Managing Tasks on *My Dashboard*

Open RFI Posts

The reply link can showcase ease of access for listed items. Note that this information is displayed for all of the user's project.

2. Open RFI Posts

	Submitted By	Date	RFI Title	CSI Division	Status		Project Name
100	Betty Maisel	02/16/2016	Window Size Confirmation	08 Doors & Windows	Open	Reply to this RFI	Chase Field - Ground Up
101 Reply	Mike Leathers	10/30/2014		01 General Requirements	Open	Reply to this RFI	TEST
305 Reply	Douglas Sperr	10/03/2014	Detail Required for Roof Strut Attachment	05 Metals	Open	Reply to this RFI	USGN Demo Project
400	Douglas Sperr	10/07/2014	Entry door location incorrect	08 Doors & Windows	Open	Reply to this RFI	USGN Demo Project

Clicking on the reply link sends you to the form to submit your reply.

Request for Information

Recommendation Posted By:	Betty Maisel US Global Net
Status	Closed ▼
Project **Project Number**	Chase Field - Ground Up CFJC - 2340
RFI #	**101**
Submitted By	Betty Maisel US Global Net
RFI Title	Window Size Confirmation
Date	08/17/2016 mm/dd/yyyy
Send Response Reminder After	2 days ▼ * An email reminder will be sent to the project team every day of inactivity after the time frame selected
To	Architect ▼
CSI Division	08 Doors & Windows ▼
Explanation of Issue	Drawing shows larger door space than the one ordered.
Proposed Solution or Discussion	
Attachments	Choose Files No file chosen Attach

You can create a new project from the dashboard in this example.

New Project Form