

**AAFSC Board Meeting  
Minutes  
August 16, 2022. 7:15pm. Zoom**

**7:23 pm:** Call to order by President Carmen Fox.

**In attendance:** Warwick Anderson, Anjali Bhandari, Ann Dougherty, Craig Forsyth, Carmen Fox, Wei Han, Julianne Jensen, Mary Johanson, Jenny Land, Jennnifer Nguyen, Matt Oonk, Bonnie Shay

**Regrets:** Ann Nicklas, Camille Ziolek

There was a procedural problem: We had to **reapprove the 2 previous motions**

**Motion:** Approval of minutes from June 21, 2022: Warwick proposed, Jenny seconded with unanimous approval.

**Motion:** Approval of agenda from July 19, 2022: Warwick proposed, Jennifer seconded with unanimous approval.

**Corrections for August 19th agenda:**

- Jennnifer Nguyen was present
- change the date of the meeting
- change the date of next meeting to Sept
- Add to the agenda
  - Ann Dougherty
    - Club Seminar on Oct 8
  - Craig Forsyth
    - Funds for Jim Carlise for Judges's stand
    - Raise for office staff
    - Discussion and approval Hockettes for mental health coach/sports psychologist

**Motion:** Approval of minutes from July 19, 2022: Matt proposed, Wei seconded with unanimous approval.

**Motion:** Approval of agenda from August 20, 2022, with the corrections: Mary proposed, Warwick seconded with unanimous approval.

## **Committee Reports:**

### **Finance committee: Warwick Anderson, Craig Forsyth**

- Warwick has sent out a summary and report to the board members.
- Finance committee recommended that the AAFSC BOD approve \$9,000 new expenditure for the Hockettes budget to fund consulting fees for a sports psychologist to work with the synchronized skaters.
- **Discussion Notes:**
  - In general the Board supports this investment as it is important for the Hockettes teams, but also recognizes that ideally it would have been incorporated into the annual budget prior to approval.
  - Publish a pre and post-season survey for coaches to evaluate the effectiveness of the program for the teams on and off the ice.
  - Will there be opportunities for other club members to work with this sports psychologist?
  - Interactions with the sports psychologist are subject to SkateSafe guidelines including the two deep leadership requirement that 1:1 interactions with a skater shall not take place without a coach or parent present.

**Motion:** Approval of budget of \$5000 for Jim Carlisle for the building of new Judges' Stand in Stadium Rink to be finished before Porter, 2022: Matt proposed, Jennifer seconded with unanimous approval.

**Motion:** Approval of budget of \$9000 from Hockettes budget for Dr. Lauren McHenry to work with 3 Hockettes Teams for 2022-23 season: Warwick proposed, Jenny seconded with unanimous approval.

### **New Judges Stands Discussion Notes:**

- The new stands should be sturdier and lighter.
- Camille proposed getting a gift for Jim for his efforts
- Camille proposed labeling all pieces and making a video of the first installation for future installation crews.
- Craig mentioned that parents of recently graduated skaters who now have collegiate memberships, who used to help with the setup and teardown of the stands, have volunteer hours (10 hrs) which potentially could be used.

### **Hockettes: Erin Donovan**

- Erin's Hockettes report was shared. No comment

### **Learn to Skate (LTS): Mary Johanson**

- Mary's report was shared. No comment
- Mary to check with Erin if she still needed more skaters for Hockettes
- Mary has 5 resumes to be reviewed and voted on
- HR was going to interview LTS on-ice coordinator - Michael Parsons

### **Competitions: Ann Dougherty**

- Springtime competition is May 18-21, 2023. Hotels are booked, not much else going on now.

### **Tri State and Metro Council Reports: Ann Dougherty**

- Encouraged the board members to attend the Club Ed seminar in Dearborn on Oct 8 sponsored by Tri-States committee. Member club attendees will be reimbursed registration fees (a benefit of membership)
- Encouraged the board members to shadow Ann D. for Detroit Metro Council
- The Board unanimously approved an alternate for Ann D. is Camille Ziolek for Detroit Metro Council.

### **Office Report: Craig Forsyth**

- Report presented.

### **HR Update - Bonnie Shay**

- Will be sending e-vote for Dean Copley

### **Other Business**

### **DEI: Matt Oonk**

- No updates

### **Skate Safe: Jen Nyugen**

- No updates

## **Ice Etiquette: Carmen Fox and Mary Johanson and Craig Forsyth**

- Updated communication was sent out to coaches and parents
- Bobbie Stoermer has sashes for the skaters

## **Club Programs/Initiatives : Carmen Fox**

Carmen asked that the Board consider leading and participating in key committees and initiatives:

- Membership Relations/Volunteer Coordination
  - Board Leads - Jennifer and Jenny
  - Work with Skate Safe
  - Build volunteer role description
  - Recruitment and engagement
  - Help tracking hours
  - Support club communication
- Communication/Digital Communication
  - Internal Communication
  - Record keeping
  - Digital file storage
  - Documentation
- Website Development
  - E-commerce - Jennifer, Carmen, Craig, Anjali, Brooke
  - Content - Brooke, Craig, Mary, Erin, Anjali
- Human Resources
- Awards/Recognition
  - Board Leads - Julianne, Warwick
  - Annual awards
  - Recognition Banners
  - Warwick presented the compensation for competitive excellence
- Fundraising
  - Camille - silent auctions
- Adult Programs/Events
- Melody On Ice - Directors need to be identified by the end of September. Timeline and identifying key MOI roles are critical.
  - Wei Han/Carmen Fox

## **Covid Fee: Jenny**

- Just an answer for why do we still have
- Jenny will reach out to Bobbie

- Jennifer suggested relabelling the fees.

**The meeting adjourned at 8:45pm**

**Date of next meeting: Tuesday September 20, 2022 by Zoom**