



September 17-19, 2020
The Seelbach Hilton Louisville

CALL FOR PRESENTATIONS

The AIA Kentucky/Indiana Convention, planned for September 17-19, 2020, will bring together more than 250 architects and allied professionals from around the region for three days of programs and activities. Louisville will be our host city - and if you haven't been there recently, you're in for a pleasant surprise! The Programming sub-committee is interested in providing a wide range of programs that will appeal to the needs of all of the convention attendees. It is the committee's intention that programs submitted will address the needs of a broad representation of the Institute's membership and allied professionals. Presenters are asked and encouraged to provide programs that address at least one of the conference tracks. Those programs deemed to address the needs of the widest range of participants will be given the highest consideration.

PRESENTATION FORMAT

Sessions are educational presentations, including panel discussions and lectures, and are planned to be presented at the Seelbach Hilton in Louisville. The Committee reserves the right to adjust the length of any of the proposals submitted.

THEMATIC TRACKS & EXAMPLE TOPICS

TRACK 1 – Environmental Resilience: How does the built environment integrate with and respond to natural systems in order to positively affect and adapt to the changing climate? How do architects create more resilient buildings and communities in the face of environmental change?

TRACK 2 – Professional Resilience: (Advocacy, The Future of Practice, Firm Management, Succession Planning, etc.) What setbacks or challenges are likely to impact the future practice of architecture? How will architects adapt to and thrive in these new circumstances?

TRACK 3 – Social Resilience: (Equity/diversity/inclusion, new urban agenda, safety and security, etc.) What threats are facing our current and future communities, and how can architects/architecture be a valuable tool to help overcome challenges and address these issues? How can our communities be more generative during times of stability, and adapt, reorganize and grow in response to disruption?

While we encourage presentations applicable to one of these focus areas, the Convention Program Committee will review and consider alternate program submittals related to the conference theme. All programs should endeavor to obtain health, safety and welfare (HSW) credits as defined by the American Institute of Architects, as they will be given preference over programs that do not qualify for HSW.

See page 2 /opposite Side for Submission Instructions



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Submit your presentation by emailing a PDF with all info listed on this page to kives@aiaky.org no later than **Tuesday, March 31, 2020.**

1. Presentation Title
2. Program Abstract (200 words or less)
3. Primary Presenter/Contact Info (this will be the individual who receives all information regarding this submittal) Include First Name, Last Name, AIA Designations, Title, Company, Address, Phone, Email
4. Names of Additional Presenters
5. Biographical Information of no more than 200 words for each presenter. (Include education, professional credentials, licenses or certifications and list demonstrated knowledge of the course subject and content. **DO NOT INCLUDE A FULL RESUME.**)
6. Have you presented this session at any other conference/event?
7. List any block of time starting at 9 AM on Thursday, Sept. 17 through noon on Saturday, Sept. 19, during which you would NOT be able to present.
8. Preferred Program Length – 3 hour workshop, 1 hr session, 1 hr and 15 minutes, 1 hr and 30 minutes (All Programs must allow time for questions and comments from the audience/)
9. Indicate whether the session qualifies for Health Safety Welfare (HSW)* credits. *See page 4 for detailed requirements for HSW approval.
10. Identify four (4) Learning Objectives for the program. A learning objective is an explanation of the learning outcomes of the course, they should clearly express what the adult learner will be able to do after taking the course. Be as specific as possible about the learning that will occur and the benefits to the participants attending your session. For example: “Participants will be able to identify, calculate, apply, etc.”
11. A/V Requirements: All rooms will have internet access, a podium microphone, an LCD projector and a screen. Indicate here any other audio-visual requirements you may have such as embedded audio, embedded video, etc.
12. Device: Laptop computers are NOT provided - indicate here the type of computer you will be bringing.



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SELECTION & NOTIFICATION

Selection Criteria: Your proposal will be evaluated by members of the Convention Programming Subcommittee, against the following criteria:

- Well-defined program, focus and clarity of the proposal, clear learning objectives
- Overall quality and potential to contribute to a well-balanced convention program
- Singular and dynamic approaches to the subject material; Innovative, emerging and relevant
- Relevance to the profession and theme of the convention
- Practical applications of materials or ideas; In-depth and challenging material
- Level of interaction, engagement opportunities with attendees
- Speaker's experience

Proposed programs must be generic in nature and not sell or promote any specific product or service. The content must contribute to the continuing education needs of AIA members, be relevant to the convention theme, and contribute to the body of knowledge of the practice of architecture.

TIMELINE

Mar. 1, 2020	Call for Presentations Opens
Mar. 31, 2020	Submission Deadline (By Close Of Business)
May 1, 2020	Selection Notifications to All Entrants
Aug. 28, 2020	Handouts/AV Requirements due to Convention Staff
Sept. 17-19, 2020	AIA Kentucky AIA Indiana Convention, Louisville, KY

Questions? Contact: Kelly Ives, AIA at kives@aiaky.org



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HEALTH, SAFETY & WELFARE REQUIREMENTS

To qualify as a Health/Safety/Welfare (HSW) learning unit, a minimum of 75 percent of the program's content must relate to one or more of the HSW topics to be considered for HSW credit. In order to have your session approved for HSW credit, you must demonstrate how the session content addresses the protection of the public good. The definition of HSW is:

- HEALTH** Those aspects of professional practice that improve the physical, emotional, and social well-being of occupants, users, and any others affected by buildings and sites.
- SAFETY** Those aspects of professional practice that protect occupants, users, and any others affected by buildings or sites from harm.
- WELFARE** Those aspects of professional practice that enable equitable access, elevate the human experience, encourage social interaction, and benefit the environment

The AIA is strictly enforcing the application of the HSW criteria. The more clearly you can demonstrate and explain below why and how a program meets the HSW criteria, the easier it will be for reviewers to approve. Learning programs must address one or more of the following HSW topics to be approved for HSW credit:

Practice management: This category focuses on areas related to the management of architectural practice and the details of running a business.

Project management: This category focuses on areas related to the management of architectural projects through execution.

Programming and analysis: This category focuses on areas related to the evaluation of project requirements, constraints, and opportunities.

Project planning and design: This category focuses on areas related to the preliminary design of sites and buildings.

Project development and documentation: This category focuses on areas related to the integration and documentation of building systems, material selection, and material assemblies into a project.

Construction and evaluation: This category focuses on areas related to construction contract administration and post-occupancy evaluation of projects.

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