

# AAFSC January Minutes

Ann Arbor FSC Board Meeting

Tuesday \* 21 January 2020 \* 7:15 pm \* Banquet Room, The Cube

7:15 pm Call to Order

Attendance: Ann Nicklas, Helena Schotland, Karla Grossman, Karen Meints, Brooke Sacks, Ranjit Aiyagari, Warwick Anderson, Erin Donovan, Craig Forsyth

Absences: Ann Dougherty, Bonnie Shay, Bob Ryan

Public comments - none

Agenda approval - Item added to agenda: off-ice training equipment.  
Agenda with addition approved unanimously.

Approval of Minutes from December 2019 meeting- December 2019 minutes not yet received by board members, so approval of these minutes is tabled until the next board meeting in February.

## **Consent Agenda approval/isolation**

- HR recommends MV Shook for Pro-Staff. Documents and letters of recommendation were sent to board via email. Unanimous approval by board for MV Shook as Pro-Staff.

## **Committee Reports**

- Finance Committee (Brooke Sacks) December statements were distributed via board email. Club ice time is finished for the fall. There was a small loss. Pass thru is ice the same as last year.
- LTS (Mary Johanson) Brad Newman is taking over Competition Club from Emily Buckeridge. Competition Club programs will remain unchanged for now.
- Synchro (Erin Donovan)- Synchro teams did well at Midwestern Sectionals (Junior 1<sup>st</sup>, Novice 3<sup>rd</sup>, Juvenile 6<sup>th</sup>, Intermediate 7<sup>th</sup> – up from 13<sup>th</sup> last year). Junior, Novice, and Juvenile teams qualified for Nationals. Synchro teams preparing for Synchro Illinois in 1½ weeks- first time at this competition. Proposal for Tri-states will need to be put together and presented at the Tri-states meeting in June. Erin will put together the proposal, but will not be able to present the proposal at the Tri-states meeting. Erin will arrange for someone else to present. \$4800 in donations has been raised from the Facebook fundraiser to support the Unified team going to Lake Placid. Fundraising chair continues to work on additional opportunities. Pre-payment already made for Lake Placid lodging.
- Competitions (notes from Ann Dougherty with additions from Craig Forsyth) Springtime: sanction received.; announcement should be up and available on EntryEeze this week. No work done yet on Adult Nationals bid; waiting on more info on ISU Adult – but saw

that Fall 2020 will be in Ottawa so maybe they don't need us anymore. Sanction for Basic Skills competition received.

- Office Report (Craig Forsyth)- Distributed and reviewed at board meeting. Office phone system has been problematic. New phone system needed. AT &T will be provider. This is a work in progress. Ongoing solution for Olympic Wi-Fi is also in the works.

### **Old/New business:**

Parental coaching (Helena): An adult skater brought a concern to Helena regarding parents coaching skaters from the main entry/exit door of the ice surface. There was discussion regarding this issue, in particular, and safety issues, in general. Helena and Karla will review the club etiquette rules and revise, as needed. Once club etiquette rules have been reviewed/revised, they will be distributed to the club membership.

Off-ice training equipment (Craig/Ann Nicklas)- Craig and Ann N met with Steven Pottenger regarding this equipment. Plan is for a 2 stage proposal to purchase and install the equipment: Stage 1 – Purchase/install off-ice harness system (JTN), spinner (Bronson), and interlocking flooring (will take 4-6 weeks for flooring to arrive); Stage 2- purchase additional gym matting for area around spinner and a cabinet to store the equipment. Ann N made a motion to approve \$10,000 for the off-ice training equipment. Karla seconded motion. Motion approved unanimously. Craig will coordinate with Steven Pottenger regarding purchasing these items.

Governing council delegates. Las Vegas April 29-May 3. Delegates: Ann Dougherty, Bonnie Shay, Jim Achtenberg, Cindy York, Brooke Sacks, Craig Forsyth, and Helena Schotland (non-voting).

Board Meeting adjourned 8:15 pm.

Next Board of Directors meeting -Tuesday, 18 February 2020. Banquet Room, The Cube 7:15p.

# Board Minutes

Ann Arbor FSC Board Meeting  
Tuesday \* 18 February 2020 \* 7:15 pm \* Banquet Room, The Cube

7:15 pm Call to Order

Attendance: Ann Nicklas, Helena Schotland, Karen Meints, Ranjit Aiyagari, Warwick Anderson, Craig Forsyth, Karla Grossman, Bonnie Shay, Mary Johanson

Absences: Ann Dougherty, Bob Ryan, Brooke Sacks, Erin Donovan

Public comments - none

Agenda approval - approved unanimously

Approval of Minutes from January 2020 meeting- approved unanimously

## **Consent Agenda approval/isolation**

- **Approved unanimously: Eliot Ziolek and Salomé Mouliere for LTS instructors.** Documents and letters of recommendation were sent to board via email.

## • **Committee Reports**

- Finance Committee (Craig Forsyth) January statements were distributed via board email. Special events income is up. LTS instruction fees are over budget. Club advanced \$3000 to Unified synchro team for Lake Placid lodging where they will skate at World Synchro event. Synchro coaching fees have increased (11.4% greater than budget). More money spent on ice time for synchro. Good synchro competitive results likely related to increased time and training on ice. We will need to plan for this in next year's budget. Porter money still coming in.
- LTS (Mary Johanson): Special Olympics competition in Traverse City was great. New rules and new judging system (IJS for Special Olympics) instituted for this competition. Special Olympics World Games are on hold. Two countries are currently bidding to hold this event. ESPN would like to cover a story of athletes and costumes for this event.

A small grant has been received to run a 10-week class this summer for veterans. This funding may continue in future.

A silent auction fundraiser for the Unified team to attend Worlds is being held on Friday, March 13, 2020 (first night of MOI). A lesson with Charlie White and a lesson with Ryan Bradley will be part of the auction. Other donations for the auction will be coming in.

- Synchro (Ann Nicklas)- Junior, Novice, and Juvenile teams are going to Nationals. The teams have done well in the last two competitions.
- Competitions (Ann Nicklas) Ann Dougherty is working on Springtime and bids for upcoming competitions.
- Office Report (Craig Forsyth)— Distributed and reviewed at board meeting. Membership is up. Ice usage is pretty good—may be improved due to new coaches coming on board.

Lots of online registration through the club website for multiple upcoming events. Spinner received and jump harness installed. Pads for floor to be purchased soon. There is still a balance due of \$500 for AT & T- not clear what this is for. AT & T states there is no balance due. Will wait to see how this plays out- if balance persists, the \$500 will be paid.

