



SATCC Launches New Self-Service System MyATC

Apprentices and employers have been asking for the ability to self-serve through the SATCC's biennial client satisfaction surveys and on January 10, 2022 that request becomes reality with the launch of MyATC. MyATC is a new, online system that provides faster and more efficient service for apprentices, tradespeople and employers across the province.

By using either a desktop computer or mobile device, MyATC provides convenient and immediate access to information anytime, anywhere. In addition to flexibility, MyATC allows:

- **Apprentices** to complete an application for registering as an apprentice, submit fee payments, view training requirements, access training classes and exam results, and log workplace hours;
- **Journeypersons** to approve an apprentice's hours and skills; and
- **Employers** to submit payments, manage apprentices and journeypersons, and monitor apprentice training and work progress.

MyATC is designed to be user-friendly and is like other online services clients currently use.

For new clients, the SATCC website (saskapprenticeship.ca) will provide information on how to sign up and log in. Current clients will receive information via Canada Post on getting set up in the system. In addition, once logged in to MyATC, there will be help articles built into a system knowledge base to assist clients navigating the process.

Since MyATC provides clients with so many benefits, including access to information when it's convenient for them, the expectation is that clients will use the system; however, SATCC staff will always be willing to walk someone through the process over the phone or in person at one of our offices.

Field Services staff will also still be making visits to employers and will be able to provide support or answer questions about MyATC if needed.

There will, of course, be exceptions made for clients who don't have internet access. SATCC staff will still be able to enter information into the system on behalf of clients if there is a significant obstacle preventing them from using the system.

The SATCC is proud to provide this new service to our clients and looks forward to continuing to build trusted relationships with apprentices, tradespeople and employers across the province.

Where do I log in to MyATC?

You will be able to login directly to MyATC from saskapprenticeship.ca beginning Monday, January 10. Click on the link in the upper right corner of your screen. When the MyATC login page pops up, choose the appropriate login box (Employer or Apprentice).

Where do I go for more information?

1. Visit saskapprenticeship.ca
2. Visit the comprehensive knowledge centre within MyATC that walks you through the process step-by-step;
3. Visit any SATCC office and speak to a staff member in person; or
4. Call SATCC's offices directly to speak to a staff member.

