



SMFBA Agency Reporting

New Monthly Requirements - January 2017

Partner Agencies participating in certain SMFBA programs are required to submit monthly reports. These reports state the number of households and individuals served and other demographic statistics. St. Mary's uses this data to determine the appropriate food allocation to each site. The accumulated data is reported to the Arizona Departments of Economic Security and Health Services. These departments forward the statewide data to the U.S. Department of Agriculture and to Feeding America. Accurate reporting allows St. Mary's Food Bank to better serve our Partner Agencies, apply for funding grants, and identify unserved areas in our service territory.

SMFBA will soon release the new forms, procedures and instructions to each Partner Agency to ensure proper and timely reporting. Do your part to help St. Mary's collect the most accurate data to show the impact we all have on our community.



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Agreement Renewal

FAQs



Q. In the past, we have had to update our agreements in the Fall. Are we still required to update this January?

A. Yes. Starting January 2017, **all** agencies will be expected to update agreements for 2017.

Q. You already have our food handlers and pest control information on file, why do we have to send that in again?

A. Staff/volunteer changes happen often. We want to ensure we have the most recent food handlers' info on file for your agency. By sending us your most recent pest control info you are verifying that your agency is regularly inspected.

Q. What is an EIN?

A. An EIN (Employer Identification Number) is awarded to non-profit/ 501 c(3) organizations by the IRS. Think of it as a 9-digit tax ID.

Q. We don't store food, do we still need to send in pest control?

A. Yes. Even if your agency does not currently store food, we still require pest control information. The presence of pallets of food (and even waste) may cause an increase in pests and we want to ensure that proper methods are being used to handle this.



Holiday Scheduling

November & December 2016

Attention Partner Agencies:

What's your Agency's Holiday schedule? Please contact SMFBA Agency Services Department (agencyservices@firstfoodbank.org, 480-291-3237) with any closure dates. Delivery dates may have to be re-scheduled or canceled due to the closures.

All St Mary's Food Bank Alliance campuses will be closed on Thursday, November 24th, Friday, November 25th and Monday, December 26th. If your deliveries are usually scheduled around this time, please contact Agency Services (agencyservices@firstfoodbank.org, 480-291-3237).



Questions? Call us on the Agency Services Hotline at (480) 291-3237



Meet Our SNAP Team!

We would like to introduce our SMFBA SNAP services team:

Nancy Nunez

Agency Nutrition/SNAP Services Manager

602.343.3143

480.431.0883

njnunez@firstfoodbank.org

Erika Ramos

SNAP Outreach Coordinator– Providing SNAP application assistance and outreach services at the Knight Center and WIC

602.343.2525

eramos@firstfoodbank.org

Cristina Martinez

SNAP Outreach Coordinator– Providing SNAP application assistance and outreach services to our partner agencies and surrounding areas in need

602.329.0340

cmartinez@firstfoodbank.org



Nutrition Education: Are you interested in hosting a FREE nutrition workshop at your agency?

St Mary's Food Bank offers **free** nutrition workshops for your clients. Topics cover: sugar smarts, eating for a healthy heart, read the label, and more. Contact SMFBA Nutrition Services to learn more about workshop topics and schedule your workshop today!

Phone: 602-343-3143

Email: njnunez@firstfoodbank.org

AGENCY SPOTLIGHT: RANCHO SANTA FE SCHOOL



Rancho Santa Fe School in Avondale held their 1st Mobile Pantry on October 8th. It was a great turn out with 100+ families from the community participating. A big thank you to Rancho Santa Fe for helping us feed the community!



TIS THE SEASON TO EAT PUMPKIN



Yes, it is true "Pumpkin" season is here! Pumpkins are now being boasted as the hot culinary item of the season, with recipes ranging from pumpkin soups to cakes and stews. Pumpkin contains many anti-oxidant vitamins such as vitamin-C and vitamin-E. This magic squash is rich in dietary fiber, just the thing we need this holiday season. Pumpkin is highly recommended by dieticians to help lower cholesterol levels because of the vitamin and minerals that assist with digestion, vision, immune function, and fiber that helps keep off the weight. Preparing pumpkins is an easy task. Wash the outside with warm water. Remove the stem, cut pumpkin in half, and remove seeds and pulp. When baking or microwaving pumpkin, it is important to cut it into smaller pieces to heat evenly. Celebrate your holiday season with a healthy choice of pumpkin!