### **Old/New business:**

Club Etiquette (Helena Schotland/Karla Grossman): Club etiquette rules revised and submitted to Board via email. Minor revisions needed. Once club etiquette rules have been revised and approved by board, they will be distributed to the club membership. Classes for skaters and parents regarding etiquette will be held in July and August (there will also be a video version). It will be required for all members to attend class or watch the video in order to skate starting in September. The Board discussed the policy for locker room given mixed genders and ages in light of Safe Sport. Board members encouraged to bring ideas forward on this topic. Helena and Karla to develop a Frequently Asked Questions sheet for club members to accompany the new Club Etiquette rules. Language regarding etiquette and safety expectations for coaches will now be addressed in the coaches hiring agreement.

Coaches Meeting (Ann Nicklas/Craig Forsyth): Ann N and Craig met with coaches earlier today. Another coaches meeting will be held Thursday, 2/20/20 at 7:15 pm. At today's meeting, etiquette, new equipment, and training for the new equipment was discussed. The coaches brought up the issue that the weekday 5:15 pm session is very busy. The Board discussed the issue of which skaters have priority on this session. Currently there is a 15-minute grace period for those skaters who have contracted ice. If the skater does not get on the ice within 15 minutes after the start of the session, they lose their spot for that session and another skater can sign on for the session. The Board discussed that this grace period should be shortened to 10 minutes after the start of the session, but if the skater or parent calls and lets the office know that they are running late, the spot will be held for the skater. Priority for club sessions: First-Contracted skaters, Second-sign-on club members, Third- sign on 2<sup>nd</sup> club members.

Governing council delegates- Las Vegas April 29-May 3, 2020. Delegates: Ann Dougherty, Bonnie, Shay, Jim Achtenberg, Craig Forsyth, Mary Johanson, and Helena Schotland. Observer- Kim Davis.

Board Meeting adjourned 8:15 pm.

Next Board of Directors meeting -Tuesday, 17 March 2020. Banquet Room, The Cube 7:15p.

# Minutes

Ann Arbor FSC Board Meeting  
Tuesday \* 24 March 2020 \* 7:15 pm \* Zoom online meeting

Meeting postponed from 17 March due to coronavirus pandemic.

7:00 Call to Order –

attendance: Ann Nicklas, Helena Schotland, Ann Dougherty, Bonnie Shay, Karen Meints, Brooke Sacks, Ranjit Aiyagari, Warwick Anderson, Erin Donovan, Mary Johanson, Craig Forsyth

absent: Bob Ryan,

Agenda approved

Approved Minutes from February 2020 meeting

## **Consent Agenda approval/isolation**

- **Approved.** HR recommendation that Quinn Herbison and Aubyn Herbison be moved from probationary staff to full Pro Staff. Effective mid April.

## Committee Reports

- Finance Committee (Brooke Sacks) February statements reviewed at meeting (and were distributed via board email). No questions on initial report submitted before Cube closed/MOI cancelled/Spring LTS in question. Can not do refunds (cc or checks) now because we are not allowed into the office.
- Review of MOI expenses already spent (\$15,000+) and what more we would have to refund IF we can not reschedule.
- Review of Spring contracts that would need to be refunded (over \$40,000) IF we don't get back on the ice.
- Synchro banquet will be rescheduled
- Special payments sent out last week for LTS instructors and office staff to cover next three weeks of non-work. We have received numerous thank-you emails from staff for that. Now hope to restart April 21
- **Motion:** continue staff and LTS payments through April 17. Unanimous approval. (this is a follow-up to proposals listed below that were approved by email 3-20-20)
- **Motion:** no fines this year for not completing volunteer hour requirements. Unanimous approval.
- Synchro: Erin. Try to make available cheaper ice this summer to encourage skaters since many may not be traveling as much this year. Craig presented a schedule of reduced prices that will be reviewed. We are trying to be sensitive to what we have all gone through.
- Membership: Craig has ideas about how to simplify and lessen the cost of registration. He will work on it for the next meeting.
- Competitions: Ann (report sent to board on Monday). We are still trying to push forward with Springtime despite the knowledge that we may still have to cancel, and that USFS has now scheduled Governing Council as a virtual meeting for that same weekend. Check with Ashworth about shipment of medals and ribbons.

- Office Report
- LTS: Mary. Huge thank you to Board for financial support. Was on PSA meeting last week and coaches are panicked and scared across the country. Want to make off-ice training videos for LTS kids. Zoom meeting coming up for ASPIRE bridge program with Mary and USFS leaders.

Old/New business: Etiquette sheet. Helena and Karla sent out for comment. Few replied.

**Motion:** approved Ice Etiquette guidelines written and submitted at last meeting. Unanimous approval.

Closed session per Ann Nicklas. (recorded in Secretary files)

Next Board of Directors meeting

Tuesday, 21 April 2020. Banquet Room, The Cube 7:15p.

### **Email vote taken 3/20/20:**

We now have all board member votes in the affirmative to pass Proposals 1 and 2 to continue paying office staff and LTS instructors through pay period of April 3, 2020.

### **PROPOSAL #1**

**AAFSC Office Staff** be paid for scheduled hours the next three weeks (*to be altered if we return to operations prior to April 5<sup>th</sup>*). These weeks include the pay periods ending Friday March 20<sup>th</sup>, Friday March 27<sup>th</sup> and Friday April 3<sup>rd</sup>.

### **PROPOSAL #2**

**AAFSC LTS staff** (*includes Shooting Stars, Competition Club, Ice Dudes, Adaptive Skating, Advanced Adult LTS, Adult LTS (Tu/Th/Sa), LTS (Tu, Th, Sa), LTS Synchro, Unified Team*) be paid for scheduled hours the next three weeks These weeks include the pay periods ending Friday March 20<sup>th</sup>, Friday March 27<sup>th</sup> and Friday April 3<sup>rd</sup>.

# Minutes

Ann Arbor FSC Board Meeting  
Tuesday \* 21 April 2020 \* 7:00 pm \* Zoom

7:05 Call to Order –

In attendance: Ann Nicklas, Helena Schotland, Ann Dougherty, Bonnie Shay, Brooke Sacks, Ranjit Aiyagari, Warwick Anderson, Erin Donovan, Karen Meints, Craig Forsyth  
absent: Bob Ryan,

Agenda approved  
Minutes from March 2020 meeting. Approved.

