



Proceeds from the Concordia Lutheran Schools of Omaha Craft Sale support student mission trips. This school year, the students and chaperones will travel to Alaska and the Dominican Republic in June of 2026. Each student working on the day of the event will earn money for their trip expenses.

Applications are reviewed in the order received.

Cancellations before **October 15th** will receive a full refund.

After October 15<sup>th</sup>, 50% of the space rental fee will be refunded.

**Event Contacts:**

Tammy Latimer - tammy.latimer@concordiaomaha.org 402-547-3553

Bekka Mortiz - bekka.mortiz@concordiaomaha.org 402-445-4000

**Space Size & Cost:**

Spaces are 10' deep x 12' wide.

\$50 per space

\$5 per table rented from Concordia

\$7 per lunch – lunch will be delivered to your booth and includes a cookie and drink. Options available are loaded nachos or chili. You can pre-order lunch on your application.

\$0 You must indicate on your application if you require power for your booth. Extension cords are NOT provided.

**Concessions & Entry Fee:**

Coffee will be FREE for vendors!

Additional snacks and baked goods will be available for purchase.

Lunch will be available for purchase on the day of the sale.

Shoppers 12 and older will be charged a \$2 entry fee.

**Multiple / Duplicate Businesses / Etc.:**

You may have only one business per booth.

To avoid duplicates, only one representative from each company will be accepted. (Once a Pampered Chef/Scentsy/Tupperware representative has been accepted, another will not be allowed to have a booth.)

Slushies and cotton candy are not allowed to be made and sold inside the building during our craft sale.

*Vendors are asked to consider the Christian setting of our sale and the demographics of our shoppers.*

*Please do not display or sell items with sexual references, profanity, or violent messages. This includes statements that are slang for profanity. Thank you for your adherence to this request and understanding of our desire to offer a positive experience for all of our vendors and guests.*

**Setup & Unloading:**

Setup times are Friday from 7-9 PM or Saturday from 7 – 8:30 AM.

We ask you to be ready for shoppers at 8:30 on Saturday.

Volunteers will be on campus to help you bring your items into the school and help you carry them out once the sale is over.

Please note that the gym floor must be protected from damage. Items with metal, rough, or sharp edges must have a protective barrier between them and the gym floor, such as carpet or rugs. Please do not drop or drag displays or stands onto or across the gym floor.

**Advertising:**

We will advertise to our 300+ school families, on our new digital marquee on Fort Street, through Social Media, and with our partner congregations.

Additional signage on our school property and yard signs in area neighborhoods will be up the week before the sale.

You will receive an email with publicity pieces a month before the sale. You can share them via social media, post them in your workplace, or give them to friends.

**Application:**

An online application form can be accessed via [this link](#).

A paper form is included below and can be printed and mailed.

**Payments:**

**Venmo** - @CLSO-Mustangs with the memo: Craft Sale 25

Please do not include emojis as your payment will not process properly.



**Checks** can be made out to CLSO and mailed to:

Concordia Lutheran Schools of Omaha

Attn: KRISTIN/Craft Sale

15656 Fort St.

Omaha, NE 68116

*Please indicate "Craft Sale" on the memo line of your check.*



## Vendor Application

Concordia Lutheran Schools of Omaha Craft Sale  
 Saturday 11/15/25 - 9 am – 3 pm  
 15656 Fort St., Omaha, NE 68116

<b>Vendor Name</b>	
<b>Company Name</b>	
<b>Address</b>	
<b>Email</b>	
<b>Phone/Cell</b>	
<b># of Spaces Needed</b> <i>10' deep x 12' wide (\$50 ea)</i>	Qty _____ x \$50 = _____
<b>How many tables do you need?</b> (\$5 ea)	Qty _____ x \$5 = _____
<b>Do you require access to power?</b> <i>(You must provide your own extension cords.)</i>	_____ YES _____ NO
<b>Brief description of items you will be selling.</b>  <i>Please also send 1-2 photos of your product(s) with your application.</i>	
<b>Lunch is \$7 ea.</b> Options are Loaded Nachos or Chili. Each selection includes a cookie and drink delivered to your table.	_____ Loaded Nachos _____ Chili Please indicate qty next to your selection Total Lunch Qty _____ x \$7 = _____
<b>New Vendors Only</b> – If you were referred by someone, please let us know their name, so we can share some love!	
<b>TOTAL DUE</b>	Space Total _____ + Table Total _____ + Lunch Total _____ = _____