



County Builder Round Table Meeting Notes

08/15/23 - Via Zoom

Joining us from CCGM: Rich Long, Andy O'Rourke, Angel Tarpley, Fred Clum, Thomas Thompson, and Doug Sposito.

A request was made to work on automation for fees when inspections are complete rather than having county staff emailing them. Marlene has been working on this matter and placed a ticket with Cityview to create this activity and we will update members on this progress.

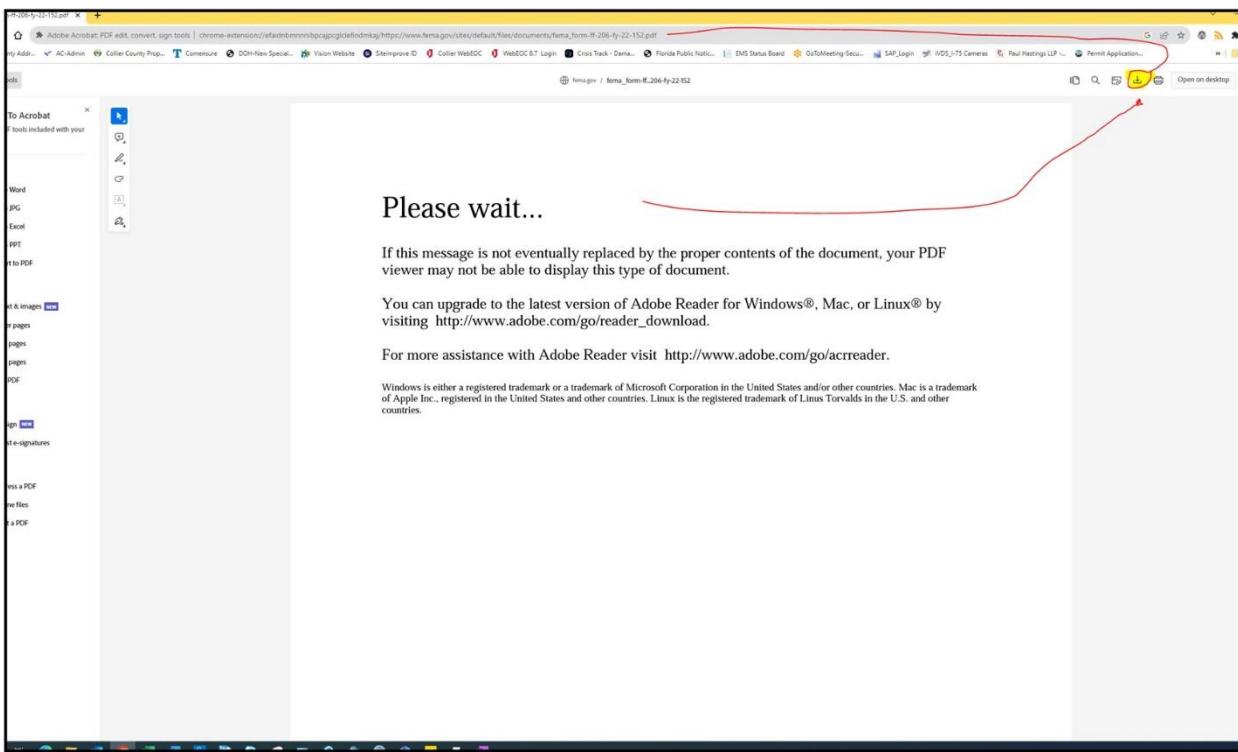
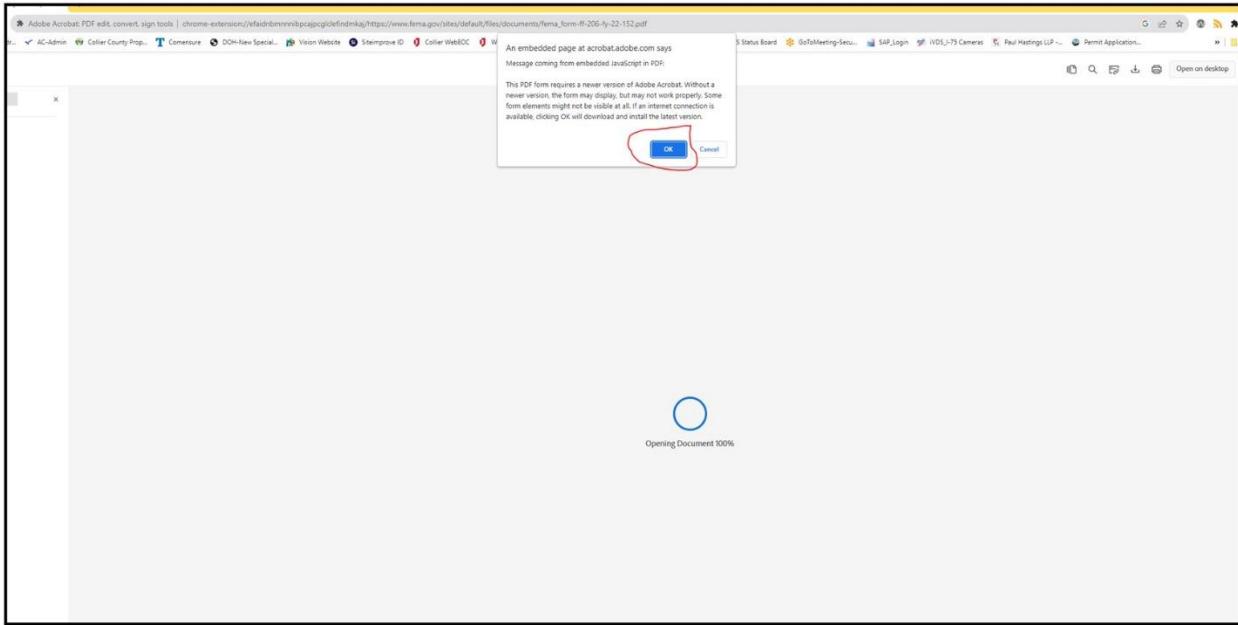
Rich Long introduced Andy O'Rourke, the new floodplain director at the County. Andy shared that he recognizes there is a backlog which he and his team are working to eliminate. He just hired another staff member in the department. Currently elevation certificates take between 10-12 business days to turn around. Also noted as of June 30th, the elevation certificate must be on newly created forms as of July 7, 2023. To access newly developed certificate form go to:

