



# City of Marco Island

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Date: October 16, 2023

To: City Council

From: Daniel James Smith, AICP, Director of Community Affairs

Re: Community Affairs Department

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## **Samantha Malloy-Manager of Parks, Culture & Recreation**

### **Community Special Events**

- Movie in the Park, featuring Monsters Inc.! Friday, October 27<sup>th</sup>, 6:40pm, Mackle Park.
- Halloween Spooktacular! Saturday, October 28<sup>th</sup>, 4pm-6pm, Mackle Park.
- Veterans Day Ceremony, Saturday, November 11<sup>th</sup>, 11am, Veterans Community Park.
- Farmers Market returns! Every Wednesday, November 15<sup>th</sup> – April 10<sup>th</sup>, Veterans Community Park.
- To see the scheduled events and happenings that are taking place at Parks & Recreation and around the city, please see our calendar on the City website.

### **Mackle Park Community Center**

- Parent's Night Out! Friday, November 3<sup>rd</sup>, 6pm – 10pm.
- Be Fit Over 50 - Monday, Wednesday, & Friday mornings at 7:45am.
- Mah Jongg, Canasta, & Knitting continue weekly.
- Yoga with Abby has returned Monday's & Thursday's!
- Introducing: Family Self Defense & Fitness Classes, Monday & Wednesday starting November 13<sup>th</sup>.
- We've been told that our permit from FWC for the 2 owl burrows is expected to be received soon.

## **Racquet Center**

- Social for Racquet Center Members, Monday, October 30<sup>th</sup>, 5pm – 7pm.

## **Winterberry**

- Gulf Coast Little League has begun their Youth baseball program.
- Men's Senior Softball continues weekly.
- MIA has reserved the field biweekly for Friday Night Football.

## **Veterans Community Park**

- We have several reservations for use of the park starting in October – April. A list of the upcoming events has been posted.

\*Please join us in welcoming Jamie Parmenter to our Parks & Recreation Team! Jamie will primarily be located at Mackle Park and cross trained to assist at other park locations when needed.

