

## APPRENTICES ENCOURAGED TO SELF-REGISTER FOR APPRENTICESHIP TECHNICAL TRAINING



Apprentices eligible to attend technical training in 2022-2023 are encouraged to self-register in MyATC. The 2022-2023 training year runs July 1, 2022 until June 30, 2023.

Apprentices are expected to attend technical training once per training year. Apprentices who don't attend annually risk having their apprenticeship contract cancelled. Technical training is a critical component of apprenticeship. To remain active in the system, apprentices must regularly progress through their apprenticeship.

Apprentices no longer receive training notices from the SATCC inviting them to attend training. Apprentices are responsible for registering for any technical training they are eligible for. Technical training is being filled on a first-come, first-served basis.

It is the responsibility of apprentices and employers/Joint Training Committees to work together to determine mutually agreeable training times. When apprentices register for technical training, employers/Joint Training Committees will receive a notification via MyATC and be able to view the training apprentices have registered for.

Classes remain open until they are either filled or cancelled due to lack of demand. **Recently, the SATCC added new Construction Electrician seats to the [2022-23 technical training schedule](#).**

To self-register for training in the system, apprentices must have the required hours of experience for their trade. Both apprentices and employers/Joint Training Committees can find this information in the system by looking up their program cases in "My Items."

To register for training, apprentices click "Browse Service Catalog" once logged in to MyATC. On the MyATC Services page, they choose the "Register for Training" tile and select their desired training session from the drop-down list. (The training apprentices are eligible for auto-populates.) Once the training session is selected, they click "Submit." From there, apprentices can review their registration and pay for the course online.

For more information on registering for training, please review the "Registering for Training" knowledge article in MyATC Client Knowledge. Apprentices can also take the "Register for Training" tour from the MyATC homepage.

If you have questions, please contact us at [apprenticeship@gov.sk.ca](mailto:apprenticeship@gov.sk.ca) or 1-877-363-0536.