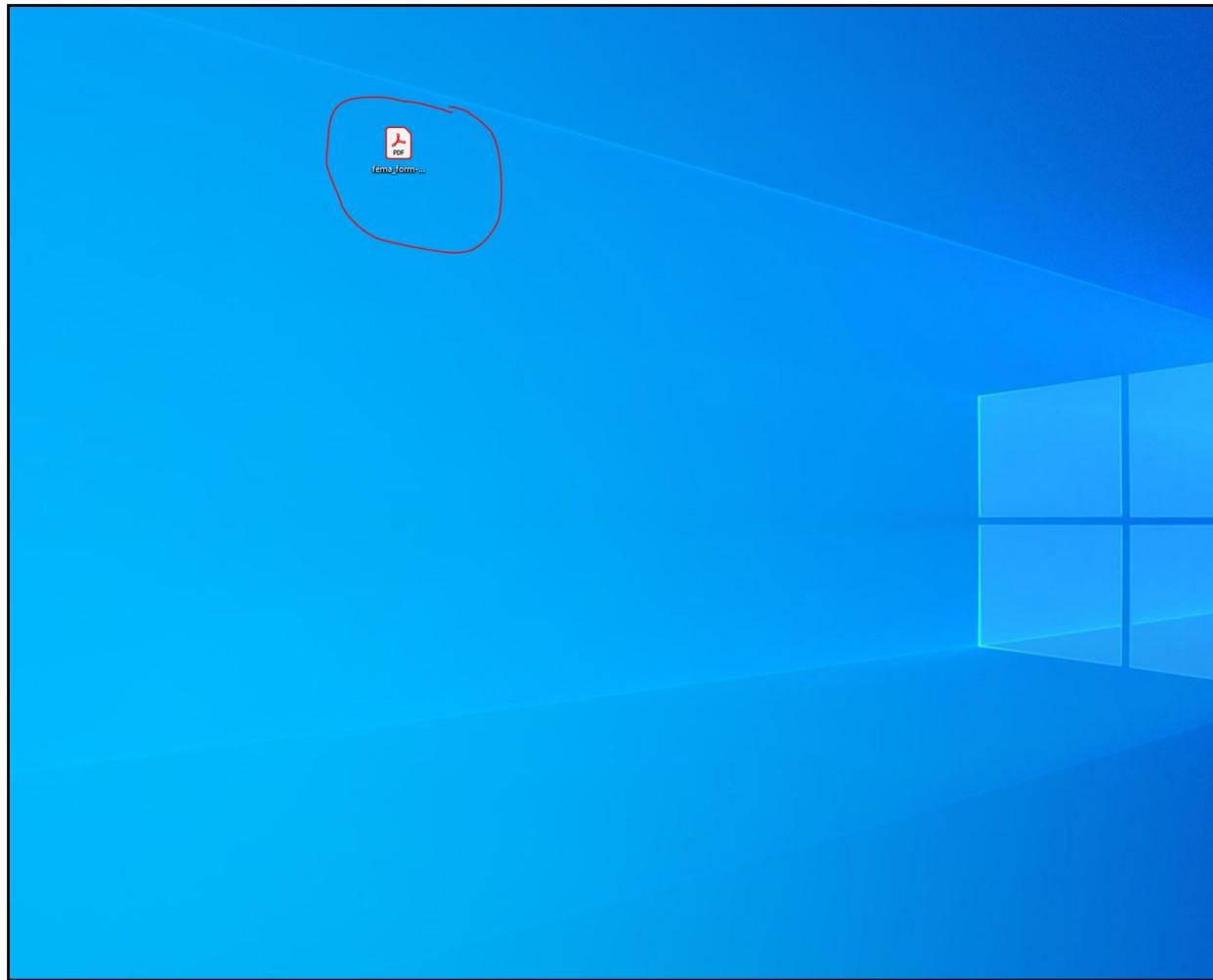
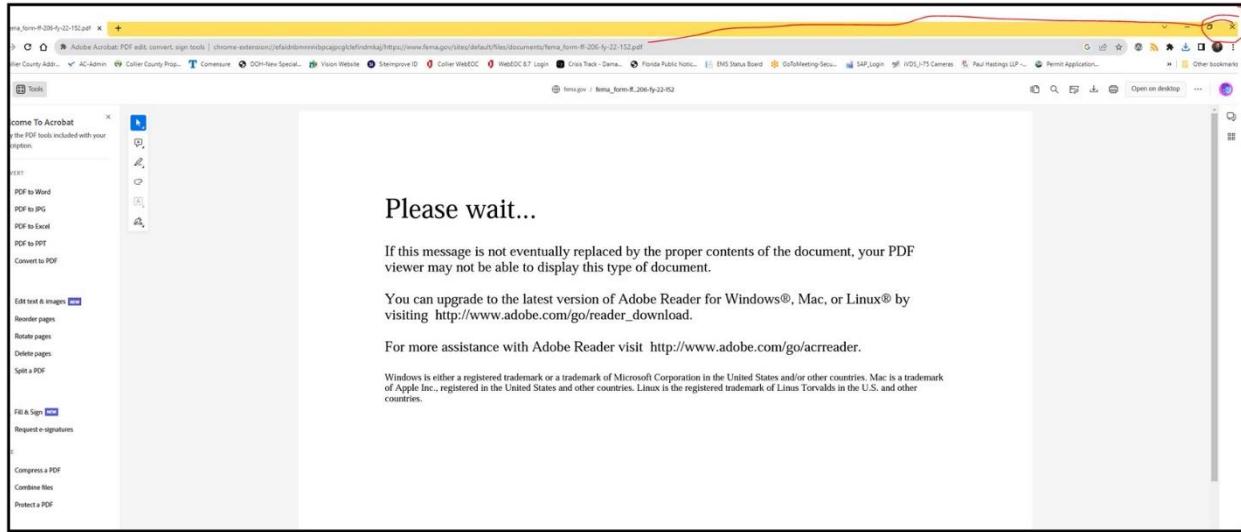
<https://www.colliercountyfl.gov/home/showdocument?id=104393&t=638276174576068453>