## Raul Perez – Building Official

### Permit Timeframes

| Plan Review Timeframes (Days to Complete) |  |              |              |              |              |              |              |              |              |              |              |              |              |
|---|--|--------------|--------------|--------------|--------------|--------------|--------------|--------------|--------------|--------------|--------------|--------------|--------------|
| Plan Review Type                          |  | October      | November     | December     | January      | February     | March        | April        | May          | June         | July         | August       | September    |
| Bldg                                      | Building Review                        | 2.71         | 3.01         | 2.89         | 2.89         | 7.05         | 2.35         | 2.14         | 1.86         | 5.8          | 2.4          | 3.37         | 6.57         |
| Bldg                                      | Plumbing Review                        | 5.63         | 4.18         | 5.9          | 5.9          | 2            | 3.94         | 2.64         | 6.45         | 5.77         | 6.21         | 7.35         | 6.42         |
| Bldg                                      | Mechanical Review                      | 6.17         | 4.18         | 4.95         | 4.95         | 2.33         | 4            | 3            | 5.9          | 5.89         | 5.34         | 7.91         | 7.25         |
| Bldg                                      | Fuel/Gas Review                        | 6.18         | 3.39         | 2.58         | 2.58         | 1.65         | 2.32         | 2.39         | 2.62         | 1.97         | 4.53         | 5.5          | 3.16         |
| Bldg                                      | Electrical Review                      | 6.12         | 5.62         | 7.7          | 7.7          | 7.39         | 4.17         | 4.41         | 6.04         | 5.5          | 5.08         | 6.36         | 5.54         |
| GM  | Planning Review                        | 2.87         | 2.69         | 2.2          | 1.84         | 2.03         | 1.43         | 1.49         | 1.86         | 3.17         | 2            | 2.59         | 1.91         |
| GM  | Zoning Review                          | 2.75         | 1.95         | 2.63         | 1.62         | 2.62         | 1.97         | 1.44         | 2            | 3.03         | 2.27         | 1.78         | 1.89         |
| GM  | Environmental Review                   | 11.18        | 12.51        | 10.92        | 11.3         | 12.21        | 9.04         | 9.25         | 10.16        | 7.95         | 10.6         | 7.23         | 12.15        |
| GM  | Floodplain Review                      | 8.28         | 11.49        | 10.32        | 12.27        | 9.8          | 8.93         | 8.93         | 10.17        | 11.45        | 10.38        | 7.76         | 7.27         |
| Fire                                      | Fire Review                            | 3.73         | 9.5          | 7.47         | 3.54         | 8.17         | 5.79         | 5.84         | 5.3          | 7.31         | 6.31         | 7.2          | 5.43         |
| PW  | Public Works Review                    | 6.69         | 7.32         | 7.17         | 3.58         | 3.38         | 2.88         | 3.72         | 2.35         | 2.73         | 3.53         | 2.76         | 4.02         |
| MIU                                       | Utilities                              | 7.98         | 12.2         | 9.13         | 14.25        | 6.5          | 6.27         | 7.75         | 6.45         | 3.5          | 7.2          | 4            | 8.13         |
| Inspection Type                           |  | October      | November     | December     | January      | February     | March        | April        | May          | June         | July         | August       | September    |
| Bldg                                      | Building Inspections                   | All Next Day |
| Bldg                                      | Mechanical Inspections                 | All Next Day |
| Bldg                                      | Plumbing Inspections                   | All Next Day |
| Bldg                                      | Fuel/Gas Inspections                   | All Next Day |
| Bldg                                      | Electrical Inspections                 | All Next Day |
| Fire                                      | Fire Inspections                       | All Next Day | Next Day     | Next Day     | All Next Day | All Next Day | All Next Day |
| GM  | Landscape Inspections                  | 7 Days       | 6 Days       | 4 Days       | 1 Day        | 2 Days       | 3 Days       | 2 Days       | 2 Days       | 3 Days       | 3 Days       | 1 Day        | 10 Days      |
| GM  | Spot Survey Inspection                 | 14 Day       | 6 Days       | 2 Days       | 1 Day        | All Next Day | All Next Day | All Next Day | 1 Day        | All Next Day | 1 Day        | All Next Day | All Next Day |
| GM  | Final Survey Inspection                | 3 Days       | 2 Days       | 1 Day        | 2 Days       | All Next Day | All Next Day | All Next Day | 3 Days       | All Next Day | All Next Day | All Next Day | All Next Day |
| GM  | Spot Elevation Certificate Inspection  | 3 Days       | 1 Day        | 1 Day        | 1 Day        | 3 Days       | All Next Day | 2 Days       | 3 Days       | 3 Days       | 2 Days       | All Next Day | All Next Day |
| GM  | Final Elevation Certificate Inspection | 5 Days       | 4 Days       | 3 Days       | 3 Days       | 2 Days       | 1 Day        | 2 Days       | 1 Day        | 3 Days       | 4 Days       | 3 Days       | 2 Days       |
| GM  | Pre-Permit Inspections (Enviro)        | 1 Days       | 3 Days       | 4 Days       | 1 Day        | All Next Day | All Next Day | 1 Day        | All Next Day | All Next Day | 3 Days       | All Next Day | All Next Day |
| PW  | Public Works Inspections               | All Next Day |

