

**AAFSC Board Meeting
Minutes
November 16th at 7:15pm. Zoom**

7:18pm: Call to order by President Carmen Fox

In attendance: Warwick Anderson, Anjali Bhandari, Erin Donovan, Ann Dougherty, Craig Forsyth, Carmen Fox, Mary Johanson, Jenny Land, Karen Meints, Ann Nicklas, Jennifer Nguyen, Matt Oonk, Bonnie Shay, Camille Ziolek.

Apologies:

Minutes and Agenda Approval

Motion: Approval of minutes from October 19th, 2021: unanimous approval with the following correction

Office report, proposal 2. To raise the salary for **Jenette Maitz** who is the assistant club manager to an hourly rate approved by the board starting November 1st. The salary will be revisited when the other assistant club manager is recruited.

Motion: Approval of agenda: unanimous approval.

Committee Reports:

Finance committee: Warwick Anderson, Craig Forsyth

Warwick has sent out a summary and report to the board members. The club is still making money. Ticket sales for Porter will be down but pre-sales of pins and programs are looking good. The profit will be about 50% of what it was 2 years ago. Craig reported that the fall ice sales have been much better than last year, the new ice sale system is more profitable for the club.

Hockettes: Erin Donovan

The Hockettes have finished 2 competitions and they went well. All the safety protocols were followed. The junior team earned enough points to be selected for an international assignment. The assignments are still to be announced. The teams are preparing for the Kalamazoo competition and then for the Porter competition. All the Hockette teams will be in the Winter exhibition and the Juniors will be skating at the Red Wings game on December 14th.

Learn to Skate (LTS): Mary Johanson

This is the last week of the Fall 1 session. Skaters are signing up for Fall 2 which starts the following week.

Competitions: Ann Dougherty.

Margaret Faulkner Springtime invitational. Ann has had a meeting with the referee and invitations to the officials have been sent out. Most have said yes. Things should run much more smoothly next year if the health and safety measures do not have to be applied. The committee meeting is scheduled for 2 weeks after the Porter Classic competition.

Dr Porter classic. Recruiting volunteers is still a struggle especially in the roles that require Safe Sport training. Any club member who takes the Safe sport training will be rewarded with volunteer hours and the cost of the background check will also be refunded if they submit an expense report. The club will send out another email blast appealing for volunteers.

Office Report: Craig Forsyth

Club membership: as of this morning the club has 485 members. This is an increase of 37 members since this time last year. Membership has increased by 12 since last month. Adult membership continues to increase.

The Annual Holiday Exhibition is on Sunday December 12th

Over 300 resumes have been submitted for the assistant club manager posts and two candidates have been selected for approval by the board.

HR Update: Bonnie Shay

HR recommends Abigail Mock for the position of Communications/Media manager.

Motion: Mary proposed the appointment of Abigail Mock for the position of Communications/ Media manager. Anjali seconded and unanimous approval.

HR recommends Mollie Kennedy for the position of Assistant Communications/Media manager.

Motion: Anjali proposed the appointment of Mollie Kennedy for the position of Assistant Communications/Media manager. Matt seconded and unanimous approval.

HR recommends Claire Moran as a LTS Instructor.

Motion: Erin proposed the appointment of Claire Moran as a LTS Instructor. Camille seconded and Unanimous approval.

HR recommends John Stevenson as a LTS Instructor.

Motion: Warwick proposed the appointment of John Stevenson as a LTS Instructor. Jenny seconded and unanimous approval.

HR email vote on 10/29/2021. HR recommends Sara Neivert as a LTS Instructor.
**Motion: Camille proposed the appointment of Sara Neivert as a LTS instructor.
Camille proposed, Karen Seconded and unanimous approval.**

Any Other Business:

DEI Progress: Erin Donovan and Matt Oonk

Anika Nayegandhi has made more posters to put around the cube. The coaches have discussed the things that they would like to see around the rink in different languages. The TV screen could be used to show information on another country and a skater from that country too. The aim is to create a feeling of openness in the club.

Melody on Ice (MOI): Camille Ziolek and Craig Forsyth

registration was sent out today and so far, there have been 2 sign ups. The organizers need to find a new company to do the video because A28 studios are retiring. Picture night is the second week of February. Nest media are doing the photographs for that night. LTS sign up for Melody on Ice will be sent out with registration. Craig announced that he is regrettably not going to be producing the show this year because of family commitments. Craig was thanked for his hard work in previous years.

Safe Sport: Jennifer Nguyen, Jenny Land.

Not much to report this month. Jennifer and Jenny are still learning the ropes with Safe sport training and compliance. They are figuring out the process and how to manage it and how to put the processes and procedures into one place.

Any other Business.

Mary reported that there is a need for some parameters for the coaches so that it is clearer who should do what. A survey will be sent out to all the coaches and then a meeting will be called to discuss and find a resolution to these issues.

The meeting adjourned at 8:56pm

Date of next meeting: Tuesday December 21st 2021