



New York College of Traditional Chinese Medicine

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Announcement (March 11, 2020)

Due to coronavirus outbreak in New York State, school administration makes the following decisions.

1. All didactic courses will be in an E-learning platform starting from **Thursday, 3/12 to Wednesday, 3/25**. It is mandatory for all faculty members to set up their Google Classrooms. Zoom is the method to deliver the lecture.
 - **All student should check your email frequently and accept the invitation from Google Classroom then join your class group**
2. All practical courses will be decided by individual instructor which will be either cancelled or made up later. Those courses include T & P Workshop, Point Lab 1, Tai Chi 1 & 2, Practical Needling, Foundation of Tuina, and Clinical App of Tui Na. Mr. John Scalice has decided using Zoom class for Qi Gong 1 & 2.
3. All the clinic shifts will be suspended in the following schedule. The plan for those shifts make up will be discussed later.
 - a. **Mineola teaching clinic**: Suspended from **Thursday, 3/12 to Wednesday, 3/25**. The clinic will resume on Thursday, 3/26.
 - b. **Farmingdale State College Health & Wellness Center**: Suspended starting from **Tuesday, 3/17**. The center may close its operation up to the end of May.
 - c. **Gouverneur Healthcare Services**: Suspended from **Wednesday, 3/11 to Tuesday, 3/24**. Acupuncture service will resume on Wednesday, 3/25.
 - d. **Flushing teaching clinic**: Suspended on **Sunday, 3/14 and Sunday, 3/21**. The clinic will resume on Sunday, 3/28.
4. **March 18** is the deadline for your class registration in Spring 2020 trimester. All students should have an electronic submission by March 18 if you haven't done so. Please read the instruction of electronic submission which you can find in the email sent by Elise Ma on March 5.
5. If you still have tuition balance for this trimester, please send a check and staff will process thus it will not affect your Spring 2020 trimester registration.
6. Open House on Saturday, 3/14 will be cancelled.
7. Commencement Ceremony on Sunday, 3/29 is postponed to **Sunday, June 28**.
8. During this two-week time period, all staff will report to office and could work at home with a remote access in alternate days. But the herbal dispensary will be closed.

The College will reevaluate the situation prior to March 25 to determine if it is in the best interest of the health of our community to resume clinic and on-campus class at that time.

Regarding to the above actions, NYCTCM has reported to the Office of Professional Education Program Review (PEPR), New York State Education Department, and also submitted an emergency waiver request for a two-week period of Distance Learning to Accreditation Commission for Acupuncture & Oriental Medicine (ACAOM).

Stay safe and healthy!