### Building Statistics

| City Manager<br>Monthly Report | Jan-23    | Feb-23    | Mar-23    | Apr-23    | May-23    | Jun-23    | Jul-23    | Aug-23    | Sep-23    | Sep-22    | Oct-22    | Nov-22    | Dec-22    | Calendar Year<br>Totals | CY Projection | FY Totals       | FY Projection   | AVG of<br>FY/CY<br>Projections |              |
|--------------------------------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-------------------------|---------------|-----------------|-----------------|--------------------------------|--------------|
|                                |           |           |           |           |           |           |           |           |           |           |           |           |           | 75%                     | 100%          |                 |                 |                                |              |
| <b>Completed Permits</b>       |           |           |           |           |           |           |           |           |           |           |           |           |           |                         |               |                 |                 |                                |              |
| New Single Family              | 12        | 13        | 9         | 16        | 16        | 12        | 10        | 12        | 16        | 9         | 15        | 15        | 15        | New Single Family       | 116           | 155             | 161             | 161                            | 158          |
| Commercial Buildings           | 0         | 0         | 0         | 4         | 0         | 0         | 0         | 0         | 0         | 1         | 0         | 2         | 1         | Commercial Buildings    | 4             | 5               | 7               | 7                              | 6            |
| <b>Permits Issued</b>          |           |           |           |           |           |           |           |           |           |           |           |           |           |                         |               |                 |                 |                                |              |
| Single Family - New            | 11        | 10        | 20        | 8         | 11        | 9         | 6         | 8         | 9         | 13        | 9         | 18        | 16        | Single Family - New     | 92            | 123             | 135             | 135                            | 129          |
| Commercial - New               | 1         | 0         | 0         | 0         | 0         | 0         | 1         | 0         | 0         | 0         | 0         | 0         | 0         | Commercial - New        | 2             | 3               | 2               | 2                              | 2            |
| Condo Remodel                  | 27        | 24        | 63        | 75        | 62        | 83        | 23        | 41        | 25        | 36        | 31        | 44        | 39        | Condo Remodel           | 423           | 564             | 537             | 537                            | 551          |
| Seawall or Dock                | 39        | 38        | 68        | 54        | 59        | 69        | 51        | 68        | 40        | 39        | 35        | 40        | 43        | Seawall or Dock         | 486           | 648             | 604             | 604                            | 626          |
| Sewer Connection               | 16        | 17        | 27        | 21        | 5         | 20        | 12        | 13        | 9         | 9         | 19        | 10        | 20        | Sewer Connection        | 140           | 187             | 189             | 189                            | 188          |
| Demolition (Teardown)          | 4         | 4         | 2         | 3         | 7         | 5         | 5         | 3         | 5         | 4         | 0         | 6         | 0         | Demolition (Teardown)   | 38            | 51              | 44              | 44                             | 47           |
| Other                          | 509       | 516       | 690       | 611       | 588       | 593       | 501       | 552       | 465       | 544       | 525       | 520       | 572       | Other                   | 5,025         | 6,700           | 6,642           | 6,642                          | 6,671        |
| Total Permits Issued           | 607       | 609       | 870       | 772       | 732       | 779       | 599       | 685       | 553       | 645       | 619       | 638       | 690       | Total Permits Issued    | 6,206         | 8,275           | 8,153           | 8,153                          | 8,214        |
| Inspections Performed          | 3028      | 2730      | 3353      | 2713      | 3503      | 3625      | 3077      | 3383      | 3467      | 2710      | 2574      | 3198      | 3125      | Inspections Performed   | 28,879        | 38,505          | 37,776          | 37,776                         | 38,141       |
| Permits Applied for            | 672       | 633       | 938       | 808       | 849       | 852       | 737       | 745       | 589       | 607       | 711       | 574       | 612       | Permits Applied for     | 6,823         | 9,097           | 8,720           | 8,720                          | 8,909        |
| Single-Family New              | 7         | 8         | 7         | 12        | 5         | 13        | 5         | 12        | 8         | 13        | 13        | 8         | 19        | Single-Family New       | 77            | 103             | 117             | 117                            | 110          |
| <b>Revenue</b>                 |           |           |           |           |           |           |           |           |           |           |           |           |           |                         |               |                 |                 |                                |              |
| Services                       | \$359,908 | \$247,777 | \$427,360 | \$285,547 | \$374,533 | \$278,176 | \$239,396 | \$312,709 | \$236,123 | \$187,589 | \$153,179 | \$249,295 | \$256,748 | Services                | \$2,761,529   | \$ 3,682,038.53 | \$ 3,420,750.22 | \$ 3,420,750.22                | \$ 3,551,394 |
| Collier Impact Fees            | \$350,475 | \$222,066 | \$274,650 | \$176,691 | \$145,737 | \$114,638 | \$135,353 | \$140,930 | \$74,070  | \$290,807 | \$150,399 | \$245,866 | \$243,331 | Collier Impact Fees     | \$1,634,610   | \$ 2,179,480.32 | \$ 2,274,207    | \$ 2,274,206.58                | \$ 2,226,843 |
| Marco Impact Fees              | \$439,873 | \$157,567 | \$231,390 | \$97,633  | \$155,234 | \$94,957  | \$76,366  | \$118,863 | \$86,287  | \$177,086 | \$80,175  | \$191,616 | \$165,060 | Marco Impact Fees       | \$1,458,170   | \$ 1,944,226.69 | \$ 1,895,022    | \$ 1,895,021.55                | \$ 1,919,624 |

