



County Builder Round Table Meeting Notes

05/12/2021 - Via Zoom

- Jamie French is back at CCGM and attended this meeting. He explained that CCGM has the attention of the new County Manager, and his team is to focus on long-term solutions to the issues CCGM is facing. Jamie explained that they are currently reviewing statistics, particularly the permits they receive that are incomplete and have not made payment (500). This has a drastic effect on slowing down their ability to focus on the extensive number of permits they receive. They are also evaluating if there are trends in the types of permits they receive that are incomplete. A short-term solution is that CCGM has received the go-ahead to provide overtime work for current employees to get caught up. Members on the call shared concerns for this short-term solution option. It was expressed that focusing after hours on permits will not affect the volume of permits CCGM is receiving. They are getting ready to do a maintenance rollout of CityView to make improvements and share details when done. Jamie also shared that they would like to invite a CBIA representative to their team quarterly meetings dedicated to reviewing internal controls.
- Jamie also shared that CCGM is evaluating how they can handle fluctuations in permits and inspections, which are not being handled under the current structure and systems. He went on to explain that it is too early to determine operational/structural changes. Jamie added that they had offered Mike Bozi (former zoning director) to return, and Mike has accepted. He also explained that planning and zoning would go back to the original structure, and they are tweaking and redefining some areas under Rich.
- A member asked whether there is a need for surveys, elevation certificates, etc., to be emailed. Staff explained that any documents that are uploaded no longer need to be emailed.
- A member asked about condo remodels and the requirement for signature and seal by a design professional. Jon Walsh explained any project that qualifies as a level 2 must be certified by a design professional. Refer to the County website for specifics.
- A member asked about whether early permits would allow a contractor to begin inspections. Jon Walsh shared that he is designated to review each of these early permits to determine if fire needs to become involved. If not, inspections can take place upon his o.k. Early work authorization could take up to 2 weeks as the review process is labor-intensive. CBIA members suggested that Jamie evaluate if someone could assist Jon with the early permit reviews. Jon Walsh clarified that the current system is set up to put a hold on all inspections. If anyone has a problem, please contact staff directly to request inspections.
- A member asked concerning remodel revisions which then shut down all inspections. Jon Walsh shared that you can still call-in inspections not associated with the revision request.

- A member asked how long does it take for a fee notification to be received from the County when all documentation has been submitted before it is assigned to a reviewer? Jon Walsh explained that per statute, it must be completed within ten days.
- There was a concern in-take part is taking longer than regular times. Angel shared that they are working on getting caught up and suggested that anyone having any problems can reach out to her directly, and she can assist in getting to the right person.