

Hillside Financial Update & Budget Overview

Account Summary

Hillside maintains 2 checking accounts and 1 money market account: (currently with PNC Bank)

Hillside also has a Brokerage account to accept donations of securities (i.e. stock, bond, mutual fund, etc.)

General Fund - operating account for non-designated receipts (tithes and offerings) and other income (i.e. parking receipts and building use receipts) [BAL = \$24,627.85]

Specials Fund - designated receipts (i.e. special mission offerings, memorials, food pantry, etc.) [BAL = \$45,232.45]

Reserve Fund - retained receipts (i.e. emergency funds, long-term planning gift, interest, etc.) [BAL = \$229,967.19]

Mortgage

Hillside's current mortgage balance is \$348,676.90 (October 2022), the mortgage was last refinanced in May 2020

Current - monthly payment \$2,335.46, interest rate 5.75%, maturity date 6/1/2045, NC Baptist Financial Services

Interest rate on the mortgage is adjustable with a 5-year fixed period between adjustments

Current 5-year period matures 6/1/2025 and will adjust to the then current 5-year adjustable rate (5% max adjustment)

Principal pay down history since May 2020 refinance = \$21,323.31

Reserve Account Activity

Receipts

\$35,681 - 2021 budget surplus to Building Use/Repair Fund, Ministry Reserve, Missions Reserve and Pending
\$61 from earned Interest

Expenses

Name Change Fund - \$270 annual meeting luncheon; \$152 Easter breakfast

Pending Fund - \$2,000 solar interconnection fee

Building repairs - \$12,600 HVAC repair unit #6, \$23,595 30% deposit on roofing replacement project

Specials Account Activity

See attached detailed report for 2022

Missions support (not reflected in the Base Budget) is collected through special offerings and fund raisers throughout the year (i.e. Helping Hand, Food Pantry, Chinese Ministry, CBF Global Missions, Youth Missions)

Specials Offering Trend Review

2017	16,700
2018	22,500
2019	25,695
2020	24,709
2021	22,020
2022 YTD	15,360

2022 Base Budget Summary

Income

Tithes & Offerings Trend Review

	Received	Projection	Percent
2017	309,810	312,000	99%
2018	285,872	312,000	92%
2019	243,308	240,000	101%
2020	231,153	240,000	96%
2021	220,366	240,000	92%
2022 YTD	177,369	228,000	TBD
2023	TBD	228,000	TBD

(Currently at 78% of projection through October 2022)

Parking - rate increase from \$250 to \$280 per semester

Building Use - rate increase for Karen Church from \$900/month to \$1,000/month

Building Use - rate increase for Mi Escuelita from \$3,500/month to \$3,850/month effective September 1, 2023

Expense

Ministry

Similar to 2022 budget, grouped ministry funding together to be directed as needed to support ongoing or new ministries

Missions

For 2023, 10.3% of giving from the Base Budget will go to support local missions, CBF, Food Pantry, directly supported missionary partnerships (Partin and Philips)

Includes 3% increase for directly supported missionary partnerships

2.7% of tithes & offerings will go to support missions through the Cooperative Baptist Fellowship

Personnel

The Treasurer, Deacons and Elders are proposing a 10% COLA to keep pace with current inflation

Included 6 months of funding for a part-time position

Included 10% COLA for Pastor Hong and funding support for a ministry intern for the spring and summer

Increased funding support for leadership training

Office Expenses

No changes

Building/Equipment

Rate adjustments for several utilities and inflationary projections for other utility and building expense lines

Added new expense line for solar lease agreement monthly payment

Adjusted Duke Energy expense projection based on operation of new solar array

Insurance

Rate increase projected for insurance costs based on current policies covering facilities and staff

Other Expenses

No changes

[illegible]

Prepared November 12, 2022 by the Treasurer.

