

RFQ – Request for Qualifications
Community-wide Justice Equity Diversity and Inclusion (JEDI)
Facilitation and Planning
Missoula, MT
Spring-Summer, 2023

Missoula, Montana's Justice Equity Diversity and Inclusion (JEDI) Network seeks consulting services (on contract) to plan, facilitate, and staff a series of four working group gatherings in 2023. The purpose of these gatherings is to begin developing consensus for a framework to create a community-driven plan that will align systems, assets, and skills to work toward equity to the greatest extent possible in all policies, services, and resources – in the public, nonprofit, and private sectors – in Missoula County.

Duties of the contractor(s) will include working with an oversight committee of Network members to identify meeting outcomes; collecting and analyzing current JEDI-related resources and plans in Missoula County; identifying key meeting participants (invitees) and developing strategies to ensure broad outreach and representative participation in the meetings; facilitating and following up after each meeting; distilling overall meeting results into a cohesive, realistic framework for further action; and developing a plan to effectively communicate results to participants and the broader community. (Any further work by the contractor, beyond the four meetings, is not guaranteed.)

The ideal consultant will be a skilled facilitator and outstanding communicator, with a deep history of community-based work and demonstrated experience in bringing diverse public and private-sector participants and entire communities together to effectively advance justice/equity/diversity/inclusion goals and strategies. Knowledge of Social Determinants of Health and experience in asset mapping required. Familiarity with Missoula's culture, demographics, and current JEDI work preferred. Desired start date: No later than March 2023 with an end date of no later than October 2023.

Background and Overview

Following a year-long commitment of technical assistance and support from the National League of Cities' Cohort of Opportunity [Cities of Opportunity Cohort](#), creating a Community JEDI Network, and adoption of [City](#) and [County](#) JEDI Resolutions, the Network hosted a successful inaugural [Summit](#) to educate, listen, and align JEDI efforts across the community. (In addition to the above links, please go to [Missoula Invest Health](#), which describes Missoula's local work on health equity, as part of the national [Invest Health](#) initiative funded by the Robert Wood Johnson Foundation and The Reinvestment Fund.)

Our community is now positioned to build on the accomplishments of the JEDI Network and the successful Summit by convening four meetings to develop a framework and strategies to engage the entire community in developing a community-wide JEDI plan, as described in Paragraph 1 above.

To apply

Applicants must submit the following to JEDI@MissoulaUnitedWay.org by February 13, 2023:

- A detailed description of qualifications, background and experience, including brief bios of proposed project team members and their prospective roles in the project
- A description of proposed deliverables and outcomes

- An overall timeline
- Estimated costs
- 2-3 samples of relevant work, including current status of projects completed
- 3 relevant client references (letters and/or telephone contact numbers)

Process

United Way of Missoula County is serving as the fiscal sponsor of this project and will contract with the selected consultant. A subcommittee of JEDI Network members will review all applicants, select finalists for interviews, and make the final selection.

Questions?

Please submit any questions via email to JEDI@missoulaunitedway.org no later than February 6, 2023, and please include a phone number where you may be reached during business hours.



United Way of
Missoula County