## Growth Management

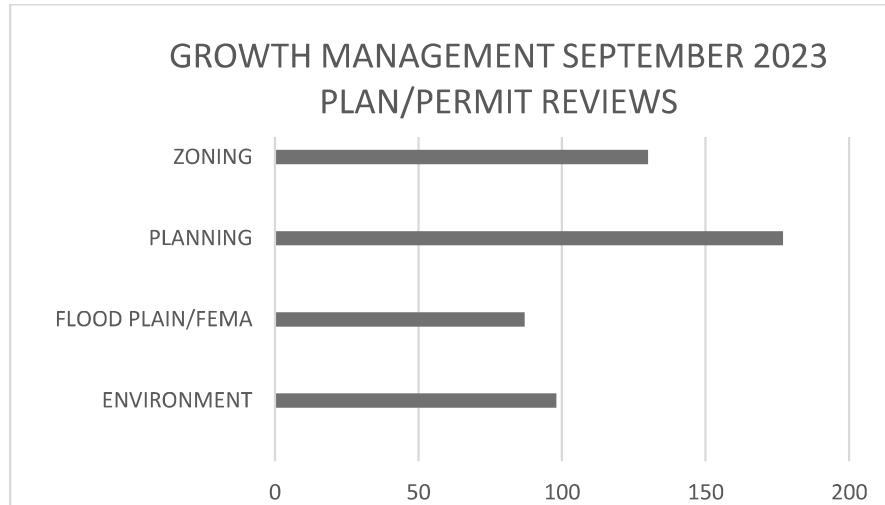
Daniel Smith, Director of  
Community Affairs  
Mary P. Holden, Planning  
Manager  
Sherry Kirsch, Planner  
I/Zone Admin.  
Kathryn Grigsby,  
Environmental Planner  
Josh Ooyman, Planner II  
Kelli DeFedericis, Flood  
Plain Coordinator  
Sabine Scholz, Planner I  
Daisy Martinez, Planning  
Admins. Asst.

# GROWTH MANAGEMENT UPDATE

## SEPTEMBER 2023

September was another busy month with our day-to-day responsibilities responding to inquiries, meeting requests, meeting with residents, businesses, developers, plan and permit reviews, preparing reports for Planning Board, Beach and Coastal, City Council, and working on special projects such as Workforce Housing. Below are our plan and permit review numbers for the month of September.

## Plan and Permit Reviews



|                  | <b>August 2023</b> | <b>September 2023</b> |
|------------------|--------------------|-----------------------|
| Environmental    | 85                 | 98                    |
| Flood Plain/FEMA | 71                 | 87                    |
| Planning         | 178                | 177                   |
| Zoning           | 126                | 130                   |
| <b>TOTAL</b>     | <b>460</b>         | <b>492</b>            |

## Planning Board

The Planning Board, at their September meeting, reviewed and recommended approval of an easement vacation for 910 Beaver Court, which was approved by the City Council at their September 18, 2023 meeting. The Planning Board set a record for the shortest meeting that was 7 minutes.

## Pending Planning Petitions

The following is a list of the applications submitted to Growth Management indicating where they are in the review process.