Name Change Funds Tracking

Date	Description	Received	Disbursed	Comments
4/10/2019	1st Installment	15,000.00		
6/3/2019	Service Charge		(28.50)	Wire Transfer Fee
6/8/2019	Transfer to Long Range Fund in Reserve Account		(1,087.00)	Reimbursement for Trademark Attorney fees disbursed in 2017
6/17/2019	2nd Installment	10,000.00		
7/23/2019	Transfer to General Fund		(236.80)	Reimbursement for Trademark Attorney fees disbursed 4/7/19
7/23/2019	Transfer to General Fund		(71.93)	Reimbursement for Web Domains purchased 11/19/19
7/23/2019	Transfer to General Fund		(69.94)	Reimbursement for additional Web Domains purchased 3/20/19
8/1/2019	Service Charge		(28.50)	Wire Transfer Fee
9/11/2019	Transfer to General Fund		(899.60)	Reimbursement for Web Domain - 20 year license purchased 9/11/19
9/13/2019	3rd Installment	10,000.00		
10/23/2019	NC Secretary of State		(25.00)	Fee to modify Articles of Incorporation
10/23/2019	Susan Dunn		(19.99)	Reimbursement for purchase of new corporate seal
11/1/2019	Service Charge		(28.50)	Wire Transfer Fee
12/11/2019	Transfer to General Fund		(280.89)	Reimbursement for additional years on Hillsidechurchnc.org web domain
12/28/2019	Ad Spice		(786.97)	Cups and pens for launch party
12/28/2019	Rob Tennant		(8.89)	Facebook ad for marketing church launch
1/14/2020	Buidasign		(56.60)	Supplies for name change
1/14/2020	Printrunner		(539.91)	Supplies for name change
2/28/2020	Final Installment	15,000.00		
4/1/2020	Service Charge		(30.00)	Wire Transfer Fee
6/3/2020	Ad Spice		(873.12)	T-shirts for name change
7/9/2020	PNC Bank		(317.85)	General Fund Checks & Deposit Slips
7/9/2020	PNC Bank		(135.08)	Specials Fund Checks & Deposit Slips
9/16/2020	Rob Tennant		(50.00)	Conference registration - church reopening
10/21/2020	Robson Corporation		(2,510.00)	Replacement name plate for church sign
1/13/2021	Digital Congregation		(160.00)	Website audit
1/13/2021	The Daily Tarheel		(85.00)	Church ad
4/12/2021	Draughon Brothers		(9,587.04)	Partial funding for sound system upgrade
7/26/2021	Draughon Brothers		(1,447.91)	Partial funding for sound system upgrade
2/14/2022	Rob Tennant		(269.78)	Annual meeting luncheon
5/16/2022	PNC Bank - Sunrise Biscuit		(152.42)	Easter Breakfast
	Total	50,000.00	(19,787.22)	
	Balance	30,212.78		

