# Construction Management Summer 2020 & Summer 2021 Non-Credit Internship Recommendation

#### **Students Responsibility**

It is the student's responsibility to secure the internship position and obtain a sponsor agreement to participate. It is the responsibility of the student to ensure that his or her internship experience is a success, primarily by acting in a professional manner throughout the internship.

Student interns should not be expected to make professional decisions without supervision, but they should be expected to act in a professional manner in terms of dress, demeanor, promptness and ethical behavior and be able to accept constructive criticism when professionally delivered.

Your primary responsibility is to learn about the construction industry in a safe and professional manner. If you are asked or pressured to perform duties that you deem unsafe or unethical, it is your responsibility to follow the sponsor's proper protocol for reporting the situation. In absence of such protocol, you should inform the CM Internship Coordinator immediately of the situation.

The student should be proactive in searching out ways to contribute to the goals of the employer. As such, the student should actively pursue additional tasks and opportunities. Please recognize that an internship is a privilege and not a right and is often a secondary priority for the employer. You are not only representing your own interests, but you are also representing the Construction Management program at Florida Gulf Coast University.

### **Internship Dates**

Interns are available for positions starting May 4<sup>th</sup>, 2020 at the end of their spring semester. The last day interns can be employed is August 7<sup>th</sup>, 2020, a week prior to the start of the fall semester. Interns and their employers are ultimately responsible to determine the length of the internship.

# Payment & Reimbursement

- The internships are not required to be paid, but employers are encouraged to do so. It is the
  employer's responsibility to meet all wage requirements applicable to State and Federal Laws.
- It is the employer's responsibility to cover all business expenses the intern may incur during this internship. The intern has no responsibility to incur business expenses.
- If the intern lives out of the area it is the intern's responsibility to cover all cost of living expenses.
   The employer has no responsibility to pay for COFL unless it is directly related to the business endeavors.

# **Insurance & Safety**

- It is the employer's responsibility to ensure the intern is covered on their insurance policy. FGCU holds no responsibility for insuring the intern.
- If safety training is required to be an intern at your business, it is the employer's responsibility to train the intern.

## <u>Additional Information</u>

For additional Internship information please contact Ms. Megan Jensen, CM Admin assistant and Intern Coordinator, Department of Construction Management, <a href="mailto:miensen@fgcu.edu">miensen@fgcu.edu</a> or 239-745-4451.