## **Consent Agenda approval/isolation**

- **none**

## Committee Reports

- **Finance Committee** (Brooke Sacks) March statements sent email earlier. No questions.  
Springtime refunds have been made. We are still holding funds related to MOI and Spring ice contracts and membership. Refunds and credits due to us include March ice, Unified team lodging, IJS rental).  
\$8500 going out contractually to workers .... Program leaders, coordinators, accounts  
All synchro accounts currents, includes sign up fees. There will be a late \$2150 bill for a synchro bus that had been not known about or missed earlier in the season Still have a banquet fee 'out there' for whenever they do it.  
See Craig's written report for exact details
- **Motion: continue payroll payments through May 1<sup>st</sup>. Ranjit moved, Karla seconded. All approved.**
- **Synchro:** Erin. SMS committee says – Jr team meets requirements for ISP (Internat'l Selection Program). We are just not sure how it will be decided however.
- All end of year evaluation talks with coaches completed. Virtual try outs brought out 107 skaters who registered listing their strengths; 2<sup>nd</sup> step will be a video submitted. 3<sup>rd</sup> step will be in-person TBD. Because of fewer skaters (minus 10 or 15 from last year), we may not have places for every skater (in case you hear from people 'who didn't get what they wanted' or on a team at all'.) Erin encouraged to give parents details on the placement process to help parents understand the complications (e.g., need the right number of skaters at the right age with right test levels to build a team. Sometimes the mix just doesn't fit) and that the decision is nothing personal.
- Working on a budget. No team skating will start before June 15 Projects: job descriptions and procedural guidelines. We have been asked to submit a bid again for Tri-States Synchro 2021. We will use the bid from last year, updated.
- **LTS:** Craig. Tomorrow will send out an email to all that Spring LTS is cancelled and will credit their club account. Cannot get into club to do checks and refunds etc. Basic Skills

competition in June is also cancelled. Mary: is doing a Zoom meeting with AAFSC LTS 'evals and cocktails'.

- **Competitions:** Ann. Springtime refunds completed. Ann pursuing bid on Adult Sectionals 2022 since Championships have been awarded to Delaware. Need to talk with Diane about ice availability March 4-6, 2022. Also, USFS Treasurer's webinar mentioned that Regional/Adult Qual competition entry fees are being raised to \$250 (from \$175). And the grants are being cut more than 50% for hosting Regionals (now called a "Challenge" competition).
- **VP conference call:** Ann reviewed the Gov Council Zoom schedule; club fees to USFSA are being reduced 50% this season; coach late fees being waived but they still can not teach until all paperwork is in order; ALL club board members must complete SS+Bkgrd cks requirements)
- **Office Report:** Craig. Kim busy doing LTS training videos etc, games for members. 2020 award presentations online being worked on. Some members have asked if their volunteer hours worked for 2019-20 can be carried over to 2020-21. Absolutely NO – a loud, instantaneous reaction from the board. Thank you volunteers who were able to put in their hours. We appreciate it. Maybe those who hadn't had a chance will do more next year.

**Old/New business:**

- PPL refused by BoAA. We didn't fit into new parameters. Employers with contract workers not eligible. It would be a loan, and our number of contracts are different from spring to summer...it's just better not doing anything anyway.
- Summer schedule: Ann and Craig met with Diane. Agreed that we will just have pass through ice from whenever we go back until summer. Pay online in advance. Only personal contact would be ice monitor. Discussion about if/how to limit number of skaters on the ice. We may not make a lot of \$\$, but we won't be buying ice either.
- The only additional pass through in the summer starting mid-June would be the M-TH 12-4 ice dance time slot. Otherwise, summer ice schedule would remain the same as it has in the past for contract time.

**Motion: Summer ice Pricing proposal: Unanimous approval.** (see attachment)

**Membership proposal. Motion: To accept proposal for new membership categories and pricing.** (see attachment)

- **Motion: Porter transfer: 80% approved \$115,922.**
- Call for Board Nominations –Going off....Ann D, Bonnie, Ann N (all term limited), Brooke (who will re-run), Bob Ryan (need to fill remainder, 1 yr of term). Erin volunteered to look for new candidates.

**Motion: In light of ongoing pandemic, indefinite shelter-in-place rules, need for experienced and consistent governance, we move annual meeting to August 18 and request new board to appoint ex-officio advisory committee of old-timers going off board.** Unanimous approval.

Next Board of Directors meeting  
Tuesday, 19 May 2020. Zoom 7pm



# Minutes

Ann Arbor FSC Board Meeting  
Tuesday \* 19 May 2020 \* 7:00 pm \* Zoom

7:05 Call to Order –

Expected attendance: Ann Nicklas, Helena Schotland, Ann Dougherty, Bonnie Shay, Karen Meints, Brooke Sacks, Ranjit Aiyagari, Warwick Anderson, Erin Donovan, Craig Forsyth

Absent: Bob Ryan

Agenda approved

Approved Minutes from April 2020 meeting.

## **Consent Agenda approval/isolation**

**None**

### Committee Reports

- Finance Committee (Brooke Sacks) April statements (See ALL attached reports)  
Cash flow is down because of COVID – no Springtime, no LTS, virtual Hockettes tryouts. Budget is rather meaningless as a comparative document.  
Review of Expense Projections: from May thru August. Fixed Expenses (office needs, dues, insurance, equipment, phone etc.) Program directors, club manager, LTS instructors  
Estimate per month is \$11K to \$17K. We currently have funds in bank to cover it all.
- Synchro: Erin. Teams are formed. Most acceptance fees paid (5 left) 2 of 105 dropped out. Zoom practices being held. Both synchro skill teams practicing together for now. Same with Novice-Junior. Will divide at end of summer. 7 teams total.
- LTS: Mary. Current plan: Do nothing until week after July 4. Schedule more like a camp, circle kids through. Too many unknowns to plan; but lots of ideas. Do a survey of current parents of LTS and find what people are feeling comfortable with. Need to have policies really organized.
- Competitions: Ann. Nothing new.
- Office Report: Craig. No one in office for months now. Emails being answered. Social media—graduating seniors—very successful and appreciated. New membership rates coded into the system (45 hours of work). Craig working on next year club budget, and with Larry Ward on Porter budget.
- Nominating comm update: 1 bio received. Need to canvas for more.
- HR: contracts have been updated. Erin updated job descriptions. New reimbursement of expenses form for more transparency. Ann N, Craig, Bonnie working on checklist—new ideas came out from PSA. Still figuring out how to get them to staff.

