

**AAFSC Board Meeting
Minutes
April 19th, 2022. 7:30pm. Zoom**

7:20pm: Call to order by President Carmen Fox

In attendance: Warwick Anderson, Erin Donovan*, Ann Dougherty* Craig Forsyth, Carmen Fox, Mary Johanson, Jenny Land, Karen Meints, Jennifer Nguyen, Matt Oonk, Bonnie Shay, Camille Ziolek.

Apologies: Anjali Bhandari, Ann Nicklas.

*Arrived late to the meeting or left the meeting early

Minutes and Agenda Approval

Motion: Approval of minutes from March 15th, 2022: unanimous approval

Motion: Approval of agenda: unanimous approval.

Committee Reports:

Finance committee: Warwick Anderson, Craig Forsyth

- Warwick has sent out a summary and report to the board members.
- The club's finances look good for this time of year.
- The Club finances will be reviewed in detail at the May meeting and then put to a vote at the June meeting.

Hockettes: Erin Donovan

This portion of the meeting was discussed after the Office Report.

- Try outs have just been held.
- Parent meetings are happening this week.
- There are 8 Hockettes teams this year.
- Sending out emails and invoices involves a lot of work.

Learn to Skate (LTS): Mary Johanson

- The new classes have started, and everyone has been offered a place except for 2 to 3 adults.
- LTS is very full with over 700 skaters. This is only the second time the club has had over 700 LTS members.

Competitions: Ann Dougherty.

- Margaret Faulkner Springtime invitational (May 19th to 22nd)
- Entries are now closed. There were more than 50 late entries.
- 498 skaters have registered. That is the same number as last year.
- The schedule is in draft form now, the referee has Covid.
- Ann is looking for a new technical accountant since we just lost one to medical issues; 2 are needed on each rink.
- Expenses for food and transportation are high, prices have gone up.
- new chairs for the stands have been purchased. The old ones need to be gotten rid of.
- A big concern is volunteers. Need someone to manage “track it forward”
- Hospitality volunteers are needed.
- Ann needs the list of volunteers who showed an interest in Springtime when they renewed their club membership.

*Ann Dougherty left the meeting

Office Report: Craig Forsyth

- LTS now has 710 members.
- Craig said that the office is covered for the week he is in Colorado.
- It will be open from 6:15am to 6pm Monday to Friday and someone will be there during those times.
- The test session is also covered and there will be a member of staff to assist with Testing Day tasks.
- The Club membership will be updated for next year. The aim is to make it simpler and easier to understand.
- The volunteer hours were lowered last year due to Covid.
- Concerns were expressed for the future, especially with the need for volunteers for large competitions.
- We need to plan competitions further ahead so that the volunteers get to volunteer where they want to be.
- Job descriptions and explanations for the various volunteer positions are also needed.
- The club needs a volunteer coordinator.

* Erin Donovan joined the meeting

Google organization account

- Jennifer Nguyen has researched this and has found that the club already has one. She will research further how we can gain access to it.
- A google organization account would enable us to store all the information and processes in one place so that it is not lost for future board and club members.

HR Update: Bonnie Shay

- Mary informed the board that Samantha Lang has applied for a junior coach position on March 23 and that she is needed to coach within the week.
- Elise Meints has also submitted her application to be a LTS instructor.
- The board will vote for Samantha and Elise by email once the paperwork has been sent out.
- There are also two skaters waiting for contracts as LTS instructors after approval at the last board meeting. Craig will sort out the contracts once he has received the paperwork.
- Another coach meeting needs to be scheduled to update them on the office and the transitions.

Other Business

Melody on Ice (MOI): Camille Ziolek

- MOI went well.
- There were enough volunteers.
- Camille will meet with Craig to debrief so that they can plan for next year.
- MOI made a small amount of money which is good.

DEI: Erin Donovan and Matt Oonk.

- Nothing to report now

Skate Safe: Jennifer Nguyen, Jenny Land.

- Jennifer will reach out to do a debrief about MOI.
- US figure skating has now created some videos for parents and skaters. Jennifer will ask Craig which the best way is to reach both audiences.

Governing Council Update: Ann Dougherty

- The governing council is next week, and all plans are in place.

New Board Member Elections.

- Three board members (Karen Meints, Warwick Anderson, and Erin Donovan) will finish their term in June.
- Camille offered to reach out to interested club members who might want to run for election to the board. Erin has done this job for the last two years and will send Camille her notes.

Any other Business

World Problems - Craig Forsyth

Craig would like the club to offer any refugees from the Ukraine or from Afghanistan a free LTS membership for one year.

Board members agreed to put Craig in touch with any organization that they were aware of that is working with refugees in the Ann Arbor area now.

The meeting adjourned at 8:46pm

Date of next meeting: Tuesday May 17th, 2022