Hillside Church - Specials Fund		JANUARY - OCTOBER			
	1/1/2022	Income/Receipts	Expenses	10/31/2022	Comments
Bank Expenses	\$ (6.00)	\$ 24.00	\$ 27.00	\$ (9.00)	
Boy Scout Troop	\$ 912.78	\$ -	\$ -	\$ 912.78	\$331.44 Designated for support of Eagle Scout Projects; \$275 Matthew Blake Memorial
Building Fund	\$ -	\$ 750.00	\$ -	\$ 750.00	Apply to Principal
Building Use - Security Deposit	\$ 3,500.00	\$ -	\$ -	\$ 3,500.00	Mi Escuelita
CBF Global Missions	\$ -	\$ 600.00	\$ -	\$ 600.00	To be disbursed in November
College Retreats	\$ 115.00	\$ -	\$ -	\$ 115.00	
Financial Peace University	\$ 110.31	\$ -	\$ -	\$ 110.31	
Girl Scout Troop	\$ 162.00	\$ -	\$ -	\$ 162.00	
Helping Hand	\$ 2,910.46	\$ 5,675.10	\$ 4,594.79	\$ 3,990.77	
Library Fund	\$ 2,185.89	\$ -	\$ -	\$ 2,185.89	
Love Offering	\$ -	\$ -	\$ -	\$ -	
Memorial/Special Missions					
- Appalachian Christmas Outreach	\$ 528.67	\$ -	\$ -	\$ 528.67	
- Chinese Ministry	\$ 8,283.83	\$ 2,007.46	\$ 727.92	\$ 9,563.37	
- Ethiopia Mission Trip	\$ 2,482.59	\$ -	\$ -	\$ 2,482.59	
- Food Pantry	\$ 2,826.10	\$ 4,826.99	\$ 2,191.93	\$ 5,461.16	
- Hispanic Mission	\$ 5,000.00	\$ -	\$ -	\$ 5,000.00	
- Foreign Missions	\$ 897.41	\$ -	\$ -	\$ 897.41	
- Local Missions	\$ 75.00	\$ -	\$ -	\$ 75.00	
- Memorials	\$ -	\$ 1,000.00	\$ -	\$ 1,000.00	(\$500 - John & Marion Charles; \$500 - Francis Pendergrass)
- Missions Support (general)	\$ 3,808.47	\$ -	\$ -	\$ 3,808.47	
- Music Ministry	\$ 30.00	\$ -	\$ -	\$ 30.00	
- Pastor Appreciation	\$ 215.51	\$ -	\$ -	\$ 215.51	
Prayer Shawl Ministry	\$ 226.00	\$ -	\$ -	\$ 226.00	
Staff Gift	\$ 1,700.00	\$ 200.00	\$ 1,900.00	\$ -	
Widows/Orphans Ministry	\$ 1,639.82	\$ -	\$ -	\$ 1,639.82	
Youth Special - Retreats/Miss/Fund Raisers	\$ 1,663.97	\$ 300.00	\$ 340.00	\$ 1,623.97	
TOTAL	\$ 39,267.81	\$ 15,383.55	\$ 9,781.64	\$ 44,869.72	
				\$ 45,232.45	(Actual amount in account on 10/31/22)
			Difference	\$ 362.73	(Check #s 5618, 5624-5625 and deposit on 10/30 not posted)

