

WiNUP International Awards

WiNUP International Awards Overview

WiNUP international has three awards that recognize individual members' achievements and contributions: the *OAK* Award, *POWER* Award and *International Honorary Life* Award. The following guidelines are applicable to all three awards. Individual award objectives and eligibility criteria are detailed separately.

- Nominations will be accepted annually; however, a committee may choose not to select a recipient. Nomination does not guarantee selection.
- By March 1, the executive director will send an email to all chapter chairs, members-at-large, WiNUP board and executive committee members, and international committee chairs to request nominations for all awards. Included in this e-mail will be the award overview, objectives, eligibility rules, evaluation forms (for information only) and the nomination forms.
- Only one award nominee in each category may be submitted from each chapter.
- Members-at-large may be nominated by an international board member or an international committee chair.
- International officers, including the immediate past president, are not eligible for the *OAK* and *Honorary Life Member* awards in the year they hold office.
- Candidates must meet all the eligibility criteria for the nomination to be considered valid.
- Chapter chairs must send completed nomination forms and required letters of recommendation to the international award committee chair and the executive director by May 1.
Note: Chapters should work with nominees to ensure nomination forms are completed correctly and contain the requested information.
- All award nominees are required to include at least three letters of recommendation supporting their nomination. These letters must include the author's handwritten signature to be considered valid. One letter should be from the chapter chair, committee chair or past chapter officer. The details provided in these letters will be considered in the event of a tie score.
- Nominations that do not follow the chapter or members-at-large submission process will not be accepted.
- Award committee chairs will present their recommendations for approval to the international board at the board's mid-year meeting.
- Recipients will receive their awards at the WiNUP international conference banquet.
- Recipients may only receive these awards once at the international level.

WiNUP International Award Application Tips:

- Nominees should remember that judges are not familiar with their local programs or any acronyms of local organizations or programs. Please state these clearly and avoid using acronyms if possible.
- Instead of just listing what organizations you were involved in that helped to develop your leadership skills, briefly explain how you demonstrated those skills.
- To win an award, you need to sell yourself and explain to the judges why your achievements are noteworthy. Take full advantage of the category word allotments to tell your story.
- The required 500-word essay section for each award is worth a significant percentage of the total points. Do not shortchange yourself. Scoring well here could be a major determinant of being an award recipient.
 - *OAK* and *POWER* nominees: Remember to share your vision.
 - *Honorary Life* nominees: You should demonstrate at least six of the long-term commitment and leadership items listed under Honorary Life Membership Award eligibility.
 - All nominees are encouraged to work with their chapter committees to ensure nomination forms are complete and contain the requested information.

International WiNUP Guidelines

OAK Award

Outreach, Accomplishments, Knowledge

Objectives:

- The *OAK* award will honor an established WiNUP member who has exhibited *exceptional* leadership and service within WiNUP/EWRT for at least **ten (10) years**.
- It will recognize the member's WiNUP/EWRT involvement, responsibilities and leadership at the local and international level.
- It will recognize efforts within the industry that support WiNUP objectives.
- It will promote awareness of the recipient's contributions to other professional organizations.

Eligibility:

- Nominees must be active members for at least **ten (10) years**.
- Only membership year is used to determine "at least" number of years. Members must have completed their "at least" required membership length by Dec. 31 the year before being nominated for the award.
- International officers, including the immediate past president, are not eligible for the OAK Award in the year they hold office.
- Previous Member of the Year Award winners are not eligible to receive the Oak Award.

Year of Award	2019	2020	2021	2022	2023	2024
Year Joined WiNUP for Award Eligibility:						
OAK (At least 10 years)	2008 or earlier	2009 or earlier	2010 or earlier	2011 or earlier	2012 or earlier	2013 or earlier

- EXAMPLE join anytime in 2004: The "at least" required membership anniversary date for those who join anytime in 2004 is Dec. 31, 2014. These members are eligible for nomination beginning in 2015 and thereafter.
- Nominees must demonstrate long-term commitment to the organization, which must be detailed on the nomination form.

International WiNUP Guidelines



OAK Award Nomination Form

Nominee should read the WiNUP International Awards Guidelines prior to completing the nomination form.