**Waiting for resubmittal of information:**

8/19/21 Amendment to the Comprehensive Plan Petition (ACPP)-21-000198 Canterfield of Marco LLC 208 S. Barfield Dr. -4<sup>th</sup> Failed 12/5/22  
3/21/22 Site Development Plan (SDP)-22-000089 Caxambas Park 909 Collier Ct – 1<sup>st</sup> Failed Review 6/22/22  
4/4/22 Conditional Use Permit (CUP)-22-000102 Caxambas Park 909 Collier Ct – 1<sup>st</sup> Failed Review 8/10/22  
4/4/22 Rezone (REZN)-22-000103 Caxambas Park 909 Collier Ct – Failed Review 8/10/22  
6/20/22 SDP-22-000169 MI South WT Treatment Plant (Minor)415 Lily Ct-3<sup>rd</sup> Failed Review 12/21/22  
7/7/22 Land Development Code Amendment (LDCA)-22-000177 Hole Montes (Beach Vendor) - 1<sup>st</sup> Failed Review 8/26/22  
7/26/22 VP-22-000190 860 Bald Eagle Dr. – 3<sup>rd</sup> Review Failed 4/11/23  
8/11/22 Boat Dock Extension (BD)-22-000196 899 Caxambas Dr. – 2<sup>nd</sup> Review Failed 11/16/22  
8/31/22 BD-22-000210 831 Perrine Ct. – 4<sup>th</sup> review Failed Review 3/24/23 (NO CC)  
1/4/23 SDP-23-000001 1120 N. Collier Blvd. (Insubstantial) - 1<sup>st</sup> Failed 1/25/23  
2/10/23 LOT-23-000032 831 Caxambas Dr. 1<sup>st</sup> review failed 3/6/23  
4/13/23 LDCA-23-000183 Port Marco 1219 Bald Eagle Dr. 1<sup>st</sup> review failed 5/2/23  
4/13/23 ACPP-23-000182 Port Marco 1219 Bald Eagle 1<sup>st</sup> review failed 6/27/23  
4/20/23 SDPA (Insubstantial) Heritage Square 1000 N. Collier Blvd.  
4/21/23 SDPA (Insubstantial) Olde Marco Inn 210 Royal Palm Dr.  
7/18/23 SDP-23-000317 Eagle Center Marco 860 Bald Eagle Dr – 1<sup>st</sup> Failed Review 8/11/23  
7/25/23 SDP-23-000326 MI Yacht Club Inc. 1400 N. Collier Blvd. (Insubstantial) – Waiting of Files  
8/8/23 SDP-23-000339 Walker Auto Facility 1004 N. Barfield Dr. - 1<sup>st</sup> Failed 8/25/23

**Under Review:**

8/9/23 REZN-23-000341 South Water Treatment Plant 415 Lily Ct. - 1<sup>st</sup> Failed 8/25/23

**Review Complete:**

9/26/22 LOT 22-000226 1280 & 1288 Laurel Court, (need unity of title)  
7/24/23 SDP-23-000325 Stonewall Restaurant 551 S. Collier Blvd.(Insubstantial)

**Scheduled for Planning Board/City Council**

4/28/22 SDP-22-000128 Naples Comm Hospital 40 S Heathwood Dr. Scheduled for October 6, 2023 Planning Board meeting.  
3/10/23 CUP-23-000069 984 Birch, Scheduled for October 6, 2023, Planning Board meeting.

**HIDEAWAY / TIGERTAIL DREDGING PROJECT: UPDATE**

A plan was drafted by the contractor, AHTNA, to address Hurricane Idalia's breach of the manmade berm on Sand Dollar/Hideaway Lagoon. No objection was received by both the Florida Department of Environmental Protection (FDEP) and the Florida Fish and Wildlife Commission (FWC). To prevent harm to sea turtles and their nests during nesting season, the contractor, AHTNA, would employ wildlife monitors approved by the FDEP to be present

during construction to ensure the protection of sea turtle nests and wildlife. Construction would begin on September 18<sup>th</sup>, 2023, and take two weeks to complete. In addition, work would take place during daylight hours. One dozer and one excavator is planned for use to retrieve the sand that was washed into the lagoon in order to add it back to the berm along Sand Dollar. It was stressed by AHTNA that no dredging and no pumping would take place.

