

# Parent Mentor Newsletter and E-blast Request Form

## PARENT PERMISSION FOR PARENT MENTOR TO SEND EMAILS AND NEWSLETTER

Please Initial and date below:

\_\_\_\_\_(Initial and Date) Parent Mentor may send Email our family monthly newsletters and periodic emails pertaining to local resources for Special Education. (We may opt out at anytime)

### Child

First \_\_\_\_\_ Middle \_\_\_\_\_ Last \_\_\_\_\_ Gender: ☐ M ☐ F

School Name \_\_\_\_\_ Grade \_\_\_\_\_ Birth date \_\_\_\_/\_\_\_\_/\_\_\_\_

Home Street Address \_\_\_\_\_

Town/City \_\_\_\_\_ State \_\_\_\_\_ Zip code \_\_\_\_\_

If more than one child/teen in your family is on an IEP or 504 Plan, please list full name, gender, school name, grade, and birth date for each additional child below: \_\_\_\_\_  
\_\_\_\_\_

### Parent/Guardian - Contact Information

Parent #1: \_\_\_\_\_ Parent #2 : \_\_\_\_\_

Cell Phone \_\_\_\_\_ Cell Phone \_\_\_\_\_

E-mail : \_\_\_\_\_ E-mail \_\_\_\_\_

### Parent Mentor Services

- Parent Mentor may attend the IEP or 504 Meeting with the parent.
- Gather resources and information needed by a parent.
- Parent Mentor may have meeting with parents in person or talking with them on the phone.
- Will provide a monthly newsletter with local, state and federal information regarding special education and related services.
- May send periodic email correspondence with important updates and community information Facebook Page and Web page links.
- Will support and cooperate with all district professionals who work with students.

**Eileen Hawkins, Parent Mentor**  
Cuyahoga Heights Schools  
(216) 524-0424 | eileen.hawkins@esc-cc.org |  
Fax 216-503-4621