Name:	Date Joined: Year of Award Nomination:
Home Address:	Home Telephone:
Company, present position and title:	
Name, title, and telephone number of nominee's immediate supervisor:	
Business Address:	Business Telephone:
WiNUP Chapter:	
WiNUP/EWRT local and international offices and committee responsibilities: Describe your responsibilities and provide an example of how you demonstrated leadership in those responsibilities. <i>Limit 200 words, 11 point type.</i>	
Industry contributions that support WiNUP/EWRT objectives: Describe activities that contribute to the industry and explain how they support WiNUP objectives. <i>Limit 200 words, 11 point type.</i>	
Demonstrated leadership in professional organizations: Describe your roles and explain how you demonstrated leadership in each. <i>Limit 200 words, 11 point type.</i>	
Honors and awards (not confined to WiNUP/EWRT):	
Include a brief essay (<i>not to exceed 500 words, 11 point type</i>) citing specific examples of your contributions to WiNUP/EWRT objectives and your vision for the future of the organization.	

OAK Award nominations must include three letters of recommendation as defined in the award guidelines overview. Completed nomination forms and the required letters must be submitted by the chapter to the OAK Award committee chair and the WiNUP executive director by May 1.

International WiNUP Guidelines



OAK Award Evaluation Form

Name of Nominee:		
Year of Award Nomination:		
Chapter:		
Activity	Maximum Score	Score
WiNUP/EWRT offices/responsibilities held locally and internationally. International president – 6 pts. International vice president, secretary or treasurer – 5 pts. each International board member or international committee chair - 4 pts. each Chapter chair – 4 pts. Chapter vice president, secretary or treasurer – 3 pts. each Chapter committee chair – 2 pts. International committee member or chapter committee member – 1 pt. each Consider nominees description of her officer and committee responsibilities and her example of how she demonstrated those responsibilities. <i>Limit 200 words, 11 point type.</i>	30 for members of a chapter or 20 for members-at-large*	
Industry contributions that support WiNUP/EWRT objectives. Consider nominee's description and explanation of how her contributions support WiNUP/EWRT objectives. <i>Limit 200 words, 11 point type.</i>	10	
Demonstrated leadership in professional organizations. Consider nominee's description/explanation/examples of her demonstrated leadership. <i>Limit 200 words, 11 point type.</i>	10	
Honors and awards (not confined to WiNUP/EWRT).	10	
Nominee's essay (<i>limit 500 words, 11 point type</i>): Consider details and examples provided in nominee's contributions/vision statement.	40	
Total score 100 for chapter members or 90 for members-at-large * NOTE: Minimum points required for award eligibility -- 70 for chapter member; 60 for members-at-large. <i>In the event of a tie score, evaluators will consider the content of the nominees' supporting letters of recommendation.</i>	100 or 90*	

* Because members-at-large do not have the same opportunity to meet and elect officers and committee members in their local chapter as other chapters, their total points are lower than other members belonging to chapters that meet regularly.

International WiNUP Guidelines

POWER Award

Objectives:

- The *POWER* Award will honor a WiNUP member who has supported the objectives of the organization locally and internationally for at least **two (2) years** and no more than **five (5) years**.
- It will recognize an up-and-coming member's efforts and contributions to the organization.
- It will recognize the nominee's contributions made to the industry.
- It will promote awareness of the nominee's contributions to other professional organizations and professional accomplishments.

Eligibility:

- Nominees must be active members for at least **two (2) years** and no more than **five (5) years**.
- Only membership year is used to determine “at least” and “no more than” number of years. Members must have completed their “at least” required membership length by Dec. 31 the year before being nominated for the award. Upon meeting the “at least” criterion, members are eligible for nomination for the next three years. A member’s “third and final” eligibility year is the year of her fifth membership anniversary.

Year of Award	2019	2020	2021	2022	2023	2024
Year Joined WiNUP for Award Eligibility:						
POWER (At least 2 years & no more than 5 years)	2014-2016	2015-2017	2016-2018	2017-2019	2018-2020	2019-2021

- “At least” EXAMPLE - join anytime in 2012: The “at least” required membership anniversary date for those who join anytime in 2012 is Dec. 31, 2014. These members are eligible for nomination for the next three years - 2015, 2016 and 2017.
- “No more than” EXAMPLE - “third and final” eligibility year - join anytime in 2010: The “no more than five years” anniversary year is 2015. Members who joined anytime in 2010 are eligible in 2015 but not after.
- Details of relevant activities should be included on the nomination form.

