider as
a possible candidate for a position on the AmCham HCMC Board of Governors.

Signed: _____

Date: _____