

**AAFSC Board Meeting
Minutes
July 19, 2022. 7:15pm. Zoom**

7:23 pm: Call to order by President Carmen Fox.

In attendance: Warwick Anderson, Anjali Bhandari, Ann Dougherty, Craig Forsyth, Carmen Fox, Wei Han, Julianne Jensen, Mary Johanson, Jenny Land, Ann Nicklas, Matt Oonk, Bonnie Shay, Camille Ziolek

Minutes and Agenda Approval

Camille added Ice etiquette to July 19th agenda.

Motion: Approval of minutes from June 21th, 2022: Camille proposed, Bonnie seconded with unanimous approval.

Motion: Approval of July 19 agenda: Camille proposed, Bonnie seconded with unanimous approval.

Committee Reports:

Finance committee: Warwick Anderson, Craig Forsyth

- Warwick has sent out a summary and report to the board members. June financials were very close to the budget. There were no questions on the finances which continue to look good.
- Craig presented the 2022/2023 Budget. Some of the costs of converting to a payroll system are still unknown so Craig will monitor closely.
- Payroll starts next week.
- Warwick mentioned the budget had no increase in prices of ice to skaters. The club may have to look at increasing ice prices to accommodate increased club expenses. There is a possibility that the Cube will increase ice prices. Also noted that AAFSC's current membership fees only cover slightly more than the cost of USFS membership.

Motion Approval of 2022-23 Budget: Camille proposed, Wei seconded with unanimous approval.

The Board discussed the volunteer hours buyout line item in the budget:

- In the past the fee was \$10 per volunteer hour but was reduced back to \$5 in the 2020/2021 budget at the start of the COVID-19 pandemic.
- As of June 30, the club collected about \$10,000 in volunteer hour fees. The team discussed that while the revenue is helpful, the club really needs those volunteer hours to run events which provide critical funding for club operations.

Next Steps

- Jennifer N, with Camille's support, will create a membership email explaining the volunteer commitment and opportunities to meet the 40 hour threshold. In addition, a subcommittee team will work with Craig to manage the volunteer communication and tracking. Jen, Wei, Julienne, Matt would like to be part of the subcommittee

Hockettes: Erin Donovan

- The Hockettes began summer practices last week. Due to the ongoing renovation of the Olympic rink, they were unable to practice as planned but were able to get some ice over at Yost Ice Arena. Practice plans have been streamlined to accommodate the reduction in the amount of on and off ice time. The Porter Summer Camp has also been streamlined
- We are still in need of skaters for our Aspire Teams.
- New this year, the junior team- as part of the USFS International Selection Pool - will be starting competition in September with the ISP Monitoring Experience hosted at Detroit Skate Club.
- Camille praised Craig and Erin for all their efforts working through Olympic Rink construction

Learn to Skate (LTS): Mary Johanson

- Halfway through the summer session and its going well.
- Started new competition club and LTS private lesson sessions.
- Mary will check in with Erin if she wants a flyer for LTS to promote the Aspire team.
- With the transition to the new payroll system, Craig will send a reminder to Mary as to what the LTS coaches and staff must submit.

- Due to scheduling conflicts, Craig issued a credit to LTS skaters whose class was cut short.
- Aya Takai reached out to Mary and is interested in returning to AAFSC to teach LTS. At Mary's direction, Bonnie will send her a new contract.

Competitions: Ann Dougherty

- Springtime competition finances have finally been settled. We did well.
- Kim Davis, Ann, Craig are working on the Ann Arbor Adult Open Competition scheduled for November 5 and 6.

Office Report: Craig Forsyth

- No update

HR Update - Bonnie Shay

- There were a lot of learnings with the new contracts to streamline the process next year.
- AAFSC continues to look for the LTS on-ice coordinator and is asking for ideas and referrals.

Other Business

Google Account : Jen Nyugen,Anjali Bhandari

- Discussion about having a Google Account, everyone using annarborfsc.org emails, making folders, getting documentation to put in them, having more than one administrator, etc. It's up and running.

Bylaws: can be found on the USFSA membership section under our club listing.

DEI: Matt Oonk

- No updates since the last meeting.
- Erin was looking forward to continuing to share DEI information at the upcoming Hockettes camp.

Skate Safe: Jen Nyugen

- Jen participated in a recent USFSA SkateSafe webinar specific to events and stated that AAFSC has been doing a good job meeting requirements.
- Moving forward AAFSC will look to ways to continue to improve event locker room management such as enhanced signage, enlisting additional locker room monitors for competitions.

Fundraising Proposal: Craig Forsyth

- Craig shared an overview of a fundraising proposal presented by a club member: a “Night at the Races” theme that has produced with success at figure skating clubs in Ohio. The event centers around video racing and would require the club to secure a location, liquor license, specific event insurance, and staff the event. The overall feeling was that the idea wouldn’t fly in Ann Arbor. Concerns centered around the upfront costs, the amount of work to plan and execute the event as well as cultural differences. Previous gambling ideas had bombed big time here. Board determined not to go forward with the idea.

Discussion about Adults-only Ice: Mary Johanson, Craig Forsyth

- Not possible right now, but Check the Thursday 5:15 session.

The meeting adjourned at 8:45pm

Date of next meeting: Tuesday August 16, 2022 by Zoom