International WiNUP Guidelines



POWER Award Nomination Form

Nominee should read the WiNUP International Awards Guidelines prior to completing the nomination form.

Name:	Date Joined:
Home Address:	Home Telephone:
Company, present position and title:	
Name, title, and telephone number of nominee's immediate supervisor:	
Business Address:	Business Telephone:
WiNUP Chapter:	
WiNUP local and international offices and committee responsibilities: Describe your responsibilities and provide an example of how you demonstrated leadership in those responsibilities. <i>Limit 200 words, 11 point type.</i>	
Industry contributions that support WiNUP objectives: Describe activities that contribute to the industry and explain how they support WiNUP objectives. <i>Limit 200 words, 11 point type.</i>	
Demonstrated leadership in professional organizations: Describe your roles and explain how you demonstrated leadership in each. <i>Limit 200 words, 11 point type.</i>	
Honors and awards (not confined to WiNUP):	
Include a brief essay (<i>not to exceed 500 words, 11 point type</i>) listing specific examples of your contributions to WiNUP objectives and your vision for the future of the organization.	

POWER Award nominations must include three letters of recommendation as defined in the award guidelines overview. Completed nomination forms and the required letters must be submitted by the chapter to the POWER Award committee chair and the WiNUP executive director by May 1.

International WiNUP Guidelines



POWER Award Evaluation Form

Name of Nominee:		
Year of Award Nomination:		
Chapter:		
Activity	Maximum Score	Score
WiNUP offices/responsibilities held locally and internationally. International secretary or treasurer – 5 pts. Each International board member or international committee chair - 4 pts. Each Chapter chair – 4 pts. Chapter vice president, secretary or treasurer – 3 pts. Each Chapter committee chair – 2 pts. International committee member or chapter committee member – 1 pt. each Consider nominees description of her officer and committee responsibilities and her example of how she demonstrated those responsibilities. <i>Limit 200 words, 11 point type.</i>	20 for members of a chapter or 10 for members-at-large*	
Industry contributions that support WiNUP objectives. Consider nominee's description and explanation of how her contributions support WiNUP/EWRT objectives. <i>Limit 200 words, 11 point type.</i>	15	
Demonstrated leadership in professional organizations. Consider nominee's description/explanation/examples of her demonstrated leadership. <i>Limit 200 words, 11 point type.</i>	15	
Honors and awards (not confined to WiNUP).	10	
Nominee's essay (<i>limit 500 words, 11 point type</i>): Consider details and examples provided in nominee's contributions/vision statement.	40	
Total score 100 for chapter members or 90 for members-at-large * NOTE: Minimum points required for award eligibility -- 70 for chapter member; 60 for members-at-large. <i>In the event of a tie score, evaluators will consider the content of the nominees' supporting letters of recommendation.</i>	100 or 90 *	

* Because members-at-large do not have the same opportunity to meet and elect officers and committee members in their local chapter as other chapters, their total points are lower than other members belonging to chapters that meet regularly.

International WiNUP Guidelines

International Honorary Life Membership Award

As WiNUP's highest recognition for a member's contribution, recipients should exhibit characteristics and behaviors that align with WiNUP's Mission and Objectives. *Honorary Life* members are not assessed international dues.

Objectives:

- The *Honorary Life Member* Award will honor an established WiNUP member who has exhibited exceptional leadership and service within WiNUP/EWRT for at least **fifteen (15) years**.
- It will recognize the member's WiNUP/EWRT involvement and responsibilities at the local and international level.
- It will recognize the member's ability to advise, counsel and mentor other WiNUP members.
- It will recognize the member for contributions made to the industry.

Eligibility:

- Nominee must be an active member for at least **15 years**.
- Only membership year is used to determine "at least" number of years. Members must complete their "at least" required membership length by Dec. 31 the year before being nominated for the award. *International officers, including the immediate past president, are not eligible for the Honorary Life Award in the year they hold office* (adopted at April 3, 2014, board meeting).

