



# THE CHICAGO LOW-INCOME HOUSING TRUST FUND

**CLIHTF**

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**To:** Valued Participant

**From:** The Chicago Low-Income Housing Trust Fund

**Date:** 12/01/2023

**Subject:** Important Update Regarding Rental Subsidy Program (RSP) Unit Tenant Portions

Dear Property Owner Participant,

I hope this memo finds you well. As part of our commitment to compliance with IHDA funding requirements, we want to inform you of an upcoming change related to the tenant portions of Rental Subsidy Program (RSP) units.

Commencing with the 2024 lease renewals, The Chicago Low-Income Housing Trust Fund will initiate the updating of tenant portions for RSP units. We kindly request you to check the 'Units' tab in the Trust Fund Central Portal for any modifications to your approved CLIHTF subsidy, starting December 20th. It is crucial that you promptly inform your tenants about these changes.

Please note that Special Initiative Units will remain unaffected by this adjustment. Should you have any questions or concerns, we encourage you to reach out to your designated program specialist. They will be happy to assist you and provide any necessary clarification.

We appreciate your cooperation and understanding as we work to ensure continued compliance and the effective delivery of our housing assistance programs.

Best regards,

Annissa Lambirth-Garrett

Executive Director

The Chicago Low-Income Housing Trust Fund

