

AAFSC Board Meeting Minutes
Minutes
May 23, 2023. 7:21pm. Zoom & In-person

7:22 pm: Call to order by President Carmen Fox.

In attendance:

In-person: Warwick Anderson, Anjali Bhandari, Ann Dougherty, Carmen Fox, Craig Forsyth, Wei Han, Mary Johanson, Jenny Land, Jennnifer Nguyen, Julianne Jensen, Matt Oonk, Camille Ziolek, Mary Johanson

Zoom - Ann Nicklas , Lindsay Grajek(Guest)

Guest: Lia Forsyth

Motion: Move to approve minutes from April 16, 2023:
Matt Oonk proposed and Camille Ziolek seconded with unanimous approval.

Motion: Move to approve agenda after reorder for May 23, 2023,
Jennnifer Nguyen proposed, Camille Ziolek seconded with unanimous approval after the changes - reorg the agenda: competitions, Hockettes, Calendar and Judges stand . Competitions

Committee Reports:

Finance committee: Craig Forsyth and Warwick Anderson

- Warwick's report was shared. All look good.

Hockettes:

- Erin/Linday/Lia - working through the transition
- The directors have informed the board about the updated strategy to compose teams to be more competitive.
- Currently Hockettes has
 - 3 beginners teams

- Pre-Juv/Open Juv (The team level will be finalized end of summer)
- Intermediate
- Junior
- Elite-12 (3 teams in country)
- The directors are encouraging open communication among the coaches
- The expectation for individual skating for lower teams has been increased.
- The schedule, cost, updated handbook, code of conduct has been updated with special strictness towards internet activity and behavior
- Hiring is in progress for the ballet instructor, fitness instructor
- Parent volunteer roles survey has been send out for all teams
- The issue with the LTS required hours for Pro staff has been raised

Learn to Skate (LTS): Mary Johanson

- Mary will continue for the month of June as the role of LTS Director. Claire will be back 2/3rd week of July.
- Michael and Brad are stepping up to help out
- Mary had questions
 - Intern program - will Claire be taking that over?
 - Claire asked to see the contract
 - A google sheet has been created with all the LTS coaches who will be needing contracts for the summer session which Claire, Bonnie and Kim can add to throughout the year to keep track of contracts.
 - With Mary's departure, who will provide the information to the office as to who needs to be billed for not teaching the required 8 classes?

Competitions: Ann Dougherty

- Springtime Competition was successful.
- 602 skaters registered and 578 skated after withdrawals. There were 250 new skaters
- There were few issues reported
 - 3 injuries
 - Too much hair/makeup in food area
 - Safe sport issues with 16 year old coach

Office Report: Craig Forsyth

- Report was presented.

- 1) Monday May 22nd we have 67 skaters registered for Summer 2023 .
- 2) **LTS MEMBERSHIP:** As of Monday May 22nd we have 722 LTS members. An increase of 7 since last month. Last year AAFSC had 711 LTS members.
- 3) **MEMBERSHIP:** AAFSC membership with USFS as of Sunday May 22nd reached 590 members (*a decrease of "9" since last month*). Total USFS membership for 2021/22 (*end of May 2022*) was 511.
- 4) **OFFICE STAFF:** Kyra Christensen has joined the AAFSC Office team for Summer 2023.
- 5) **SUMMER ICE:** June ice is now open for purchase. July/August ice will open on/about June 1st
- 6) **AA SKILLS & SHOWCASE ANNOUNCEMENT:** As of noon on Monday May 22nd we have received registrations from 88 skaters representing 139 starts. Registration continues thru Wednesday May 24th . We expect to have competition from 8am to 5:30pm,
- 7) **COLLEGE MEMBERSHIP:** Email letters have gone out offering a gift of 4-year Collegiate membership in USFS for all club members who are graduating seniors this year.
- 8) **EBLASTS:** Our goal is to provide as much information as possible. In the last month we have sent 26 eblasts. Topics included, Competition Results, Skate Sharpening, Springtime Volunteers, Sue Adamson, Summer Ice and more. The average opening is 70.0.

HR Update - Bonnie Shay

- HR is working on a new form of contract that simplifies the contract process for the coaches

Other Business/Club Programs/Initiatives

Website - Brooke Sacks - <https://aafscofficemanager.editorx.io/ann-arbor-fsc>

- The website is to be cleaned up and content needs to be loaded

Awards:

- Gordon C. Brown Award- Volunteer of the Year was awarded to Erin Donovan and Mary Johanson

Five Year Plan - Ann Nicklas

- Mission/Vision for AAFSC needs to be defined as a part of Five Year Plan.

AAFSC Office Calendar

Homework was assigned to all members to fill in or correct the dates which AAFSC Board and Office need to be aware of.

[Ann Arbor Office Calender - Google Docs](#)

The meeting adjourned at 10:00 pm

Date of next meeting: Tuesday June 20, 2023 by Zoom or potential in-person meeting.