

Memorandum

Date: October 25, 2018

From: Bruce Sekanick, FAIA, 2017-18 Secretary
Jason Winters, AIA, 2019-20 Secretary-elect

Subject: Declaring Candidacy for Election at the
2019 AIA National Convention/Conference
on Architecture

In accordance with Section 6.412 of the AIA Rules of the Board, “[a]ny Architect member in good standing may declare candidacy for national office as an elected officer of the Institute. Any individual eligible under the Bylaws for selection as an at-large Director by the delegates at convention may declare candidacy for that office. A member or other individual becomes a candidate, and therefore subject to these campaign rules, by announcing candidacy at the Board of Directors annual meeting or by notifying the Institute Secretary in writing, indicating the office sought.”

Please notify me (bruce@phillips-sekanick.com) **prior** to the joint meeting of the Board and Strategic Council on December 5, 2018, if you intend to declare yourself a candidate for the office of:

- 2020 First Vice President/2021 President-elect, or
- 2020-21 Institute Treasurer, or
- 2020-22 At-large Director on the Institute Board of Directors.

I will present a list of declared candidates to the Board of Directors and Strategic Council at the joint meeting on Wednesday afternoon, December 5, and would like to have as complete a list as possible before then.

These elections will take place at the 2019 AIA National Convention/Conference on Architecture in Las Vegas.

(see next page)

Next steps:

At 2019 Grassroots in Washington, DC, candidates will have an opportunity to engage with attendees. More information on this will be provided to the declared candidates at a later date.

Each declared candidate must provide his/her photo and statement of philosophy, which will be provided to 2019 Grassroots attendees. That same material will also appear in the AIA 2019 National Convention Official Delegate Information Booklet (also known as “the Yellow Book”). The deadline for this submittal is **February 15, 2019**.

If you have any questions, please contact me, AIA General Counsel Jay Stephens at jstephens@aia.org; or Pam Day, Managing Director, Governance Administration, at pday@aia.org. We are prepared to answer any questions on process, to help avoid any possibility of a rule violation that could jeopardize your candidacy.

*A detailed packet of information will be emailed to the declared candidates following the December 2018 Governance Week. The deadline for declaring one's candidacy is **February 15, 2019**.*