### Old/New business:

- Plans for rink re-opening. Ann, Craig, Mary, Erin  
Summary of meeting with Diane and Jordan: detailed guidelines will be forthcoming. Diane met with Fire Marshall who speaks of 'total capacity' pretty sure will not fill over 25% of capacity. Cube staff in masks, (for skaters is still under review) temps taken of

staff as they come in. but can't do everyone from every organization. Make separate door for ingress and egress. Trying to do what has been sent out from USFS, USA Hockey, no helmets, no holding people's shoes, no benches...will have chairs, one set for getting ready, another for getting off. Close drinking fountains. Bring in bottle of water. May have no parents allowed in. may use back of own car as their 'locker' – get ready outside. Locker room will not be open.

What happens if someone does test positive was also discussed. Temporary closure would happen. Need to map out 6 ft distance to be between coaches – if they are even allowed to stand on ice, or remain in hockey boxes.

Will be changing policy every week.

**Motion: Volunteer fee rolled back to \$5 hour for 2020-21. (used to be \$10)**

**Motion: Continue payments to office staff and LTS instructors through the end of Spring session. (June 12). Approved.**

Adjourn 8:40 pm.

Next Board of Directors meeting

Tuesday, June 16. Location/type TBD 7pm

# Minutes

Ann Arbor FSC Board Meeting  
Tuesday \* 16 June 2020 \* 7:00 pm \* Zoom

7:05 Call to Order –  
attendance: Ann Nicklas, Helena Schotland, Ann Dougherty, Bonnie Shay, Karen Meints, Brooke Sacks, Ranjit Aiyagari, Warwick Anderson, Erin Donovan, Craig Forsyth  
Absent: Bob Ryan, Karla Grossman

Agenda approval : yes  
Approval of Minutes from May 2020 meeting:

## **Consent Agenda approval/isolation None**

### Committee Reports

- Finance Committee (Brooke Sacks, Craig) May statements, budget, projections, etc
- **Motion: Craig moves approval of synchro budget, Brooke seconds (with caveat that budget may have unanticipated changes—more than usual-- due to pandemic and rink issues). Passed unanimously.**
- Discussion of club budget. Need to be very careful or we could be conceivably out of money by Sept 2021. **Motion: club budget moved to approve by Brooke, second by Karen. Shows a \$123,000 deficit (worst case scenario):**
- Synchro: Erin. Done a lot on Zoom. Coaches have done CER requirements which were on nutrition from USFSA nutritionist and UM – thought we could share with all the skaters of the club. Shared the screens from weekly schedules for Novice/Junior team. Will meet outside at Cube tomorrow, staying COVID-safe distancing, masks, etc. Junior Hockettes team has been named to the ISP.
- LTS: Mary. NO LTS . 160 responses to survey, half and half to right away or later. Not too interested in hybrid class on-off ice. Midwest coach group meeting (48 on call) was held on Zoom. Not too many starting this summer. Need a real conversation about how to do it all safely – smaller numbers, rental skates, seats, pull pass thru ice into LTS.
- Competitions: Tri States Synchro: Awarded to AAFSC Feb 13-14, 2021.
- Office Report: Craig. Only he and Kim in the office working.
- Nominating comm update. Erin 6 bios in. 3 more promised. 3 more thinking about it.
- HR: update on coaches' contracts: Bonnie. 9 pro staff have sent info in to Bonnie. 2 jr staff. (out of 35) tho some may not be coming back. Due back 24 June.

### Old/New business:

- Plans for rink re-opening. Ann, Craig, Mary, Erin. Last Friday's meeting postponed until this coming Thursday since there was nothing new. Waiting to see what is happening with other rinks opening (Ohio) or those breaking rank in Michigan. May happen July 1, or it may be they open up north first, and then we see how it goes.

- Statement of support BLM LGBTQ. Ann N sent out second draft. **Motion: approve statement of Inclusivity and Diversity. Unanimously approved.** Awaiting Karla to run by someone to make sure we are using the right 'voice'.

Ann N: Closed session  
9:30 pm adjourned.

Next Board of Directors meeting

Tuesday, July 21. Zoom 7pm

# Minutes

Ann Arbor FSC Board Meeting  
Tuesday \* 21 July 2020 \* 7:00 pm \* Zoom

7:00 Call to Order –

In attendance: Ann Nicklas, Helena Schotland, Ann Dougherty, Brooke Sacks, Bonnie Shay, Karla Grossman, Karen Meints, Ranjit Aiyagari, Warwick Anderson, Erin Donovan, Craig Forsyth Absent: Bob Ryan

Agenda approval. So moved.

Approval of Minutes from June 2020 meeting. Approved with correction.

**Consent Agenda approval/isolation: None**

## Committee Reports

- Finance Committee (Brooke Sacks, Craig) June statements, budget, projections. Print report stands as written.
- Synchro: Erin. Some teams going to Ohio for now (ice already bought).
- LTS: Ann N for Mary. Discussion about doing something with varying the LTS membership. Or allowing something different with LTS membership since there are no LTS classes, and skaters can only be on ice with a coach. No final decision made but we agreed we don't want one more category of membership.
- Competitions: Ann. We did not receive the bid for Adult Mids 2022. Going to a different region since it will be in EGL in 2021.
- Office Report: Craig. Membership is at 86% of last year all ready. (Not as much money since people are using credits and we lowered membership rates.)
- HR: Bonnie: update on coaches' contracts. Those who haven't turned them in are not coaching right now. USFS says they don't need to send it in until they are working again and many aren't working now (summer). The way we have done contracts this year has been good and worked well. Still need some W-9s. Great job Bonnie.

## Old/New business:

- **Updated bylaws; Motion to approve new and revised bylaws. Ranjit motioned, Brooke seconded. Unanimous approval.** Ann D to send new copy to USFS.
- Plans for rink re-opening. Ann, Craig, Erin. How has it gone so: Commendable. Some issues with hockey camps – other users with different requirements. Complaints. Craig talked with Washtenaw Public Health Dept. Civil conversation, but WPH said "you are not 'camp' because you are not doing daycare. Big discussion. Going to let Diane Wilson fight this fight as much as possible.
- Craig, Ann, Mary, Erin Have spent hours/days working on plans, changing, organizing, communicating with parents, giving more than enough information for every student, every day. Coaches have been fantastic.
- How board election voting will be done. We are procuring contract with Simply Voting (in Montreal). Will be open on day of annual meeting. One vote for every voting entity

(person or family). \$334 for one year plan (would include next June) – can have up to 10 ballots over the course of the year.