The customer needs to download the document to their computer and then open. They are trying to open from the internet browser, and that will not work. Below are the steps:

1. Navigate to the link provided:
https://www.fema.gov/sites/default/files/documents/fema_form-ff-206-fy-22-152.pdf
2. Click OK
3. Choose to download to your computer
4. A dialogue box will appear to allow you to choose the location to save the document on your computer
5. CLOSE YOUR INTERNET BROWSER
6. Find the file at the saved location on your computer and open

See the images below. I've also attached the document for quick saving to your computer. AGAIN, DO NOT OPEN VIA AN INTERNET BROWSER.





Should you have an issue, please contact Andy via phone (239-252- 2722) or via email Andrew.ORourke@colliercountyfl.gov.

Staff shared that the new FEMA maps will become effective in February 2024.

Angel Tarpley responded to a question concerning grease trap slips being sent 2 days later than the final payment slips. She has spoken to plumbing reviewers concerning this matter requesting they send the grease trap information before her team sends final payment slip out to contractors. Angel also shared that impact fee amounts will appear in your portal once permit(s) have been issued.

County Building Official, Fred Clum explained the county is failing an abundance of pool fences. Please find attached the statute requirements for residential and commercial fences. Rich Long has had discussions with fence suppliers and they are decreasing space between pickets to align with the statutes. See the attached statute requirements for residential and commercial pool fences.

The meeting was adjourned at 4:15 p.m. The next meeting is scheduled for October 10, 2023