



Functions of the Board

Listed below are the more widely accepted functions or duties of the HACC Board of Directors.

The Board of Directors shall:

- Set the overall policies of the organization
- Determine the goals of the chamber
- Provide adequate funds to do the job through the annual budget
- Establish the dues structure
- Approve the structural organization to include an organizational chart
- Provide elections of directors and officers in accordance with the by-laws
- Recommend changes in the by-laws
- Approve in advance all expenditures not included in the budget
- Fill all vacancies occurring on the Board of Directors in accordance with the by-laws
- Meet as required in the by-laws, or more frequently on the call of the president, or on the board's own motion, and set the dates for such meetings
- Provide adequate facilities and equipment
- Employ and annually evaluate the performance of the Executive Director

Functions of the Board Member

You should plan to:

- Attend every monthly meeting of the Board of Directors (3rd Tuesday each month) and Board retreats as scheduled
- Volunteer to work on the Board's committees in areas where your own work and life experiences will best be used
- Take an active role in discussing and developing all new policies and procedures for all chamber matters, including the chamber's annual operating budget and spending plans
- Take an active role in reviewing and evaluating the major programs designed to serve the membership and committees
- Prepare for each meeting by doing any homework necessary to be informed and to take an active role in meetings
- Make sure that your opinions and thoughts on all matters that come before the Board are presented in a way that represents the interests of the membership
- Avoid any conflict between your personal interests as a citizen and your interests as a member of the chamber and Board of Directors