- How to hold annual meeting in August.—will have to be Zoom.

Adjourn. 8:35 pm.

Next Board of Directors meeting – also Annual Meeting  
Tuesday, August 18. Zoom 7pm

Email vote after meeting was held:

**Motion: Approve the 2020 Official Rulebook for AAFSC. Unanimously approved by email 8-17-2020**

# Notes

Ann Arbor FSC Board Meeting  
Tuesday \* 18 August 2020 \* 7:00 pm \* Zoom

7:15 Call to Order –

In attendance: Ann Nicklas, Helena Schotland, Ann Dougherty, Brooke Sacks, Bonnie Shay, Karen Meints, Ranjit Aiyagari, Warwick Anderson, Erin Donovan, Craig Forsyth. Kim Davis

Welcome to first ever Zoom annual meeting. A few connection/link working issues.

Agenda approval. approved

Approval of Minutes from July 2020 meeting. Approved

**Consent Agenda : none**

## Committee Reports

- Finance Committee (Brooke Sacks, Craig) July statements, budget, projections, etc. Adjustments made to report by Craig after issues came up. Fairly good overall financial health at the point. Hard to know more going forward.
- Synchro: Erin. 2019-20 was a successful year. 2020-21 has started out very differently.
- LTS: Mary or Craig. Ended abruptly in March with over 650 members. Will be a slow return whenever it is, we can get back.
- Competitions:
- MOI and Awards: should have happened together. It's been online which has been nice.
- HR: update on coaches' contracts. Tracy Lamb, Gina Thompson contracts received. A few more still needed but they don't plan on working until rink re opens. New process worked very well.
- **Office Report:** Craig. Spent a lot of time doing credits, reapplying to ice payment. Membership: we are now one over where we were at this time last year.
- Simply Voting: set it up. Worked very well.
- Managed rink opening protocols
- E-blasts....20 done since last meeting. All by Kim. Over 50% get opened/read.
- Hockettes payments processed. 60 percent paid in full.
- Rink plans ready to go in 24-hour notice
- Finances: goal 11 years ago was to have 6 months operating fund reserve. Then decided to up to 12-month reserve. for now, we are OK. But we never expected the 'rainy day' to last for 5 months now. Could survive all of next year, but right now we have none of our income-producing functions going on. We have to be circumspect about how we spend.
- Question from Ranjit about finding potential large corporate donors. Discussion followed.

## Old/New business:

- Plans for rink re-opening. Ann, Craig, Erin, Mary.

Met today with Diane Wilson, Gen Manager of the Cube. Whitmer did not discuss it last Saturday when she only addressed school openings. We are ready to go as soon as allowed. Ann shared links if anyone wants to help "Save our Michigan Rinks".

- Election results
- Mary Johanson
- Matt Oonk
- Carmen Fox
- Anjali Bhandari
- Camille Ziolek (fills one year term)

Ann Nicklas closing remarks as outgoing President.

Adjourn. 8:05pm

NEW meeting 2020—2021 Board of Directors. 8:10 pm

Newly elected and continuing board members please stay Zoomed in for some housekeeping details.

Transition meeting scheduled: Thursday august 27, 7pm Zoom

Discussion of having Porter Classic as a virtual competition. Erin working with Colonial.

President-- Ranjit Aiyagari

Vice president –Helena Schotland

Secretary— Karen Meints

Treasurer—Warwick Anderson

Adjourn 8:46 pm by Ranjit.

Next Board of Directors meeting

Tuesday, September 15. Zoom ?? In person?? 7pm



# Minutes

Ann Arbor FSC Meeting  
Tuesday September 15 at 7:15pm. Zoom

**7:30pm:** Call to order by Ranjit

**In attendance:** Ranjit Aiyagari, Warwick Anderson, Anjali Bhandari, Erin Donovan, Craig Forsyth, Carmen Fox, Mary Johanson, Karen Meints, Matt Oonk, Helena Schotland, Karla Stoermer-Grossman, Camille Ziolek,

**Also, in attendance:** Ann Dougherty, Ann Nichols, Bonnie Shay.

## Agenda Approval

**Motion:** Approval of minutes from August 18<sup>th</sup>, 2020. Helena motioned, Warwick seconded unanimous approval.

**Motion:** Approval of agenda: Karla motioned, Matt seconded, unanimous approval.

## Committee Reports:

### Finance committee: Warwick Anderson, Craig Forsyth

Warwick sent out two reports to the committee. One is a summary of the important numbers, the other is 16 pages long and is much more comprehensive. The one-page report is very clear and so Warwick will keep sending out both the reports to the board members each month. The budget cannot be compared to last year because of Covid-19. October's Budget report will give a clearer picture of the clubs financial standing.

### Synchro: Erin Donovan

The Synchro coaches and teams are excited to be skating back at the Ice cube. They are looking forward to competing this year, however that may look.

The Dr Porter classic competition will not require many volunteers because it is going to be a virtual competition. The Tri-State Synchro competition which this club is hosting in February 2021 will require more volunteers. The Tri-State Competition Organizers are working on a safety plan and will set up committees later in the fall. The safety plans need to be approved by the local health organization before moving forward.

### Learn to Skate: Mary Johanson

The first week went pretty well. Entering and exiting the building worked smoothly. Each level has a locker room assigned at the Ice cube managements request so that 6-foot distancing can be maintained. There were a good number of Adult skaters but sadly numbers of children are down. Mary is hoping more will sign up in the coming weeks. Adaptive skating will start up again this week. There will be a half hour class for five skaters and some private sessions too. The unified team will start to skate together again during the second part of fall. They are having a meet up in the park in October which should be fun.

**Competitions: Ann Dougherty.**

Nothing to report at this time

**Office Report: Craig Forsyth**

The return to the rink has gone well.

Membership: we expected 85% membership (435 members) by this time of the year. This morning the membership number is 425 members. That is 20 more members than this time last year.

There are still Ice sessions available for skaters which Craig is making known to the club members.

24 eblasts have been sent out since the last meeting. 7 of those eblasts had a 70% opening rate. The eblast with the BOD election results had a 75% opening rate.

Holiday exhibition. On December 13<sup>th</sup>. Not sure how this is going to work yet. Maybe skaters will skate and then it will be streamed on video. Craig and Camille will observe the Holiday exhibition in order to make plans for MOI.

