

# **NORTH SHORE SKATING CLUB**

## **2018 SUMMER ICE BOOKING POLICIES AND PROCEDURES**

### **SUMMER DATES**

The Summer session begins July 9, 2018 and ends August 24, 2018. Fall-Spring ice begins Tuesday, September 4, 2018. There will be no morning sessions on Wednesday, August 22<sup>nd</sup> due to the Test Session being held at NSSC.

### **HOW TO BOOK**

Members should use our online signup form to streamline the process. A link is provided via email and is also available on our website.

Ice reservations will be booked on a first-come first-serve basis, provided member is in good standing (no balances over 45 days). All online reservations are time stamped.

Home club representing members will have preference to book ice for the summer until 5/31/2018. After this date, ice reservations from new and non-representing members will be processed on first-come first-serve basis.

### **PROMOTIONS**

All skaters who book a minimum of 16 sessions (freestyle/moves/basic skills) By June 15<sup>th</sup> will receive a free "Summer of Fun" t-shirt. Summer Ice Contract MUST be submitted to NSSC by June 15<sup>th</sup> to allow enough time for the t-shirts to be ordered.

All skaters who book 25 or more sessions will receive a \$1 discount on all sessions.

All skaters who book 35 or more sessions will receive an additional \$1 discount for a total of \$2 off per session.

### **SESSION CHANGES/DROPS**

Summer ice changes may be made using our online 2018 Summer Ice Contract form until July 1, 2018. Changes made ON/AFTER July 1, 2018 must be made using our Ice Reservation Change Form which may be found on our website in the Forms section. There is no fee to add or change contracted sessions. Dropped sessions are subject to a \$25 administration fee per change form. (Change Forms are effective upon receipt of form at the Burbank office.)

### **BILLING**

Sessions booked will be billed for the month in which they occur following our standard billing procedure. The invoice for July sessions will be sent during the last week of June and is due on July 1, 2018. The invoice for August sessions will be sent during the last week of July and is due on August 1, 2018. Classes will be broken up into two installments – half on the July invoice and half on the August invoice.

### **SAME DAY SWITCHES**

We will allow unlimited same day switches, space permitting.

### **PAIRS**

Specific sessions may be designated for pair skating with advanced approval from the Board of Directors. An on-going assessment will be made to ensure the safety of all NSSC skaters and designations may be changed at the discretion of the Board of Directors.

### **SHOW REQUIREMENTS**

To be eligible to participate in our annual Ice Spectacular, members must contract a minimum of SEVEN (7) sessions (freestyle/moves) during our 2018 Summer Ice Season.

**Show soloists** must contract at least FOURTEEN (14) sessions during the summer.