

# EARLY PREP CHECKLIST



## EARLY PLANNING STEPS TO PREPARE YOUR APPLICATION

*This list is not exhaustive. It is intended to help your team jump-start the application process.  
Read full requirements before submitting an application.*



### **YOUR PROJECT MEETS THE COMPLETION DEADLINES**

SUBSTANTIAL COMPLETION: AUGUST 1, 2025 - AUGUST 1, 2026



### **YOUR PROJECT MEETS THE SAFETY STANDARDS**

NO SAFETY-RELATED FATALITY OF A DIRECT EMPLOYEE WITHIN CURRENT PROGRAM YEAR | READ FULL MATERIALS FOR DETAILED SAFETY GUIDELINES



### **SELECT THE PROPER CATEGORY FOR ENTRY**

CHOOSE THE CATEGORY THAT BEST SUITS YOUR PROJECT



### **COMPILE PROJECT SAFETY FORMS & MANUALS**

OSHA FORM 300 | OSHA FORM 300A | SUBSTANCE ABUSE POLICY  
SAFETY & HEALTH POLICY MANUAL (SUMMARY) | CALCULATE TRIR



### **REQUEST REFERENCES FROM PROJECT PARTNERS**

QUALITY REFERENCES CAN TAKE TIME | REQUEST THEM EARLY!



### **WRITE THE CONTRACTED SCOPE**

PROJECT DETAILS | OPPORTUNITIES | SUBCONTRACTED WORK



### **WRITE THE PROJECT NARRATIVE**

CONSTRUCTION DETAILS | INNOVATION | DIFFICULTIES OVERCOME



### **COLLECT HIGH-QUALITY PHOTOGRAPHS**

BEFORE-DURING-AFTER PHOTOS | HAVE PHOTOGRAPHER SIGN RELEASE FORM



### **REVIEW OPPORTUNITIES & SUPPLEMENTAL MATERIALS SECTION**

TAKE ADVANTAGE OF EXTRA POINTS!

# PROJECT AWARD CATEGORY FORM

## GENERAL CONTRACTING | CONSTRUCTION MANAGEMENT

You may select only ONE category indicating the dollar amount of the contract for the project.

ABC reserves the right to change an entry's original category if it determines that a project's opportunity to win will be enhanced in a different category. ABC also reserves the right to redistribute the contract volume levels within a category.

### **Mega Projects**

All projects regardless of type

- Projects \$100-160 million
- Projects Over \$160 million

### **Commercial**

Office buildings, banks, retail facilities, hotels and mixed-use

- Less than \$5 million
- \$5 to \$10 million
- \$10 to \$25 million
- \$25 to \$100 million

### **Community / Public Service**

Philanthropic projects that enhance the community, using substantial resources donated by the contractor

- All contract amounts up to \$100 million

### **Federal Government / Military**

All projects owned by the federal government, with the exception of transportation infrastructure and utilities

- Less than \$10 million
- \$10 to \$100 million

### **Health Care**

Hospitals, assisted living, nursing homes and other licensed medical facilities

- Less than \$10 million
- \$10 to \$25 million
- \$25 to \$100 million

### **Historical Restoration /Renovation**

Restoration of buildings registered as historical, or eligible to be registered as historical

- Less than \$25 million
- \$25 to \$50 million
- \$50 - \$100 million

### **Industrial**

Manufacturing plants and facilities, refineries and similar types of construction

- Less than \$5 million
- \$5 to \$15 million
- \$15 to \$25 million
- \$25 to \$100 million

### **Infrastructure: Heavy**

Streets, highways, parks, dams and bridges

- All contract amounts up to \$100 million

### **Institutional**

Projects owned by schools, churches and local governments, with the exception of health care facilities

- Less than \$5 million
- \$5 to \$10 million
- \$10 to \$25 million
- \$25 to \$100 million

### **Pre-engineered Building**

Institutional, shopping centers, banks and manufacturing plants

- All contract amounts up to \$100 million

### **Public Works / Environmental**

Water treatment plants and sewage treatment plants

- All contract amounts up to \$100 million

### **Renovation**

Non-historical, existing buildings where more than 50 percent of contracted dollar value was used for renovation or restoration

- Less than \$5 million
- \$5 to \$10 million
- \$10 to \$100 million

### **Residential**

Residential, including independent living retirement communities

- Single-family up to \$100 million
- Multifamily & condominium up to \$100 million

### **Special Projects**

Construction not specifically referred to in the prior categories (e.g. theme parks, zoos, skateparks, water parks, other unique types of projects)

- Less than \$10 million
- \$10 to \$100 million

# PROJECT AWARD CATEGORY FORM

## SPECIALTY CONTRACTING

You may select only ONE category indicating the dollar amount of the contract for the project.

ABC reserves the right to change an entry's original category if it determines that a project's opportunity to win will be enhanced in a different category. ABC also reserves the right to redistribute the contract volume levels within a category.

### **Community / Public Service**

Philanthropic projects that enhance the community, using substantial resources donated by the contractor

- All contract amounts

### **Electrical: Commercial**

Schools, hospitals, outdoor lighting, institutional, shopping centers

- Less than \$2 million
- \$2 to \$10 million

### **Electrical: Industrial**

Manufacturing plants, processing plants, instrumentation and testing facilities involving motor control

- Less than \$2 million
- \$2 to \$10 million

### **Electrical All projects**

- More than \$10 million

### **Mechanical: Commercial**

Schools, hospitals, institutional, shopping centers

- Less than \$2 million
- \$2 to \$10 million

### **Mechanical: Industrial**

Manufacturing plants, processing plants and pneumatic controls

- Less than \$2 million
- \$2 to \$10 million

### **Mechanical**

- All projects More than \$10 million

### **Exteriors**

Masonry, precast or stone

- All contract amounts

All other exterior finishes not specifically referred to in the prior category

- All contract amounts

### **Interiors**

Acoustical, drywall, millwork or plaster

- All contract amounts

All other interior finishes

- All contract amounts

### **Sitework / Landscape / Hardscape**

Interior/exterior, landscaping and parking lots

- All contract amounts

### **Specialty Construction: Commercial**

Commercial construction not specifically referred to in the prior categories

- Less than \$10 million
- More than \$10 million

### **Specialty Construction: Industrial**

Industrial construction not specifically referred to in the prior categories

- Less than \$10 million
- More than \$10 million