Halloween Exhibition, October 23<sup>rd</sup>. Discussion and suggestions on how this could work.

Opportunity to get the tech right for the Holiday exhibition. Rename it Fall exhibition to get more interest. Craig will send out an email blast to gauge interest in the October 23<sup>rd</sup> exhibition. before planning.

**HR Update: Bonnie Shay**

Coaches contracts are good except for two who have not sent them in yet. Currently there are no new applications.

- **Old/ New Business:**

**Rink Reopening:** Some Adult skaters have said that the 6-foot spacing was a problem. The session that they have skated on felt crowded. The ice etiquette was not being fully followed either. The Ice cube staff are running the Rink processes really well.

**Coaches.** Craig reported that some sessions have a lot less than 22 skaters and coaches can be allowed on the ice on those sessions on a limited basis. If coaches are skating, there still has to be less than 22 people on the ice, and everyone has to maintain a six-foot distance and wear a mask.

Other things to look at over the next few weeks are off ice training in the Ice cube and the use of the hoist and spinner.

Craig said that most of the coaches are looking close to getting back to pre covid capacity, but some coaches still have some openings.

- **Any Other Business:**

**Fundraising:** Carmen will be reaching out to people and gathering information in order to keep that moving forward.

Meeting adjourned at 8:13pm by Ranjit

**Date of next meeting:** Tuesday October 20<sup>th</sup> at 7:15pm. Zoom? In person?

# Minutes

Ann Arbor FSC Meeting  
Tuesday October 20 at 7:15pm. Zoom

**7:20pm:** Call to order by Ranjit

**In attendance:** Ranjit Aiyagari, Warwick Anderson, Anjali Bhandari, Erin Donovan, Craig Forsyth, Carmen Fox, Mary Johanson, Karen Meints, Matt Oonk, Helena Schotland, Camille Ziolek,

**Apologies:** Karla Stoermer-Grossman

**Also, in attendance:** Ann Dougherty, Ann Nicklas, Bonnie Shay.

## Agenda Approval

**Motion:** Approval of minutes from September 15th, 2020: Erin motioned; Matt seconded unanimous approval.

**Motion:** Approval of agenda: Helena motioned, Warwick seconded, unanimous approval.

## Committee Reports:

### **Finance committee: Warwick Anderson, Craig Forsyth**

Warwick sent out two reports to the committee. More money is coming in. Totals are a little skewed because sign on for Ice is at the end of the month before. Running pass thorough ice and charging members on a monthly basis is enabling the club to make a small profit.

Unfortunately, the UoM students who were skating at the ice cube during the day will not be skating until November 3<sup>rd</sup> because of a stay in place order by Washtenaw Health Dept.

### **Synchro: Erin Donovan**

US figure skating has released its plans regarding synchro skating. The sectional Championships that were going to be held at Notre Dame have been cancelled.

In their place are the 2021 U. S. Synchronized Skating Championships and Challenge competition which will be held in Las Vegas from February 23-27.

The Championships open to all Junior and Novice teams who are able to travel to the event and who meet the qualifying requirements by November 15<sup>th</sup>, 2020.

The 2021 U.S. Synchronized Skating Challenge which will also be held in Las Vegas will be open to eligible teams at the juvenile, intermediate, novice, collegiate, adult and Masters level. This event will be part of the 2020-21 National Synchronized Skating Series.

In addition to the Las Vegas competition the 2020-21 National Synchronized Skating Series which will be open to teams at all synchronized skating levels and judging systems (6.0 and IJS). The series will run from November to April. Overall scores and placements will be uploaded to U.S. Figure Skating's Event Management System (EMS) throughout the series to generate national rankings at each level. These events will change to a virtual format or be cancelled based on local COVID-19 regulations.

The Hockette Juniors will have an in-person competition on November 6<sup>th</sup> in Mentor Ohio. Erin says she is very happy with the safety measures the organizers have put in place.

Porter competition is virtual this year and the organizing is underway. The judges will be socially distanced, and the music and media will be on the audience side. There will also be plastic partitioning. This is not required but is an extra measure undertaken by the organizers to ensure safety.

#### **Learn to Skate: Mary Johanson**

Learn to skate is going well. New members have signed up for Fall II session. There will be about 200 skaters by the time it starts. UoM closing for the next few weeks is worrying because of the loss of instructors for learn to skate.

#### **Competitions: Ann Dougherty.**

Springtime invitational, May 2021. Bids have gone out for Hotels. The organizers are talking about how to run the competition. There will not be vendors and masks will be mandatory. The registration table will be in the front entrance. New Covid protocols may require more volunteers for this competition.

#### **Office Report: Craig Forsyth**

**Volunteers.** More parents are going to have to be safe sport trained this year for competitions. The club is offering 1 volunteer hour for taking this online course. The background check fee will also be refunded to any member who produces a receipt.

**Office:** Club membership is 446 as of today which is an increase of 21 members from last month and an increase of 34 members from this time last year. Second club memberships are 30% higher than last year. 24 eblasts were sent out since the last board meeting with a 50% opening rate. The club fall update had an opening rate of 61%

The Halloween exhibition will be streaming a video. An email link will be sent out. This is a practice run for the holiday exhibition in December.

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#### **HR Update: Bonnie Shay**

Joan Carr is retiring at the end of October. Joan has given many years of service to the club and will be greatly missed. A tribute to her will be sent out via the club email. Her job has been advertised but there have not been any applicants yet. If there are no applicants by December, the search will be widened to outside the skating community

**\*Email Motion passed 9-21-2020.** To hire Emma Spiess as Learn to skate Instructor. Erin Proposed, Karen Second, all in favor.

#### **Any Other Business:**

**Rink Reopening:** As of Monday, skaters are allowed to bring bags into the building and put them in a designated area in the Olympic rink. Craig has proposed to the Olympic committee an

increase in the number of skaters from 24 to 26 allowed on the rink. This will only affect the 4:15pm and the 5:15 pm sessions which are fully booked. Coaches are not allowed on these sessions.

The November ice sign up is this Sunday. Coaches will be able to use the on-ice harness and the fishing pole from the 8:15am session to the 3:15pm weekdays and on the Sunday sessions.

**Fundraising:** Carmen gave an excellent PowerPoint presentation regarding the fundraising plan. Some suggestions were to set up individual skater accounts based on their fundraising activities.