Year of Award	2019	2020	2021	2022	2023	2024
Year Joined WiNUP for Award Eligibility:						
Honorary Life (At least 15 years)	2003 or earlier	2004 or earlier	2005 or earlier	2006 or earlier	2007 or earlier	2008 or earlier

- EXAMPLE - join anytime in 1999: The "at least" required membership anniversary date for those who join anytime in 1999 is Dec. 31, 2014. These members are eligible for nomination beginning in 2015 and thereafter.
- Nominee must have demonstrated long-term commitment to the organization and must have made outstanding contributions to WiNUP/EWRT in **six or more** of the following ways:
 - Actively pursued ways to increase membership in the organization
 - Increased communication within the organization
 - Served as a mentor to others in WiNUP
 - Organized group meetings or promotional programs to encourage interest in WiNUP
 - Organized a WiNUP International Conference
 - Spearheaded a project that benefited the organization or increased WiNUP's recognition
 - Demonstrated commitment to WiNUP/EWRT through serving the organization in designated leadership roles
 - Demonstrated *continued* commitment to WiNUP/EWRT *after* serving in designated leadership roles
 - Served as a role model by demonstrating alignment with WiNUP/EWRT's mission and objectives
 - Demonstrated and encouraged a culture of inclusiveness
 - Demonstrated and promoted engagement (active involvement) in WiNUP/EWRT

International WiNUP Guidelines



International Honorary Life Award Nomination Form

Nominee should read the WiNUP International Awards Guidelines prior to completing the nomination form.

Name:		
Date Joined:		
Year of Award Nomination:		
Address:		
Phone:	Cell:	Work:
Company (if applicable): Position: Title:		
WiNUP Chapter:		
WiNUP/EWRT local and international offices held: Describe your responsibilities and provide examples of how you demonstrated those responsibilities. <i>Limit 200 words, 11 point type.</i>		
WiNUP/EWRT local and international committee responsibilities: Describe your responsibilities and provide examples of how you demonstrated those responsibilities. <i>Limit 200 words, 11 point type.</i>		
Industry contributions: Briefly describe your activities that contribute to the industry and explain how they support WiNUP objectives. <i>Limit 200 words, 11 point type.</i>		
Membership and leadership in other organizations: Briefly describe your roles and provide an example that demonstrates your participation and leadership. <i>Limit 200 words, 11 point type.</i>		
Honors and awards (not confined to WiNUP/EWRT):		
Include a brief essay (<i>limit 500 words, 11 point type</i>) detailing how you have demonstrated at least six of the long-term commitment and leadership items listed under <i>Honorary Life Membership Award</i> eligibility in the guidelines.		

Honorary Life Member nominations must include three letters of recommendation as defined in the award guidelines overview. Completed nomination forms and the required letters must be submitted by the chapter to the Honorary Life Member Award committee chair and the WiNUP executive director by May 1.

International WiNUP Guidelines



International Honorary Life Award Evaluation Form

Name of Nominee:		
Year of Award Nomination:		
Chapter:		
Activity	Maximum score	Score
WiNUP/EWRT Offices/committees held locally and internationally. International president – 6 pts. International vice president, secretary or treasurer – 5 pts. each International board member or international committee chair – 4 pts. each Chapter chair – 4 pts. Chapter vice president, secretary or treasurer – 3 pts. Each Consider nominees description of her officer responsibilities and her examples of how she demonstrated those responsibilities. <i>Limit 200 words, 11 point type.</i> Chapter committee chair – 2 pts. International committee member or chapter committee member – 1 pt. each Consider nominees description of her committee responsibilities and her examples of how she demonstrated those responsibilities. <i>Limit 200 words, 11 point type.</i>	30 for members of a chapter or 20 for members-at-large *	
Industry contributions: Consider nominee's description and explanation of how her contributions support WiNUP/EWRT objectives. <i>Limit 200 words, 11 point type.</i>	10	
Membership/leadership in other organizations: Consider nominee's description/explanation/examples of her demonstrated leadership. <i>Limit 200 words, 11 point type</i>	10	
Honors and awards (not confined to WiNUP/EWRT).	10	
Nominee's essay (<i>limit 500 words, 11 point type</i>): Consider details and examples provided in nominee's essay demonstrating at least six of the long-term commitment and leadership items listed under Honorary Life Membership Award eligibility.	90	
Total score 150 for chapter members or 140 for members-at-large * NOTE: Minimum points required for award eligibility -- 135 for chapter member; 90 for members-at-large. <i>In the event of a tie score, evaluators will consider the content of the nominees' supporting letters of recommendation.</i>	150 or 140 *	

* Because members-at-large do not have the same opportunity to meet and elect officers and committee members in their local chapter as other chapters, their total points are lower than other members belonging to chapters that meet regularly.