### **ISLAND WILDLIFE**

Per Collier County's Sea turtle activity reports, the sea turtle count began on April 25<sup>th</sup>, 2023. Code Enforcement Officer's Ira Warden, Eileen Zeidler, and the Environmental Planner (EP, Kathryn Grigsby, conducted the last sea turtle lighting enforcement patrol along Marco Island's southern end of the beach on Wednesday, September 27<sup>th</sup>, 2023. During the evening patrol, two nests were identified on the southern end of the beach that have yet to hatch.

| <b>Date</b>             | <b>Total Nests 2023</b> | <b>Total Nests 2022</b> | <b>Total False Crawls 2023</b> | <b>Total False Crawls 2022</b> | <b>Total Hatched Nests 2023</b> | <b>Total Disoriented Hatchlings 2023</b> |
|-------------------------|-------------------------|-------------------------|--------------------------------|--------------------------------|---------------------------------|--|
| <b>8/29/23- 9/4/23</b>  | <b>119</b>              | <b>102</b>              | <b>424</b>                     | <b>205</b>                     | <b>81</b>                       | <b>30</b>                                |
| <b>9/12/23- 9/18/23</b> | <b>126</b>              | <b>102</b>              | <b>429</b>                     | <b>205</b>                     | <b>82</b>                       | <b>47</b>                                |
| <b>9/19/23- 9/25/23</b> | <b>126</b>              | <b>102</b>              | <b>429</b>                     | <b>205</b>                     | <b>82</b>                       | <b>47</b>                                |



## **LANDSCAPE COMPANIES**

| <b># of ACTIVE Landscape Registrations</b> | <b># of State Licensed Fertilizer Companies</b> | <b># of Identified Landscape Companies</b> | <b># of Landscape Companies Identified &amp; NOT Registered</b> |
|--|---|--|---|
| <b>176</b>                                 | <b>6</b>  | <b>230</b>                                 | <b>77</b>   |

The Lawn & Landscape Registration program began actively being enforced by Code Enforcement personnel on March 1, 2023. Any companies that were identified were initially granted a grace period of 30 days to register with Growth Management's department thru the help of the Admin, Daisy Martinez, and Environmental Planner, Kathryn Grigsby. As of today, of the 230 identified landscape providers on the island, there are 176 active landscape registrations of which 6 have provided state licenses from the Department of Agriculture for fertilizer application. To date, there are approximately 77 landscape companies that have not completed their registration application process.

## **IGUANAS**

| <b>Date Inspected</b> | <b># Of Iguanas Removed</b> | <b># Of Properties Inspected</b> |
|-----------------------|-----------------------------|----------------------------------|
| 9/6/23                | 11                          | 33                               |
| 9/13/23               | 12                          | 31                               |
| <b>TOTALS</b>         | <b>23</b>                   | <b>64</b>                        |

The island's iguana trapper, AAA Wildlife Trapping & Removal Services, has serviced 64 properties to remove a total of 23 iguanas for the month of September. The iguana service has ended and will not return for the 2024 fiscal year. The city's website has a link to FWC vetted companies that can provide the service going forward (<https://app.myfwc.com/HGM/NWT/NWTSearch.aspx>).

## **EDUCATION**

The EP attended a Greenscape Alliance meeting on September 26<sup>th</sup>, 2023. Attendees included the City of Naples, Collier County's Pollution Control & Water Keepers, Lake Watch for Naples Reserve, Naples Botanical Garden, Master Gardeners, South Florida Water Management District, Sea Grant, University of Florida, & Rookery Bay. Due to lack of personnel and covid, this was the first meeting since 2019. The Environmental Planner obtained information on NOAA grants that may assist with removing marine debris—particularly the derelict boat on the northern end of Sand Dollar. Information was provided regarding other upcoming presentations from the University of Florida that will encompass stormwater management, stormwater ponds, living shorelines, and climate change effects on urban trees. Many useful contacts were made and the Environmental Planner plans on attending future meetings.