Receiving funds from companies was discussed. Contacting companies too much and therefore not looking organized and losing potential funds was identified as a potential problem. It is important to share lists and outcomes with each other. Need to have a clear process and identify who owns the relationship with the business. Craig confirmed that sponsors are always sent thank yous from the office.

A silent auction was also discussed as a fundraising idea, also a donate button on the website. Carmen would welcome all suggestions and ideas.

Meeting adjourned at 8:41pm by Ranjit

**Date of next meeting:** Tuesday November 17<sup>th</sup> at 7:15pm. Zoom? In person?

# Minutes

Ann Arbor FSC Meeting  
Tuesday November 17 at 7:15pm. Zoom

**7:15pm:** Call to order by Ranjit

**In attendance:** Ranjit Aiyagari, Warwick Anderson, Anjali Bhandari, Craig Forsyth, Carmen Fox, Mary Johanson, Karen Meints, Matt Oonk, Helena Schotland, Karla Stoermer-Grossman, Camille Ziolek.

**Apologies:** Erin Donovan,

**Also, in attendance:** James Edwards (Yeo and Yeo Auditors), Ann Dougherty, Ann Nicklas, Bonnie Shay.

## Agenda Approval

### Corrections to Octobers Minutes:

Ann Nicklas name was spelt incorrectly. It is Nicklas not Nichols.

Any other business: Rink reopening second sentence should Read, Craig has proposed to the reopening (not Olympic) committee an increase in the number of skaters from 24 to 26 allowed on the rink.

**Motion:** Approval of minutes from October 20th, 2020 with the above corrections: Ranjit motioned; Camille seconded unanimous approval.

**Motion:** Approval of agenda: Karla motioned, Camille seconded, unanimous approval.

### James Edwards. Financial Audit review.

James Edwards from Yeo and Yeo Accountants presented the financial reports up until May 31<sup>st</sup> 2020. Craig has already sent out the report of the club's assets and financial liabilities to the board members. The club is in a very strong financial position and is still very solvent. However, expenses have exceeded revenue due in large part to the shutdown from March 2020. James Edwards left the meeting after his presentation.

### Committee Reports:

#### **Finance committee: Warwick Anderson, Craig Forsyth**

Warwick sent out two reports to the committee. The month of October looked good, but November will look different because the Ice cube is shutting down again. The club has a very good plan for restarting when the Ice cube opens up again.

**Motion:** Vote to approve the Budget 2020-21. Karla Motioned, Camille seconded, unanimous approval

### **Synchro: Erin Donovan**

Erin sent out a report to the committee members which is attached to these minutes.

### **Learn to Skate: Mary Johanson**

**Learn to skate** has just sold an hour of ice to Hockettes so that they can complete their filming for their Porter competition entries. The Ice cube is shutting down again and credits will be issued to members who have booked sessions during the next three weeks. Learn to skate staff and skaters have been amazing over the last 2 months.

**Discussion** about Protective equipment for Learn to skate staff. Protective equipment can create new problems. Suggested that advice could be given but it should not be a requirement.

**Discussion** about crowded downstairs lobby and other AAFSC members using Figure skating chairs and not using their designated locker rooms. Figure skating members now asked to enter the Olympic rink via the upstairs doors on weekends to avoid the crowds in the downstairs lobby.

The issues will be discussed again in December when we know more about the rink reopening.

### **Competitions: Ann Dougherty.**

The **tri states** synchro competition which is in February and is being organized by Erin has got its sanction.

**Springtime invitational**, May 2021. Invites have been sent to 50 officials and about 2/3 say they want to come if it can happen. Hotels have been reserved as well. The announcement is not due until later in December.

**High school Figure skating** competitions have been postponed until January 2021

### **Office Report: Craig Forsyth**

**Holiday Exhibition:** The Holiday exhibition has been cancelled. It is too close to the testing date and with the 3-week shut down the coaches say there is not enough time to prepare for both.

**Office:** The club has 239 LTS USA members in its basic skills program. This is 212 members less than last year. The Club members is currently 448 which is 2 more members than last month and 26 more members than this time last year. The club has also sent out 28 email blasts with an average 58% opening rate. The email with the highest opening rate was the AAFSC rules and regulations.

The office is in the midst of sending out invoices to all the Hockettes for the second half of the year's fees.

Sign up for Decembers Ice will be on Sunday December 6<sup>th</sup> at 3pm

There is some income coming in from the sale of the porter pins.

**Fall Ice:** The club is doing very well with the current monthly sign up plan for skating sessions. Craig has met with the Ice cube manager and the club will continue with this plan until March 2021.

**Test Session:** December 15<sup>th</sup>. This will be a big test session. The club is looking at using 2 rinks and a third rink for practice. Bobbie Stoermer has done a fantastic job arranging it.

### **HR Update: Bonnie Shay**

There have been no applicants for Joan's old job. The job will be advertised again to a wider audience in January.

No coaches or Instructors are being hired at the moment.

### **Any Other Business:**

**Rink Reopening:** Discussion regarding paying LTS and office staff over the next three weeks while the rink is closed.

**Motion:** to pay Learn to Skate staff for the time that they would have worked from November 18<sup>th</sup> to December 8<sup>th</sup> Camille Motioned, Karla seconded, unanimous approval

**Motion:** to pay Celia Schroeder for the time that she would have worked from November 18<sup>th</sup> to December 8<sup>th</sup> Camille Motioned, Matt seconded, unanimous approval

**Motion:** to pay Kim Davis for the time that she would have worked from November 18<sup>th</sup> to December 8<sup>th</sup> Anjali Motioned, Carmen seconded, unanimous approval

**Motion:** to pay Craig Forsyth for the time that he would have worked from November 18<sup>th</sup> to December 8<sup>th</sup> Karla Motioned, Carmen seconded, unanimous approval

### **Melody on Ice: Camille Ziolek and Craig Forsyth**

Melody on Ice has been postponed to early June. Camille explained that the show is all about the skaters performing together and having fun and that is much harder to do if it is not in person and virtual. Camille also explained that if it has to be virtual there will be a lot more time to organize it given that virtual is a new unfamiliar format.

**Fundraising:** Carmen has researched a donation button on the website and amazon Smile. She is also working on the Pitch sheets and on giving Tuesday.

Meeting adjourned at 8:28pm by Ranjit

**Date of next meeting:** Tuesday December 15<sup>th</sup> at 7:15pm. Zoom? In person?

### **Attachment**

#### **Hockettes Report from Erin Donovan**

Hello,

Since I cannot come tonight, I will give you a written synchro report in this email.

The junior team competed at the Diamond Classic in Mentor, OH. They earned first place! The event was well run with lots of safety measures, additionally the Hockettes stayed outside for off-ice and warm up to minimize time in the building. We were the first team to skate in the event and left immediately after. It was later reported that a member on two teams (crystalletes and Artic Edge of Canton) had covid positive team members but thanks to the safety protocols and event/Hockettes safety measures, we were not exposed.

The junior team is entered in the ISU Elements Event and are being judged by an international



panel against 10 junior teams from around the world. We submitted our no hold, twizzle, and intersection elements to be evaluated. We will receive feedback between Nov 22-26.

All teams are registered to compete in the virtual Dr. Porter Classic. Our scheduled performance for the event was set for Sunday Nov. 22nd. Upon learning of the rink closures occurring tomorrow, we have moved all the video taping to today. (Why I am not at meeting) I will submit the videos for the Porter competition and the judging will take place first week of December with the "competition" airing on the normal porter weekend. I will share details of when/how to watch with Kim so she can send an eblast to the club.

Our parents and skaters and staff have been truly amazing to work together for the sake of the team during this difficult time. We continue to practice safety measures including mandatory handwashing, mask wearing, gloves, hand sanitizer, distanced instruction. This, combined with a late start to the season has been hard for the teams' progress but they are doing a good job regardless and we are incredibly proud them. A big thank you to Craig and Mary for working with us to give the opportunity to the teams to perform today and still participate in the competition we have been working towards.

Our plans for Tri-State synchro competition have been moving forward. We have started to work with our volunteer committee heads, met with usfs headquarters, finished our draft of the announcement and safety plans, secured officials, and had interest from many teams. Obviously, the ability to hold the event is now in question. We will need to see how the "pause" works for improving things. I have reached out to the Tri-State council asking them to discuss options in case things do not improve - such as moving the event later, going virtual, or cancelling. I am waiting to hear back from them. At this point we will continue to plan/strategize for the event so that if it is a go, we are ready but we will also work through some of these back up strategies as well.

If anyone has any questions, email me or Karen can come get me in the rink since she will be at the Cube during the meeting tonight. I am so sorry to be missing. Please let me know if there is anything I can do to assist the club in this next month!

Thank you,

Erin Donovan Thomas  
Sent from my iPhone

# Minutes

Ann Arbor FSC Meeting  
Tuesday December 15 at 7:15pm. Zoom

**7:17pm:** Call to order by Ranjit

**In attendance:** Ranjit Aiyagari, Warwick Anderson, Anjali Bhandari, Erin Donovan, Craig Forsyth, Carmen Fox, Mary Johanson, Karen Meints, Matt Oonk, Helena Schotland, Karla Stoermer-Grossman.

**Apologies:** Camille Ziolek.

**Also, in attendance:** Ann Dougherty, Ann Nicklas, Bonnie Shay.

## Agenda Approval

**Motion:** Approval of minutes from November 17th, 2020: Anjali motioned; Matt seconded unanimous approval.

**Motion:** Approval of agenda: Anjali motioned, Matt seconded, unanimous approval.

## Committee Reports:

### **Finance committee: Warwick Anderson, Craig Forsyth**

Warwick sent out two reports to the committee. The month of November is another negative month due to the Covid situation and the recent 3-week shutdown. The outlook is good when the club able to be in business, it will do even better when group lessons and learn to skate is able to resume.

### **Hockettes Erin Donovan**

Erin has just attended a meeting regarding tri states which we were scheduled to host in February 2021. They do not feel comfortable working towards an in-person competition and are recommending a virtual competition. There is no fixed date yet, but they are looking to run it in February and make it a big season culmination.

**Motion:** Approval to move forward with a virtual Tri states competition in February. Anjali Proposed, Mary Seconded, unanimous approval.

The committee agreed that we need to create competition opportunities when ever we can. There was also a suggestion that this club asks to host tri-states nest year because of the loss of income for the club and the huge amount of planning involved. Anne Dougherty offered to pursue this.

The current Covid safety rules prohibit Group and organized practices and games indoors. The Hockette teams are practicing their individual skills during their practice times but because they are not allowed to practice their at the moment.

**Learn to Skate: Mary Johanson**

Mary said she does not have much to report. She is meeting tomorrow to come up with a plan which may involve off ice zoom sessions for January, February and March next year. She has scheduled some LTS private lessons but that is all she can do right now.

**Competitions: Ann Dougherty.**

**Springtime invitational**, Ann is still working on Springtime but it is still all up in the air because we do not know what the situation will be with Covid.

**Office Report: Craig Forsyth**

**Office:** The club has been closed for the last 3 out of 4 weeks. The Club members is currently 451 which is 29 more members than this time last year

**Club Communication:** The club has also sent out 26 email blasts with an average 46% opening rate. The email with the highest opening rate was the Fall Learn to skate closing with a rate of 76%.

**National Skating Month is January 2021:** the club is asking for skaters to submit their best videos of their performances. The videos will be put into small groups and posted online all of the month of January.

**Hockette Dues:** The semi-annual invoices have all been sent out. All but 7 have been paid. All of the monthly installments are paid and are up to date.

**Porter Competition:** The club made a small profit this year, but it was considerably down on the profit that the Porter Competition usually makes.

**Tax Paperwork:** This has been signed and has gone out.

**Food gatherers:** the club raised \$930 which is a big increase in the \$350 donation we raised last year

**HR Update: Bonnie Shay**

Nothing to report

**Any Other Business:**

**Rink Reopening:** The rink is open again. Craig reported that there are issues with Parents not wearing masks or wearing them incorrectly. The club will send out another email reminding club members to follow the Covid safety rules.

**Test session:** The club had a test session today and there were no problems. It seemed to work really well. This is the 4<sup>th</sup> test session since November.

**Melody on Ice: Camille Ziolek and Craig Forsyth**

Melody on Ice plans are on hold right now. They will discuss this again after the January board meeting.

**Fundraising: Carmen Fox**

Giving Tuesday raised \$1500 for the club. \$180 was also received from the push for donations. The donation buttons are being updated on the website and an email will be sent out when they are up and running.

**Any other Business**

**Governing Council: Ann Dougherty**

Governing council will meet in Colorado Springs in May if it does take place. The club is allowed 5 delegates and the board will decide who goes at the next meeting in January.

Meeting adjourned at 8:28pm by Ranjit

**Date of next meeting:** Tuesday January 19<sup>th</sup> at 7:15pm. Zoom? In person?