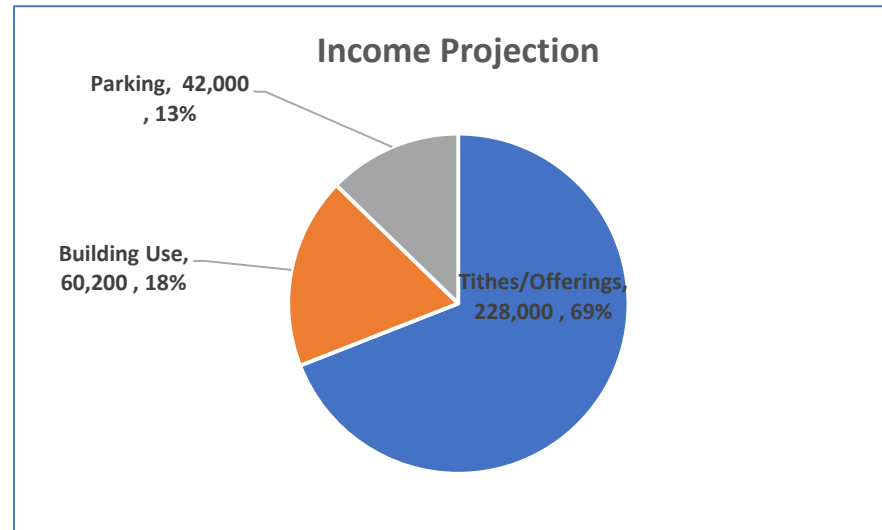
Hillside Church General Fund					
2023 Proposed Budget					
Reporting Period: January - October 2022	Year To Date	2022	%	2023	
	<u>Actual</u>	<u>Approved</u>	<u>Rec/Disb</u>	<u>Proposed</u>	<u>Comments</u>
Income					
4070 · Offerings	\$ 177,368.67	\$ 228,000.00	78%	\$ 228,000.00	\$19,000/month
4077 · Parking Receipts	\$ 28,155.85	\$ 37,500.00	75%	\$ 42,000.00	75 spaces/\$280 twice per year
4178 · Building Use Receipts	\$ 52,620.00	\$ 55,050.00	96%	\$ 60,200.00	12 months of Mi Escuelita, 12 months Karen Church, 12 months average general use
4180 · Fund Raiser Receipts	\$ -	\$ -	N/A	N/A	
Total Income	\$ 258,144.52	\$ 320,550.00	81%	\$ 330,200.00	
Ministry/Missions Expenses	Year To Date	2022	%	2023	
	<u>Actual</u>	<u>Approved</u>	<u>Disbursed</u>	<u>Proposed</u>	
ORGANIZATIONAL/EDUC. EXP.		\$ 17,140.00		\$ 17,140.00	Available to be directed as needed to support ministry expenses
4100 · Christian Education	\$ -	\$ -	0%	\$ -	
4101 · Small Groups	\$ 614.35	\$ -	4%	\$ -	
4103 · Children's Ministry (Birth - 5th grade)	\$ -	\$ -	0%	\$ -	
4103a · Vacation Bible School	\$ -	\$ -	0%	\$ -	
4110 · Music & Worship Supplies	\$ 482.90	\$ -	3%	\$ -	
4111 · Music Equipment Maintenance/Replacement	\$ 61.76	\$ -	0%	\$ -	
4115 · Youth Ministry	\$ 3,095.78	\$ -	18%	\$ -	
4117 · Refuge/Encounter	\$ 38.00	\$ -	0%	\$ -	
4123 · Visitor/Outreach Ministry	\$ 386.21	\$ -	2%	\$ -	
4127 · Constant Contact	\$ 210.00	\$ -	1%	\$ -	
4130 · Hospitality Committee	\$ 130.59	\$ -	1%	\$ -	
4131 · Weds. Nite Suppers	\$ -	\$ -	0%	\$ -	Self-supporting Ministry
Total ORGANIZATIONAL/EDUC. EXP.	\$ 5,019.59	\$ 17,140.00	29%	\$ 17,140.00	Ministry Sub-total
MISSIONS					
4601 · Associational Missions (Yates Assoc.)	\$ -	\$ -	N/A	\$ -	
4602 · Local Missions					
Karen-Burmese Tutoring Ministry	\$ -	\$ -	N/A	\$ -	
Local Projects	\$ -	\$ 3,500.00	0%	\$ 3,200.00	
Family Missions	\$ -	\$ -	N/A	\$ -	
Dental Bus	\$ -	\$ -	N/A	\$ -	
Chinese Ministry	\$ -	\$ -	N/A	\$ -	
Grief Oasis	\$ 300.00	\$ -	N/A	\$ 300.00	
Food Pantry	\$ -	\$ -	N/A	\$ 2,500.00	Installation for Cooler
4603 · State Missions					
Cooperative Baptist Fellowship (North Carolina)	\$ 2,897.02	\$ 6,156.00	47%	\$ 6,156.00	(2.7% of \$228,000)
4604 · National Missions					
Youth Missions	\$ -	\$ -	N/A	\$ -	
4605 · Foreign Missions					
Kombolcha, Ethiopia Partnership	\$ -	\$ -	N/A	\$ -	
4606 · Directly Supported Missionaries					
Navigators (Partin Family)	\$ 5,460.00	\$ 5,460.00	100%	\$ 5,623.80	3% proposed increase
Cooperative Student Fellowship	\$ -	\$ -	N/A	\$ -	
Paraclete Mission Group (Phillips Family)	\$ 4,637.50	\$ 5,565.00	83%	\$ 5,731.95	3% proposed increase
Total MISSIONS EXP...	\$ 13,294.52	\$ 20,681.00	64%	\$ 23,511.75	Missions Sub-total
MINISTRY/MISSIONS EXPENSES	\$ 18,314.11	\$ 37,821.00	48%	\$ 40,651.75	

Hillside Church General Fund					
2023 Proposed Budget					
Reporting Period: January - October 2022	Year To Date Actual	2022 Approved	% Rec/Disb	2023 Proposed	Comments
Basic Operating Expenses					Basic operating expenses represent the minimum amount required to maintain current staffing, pay mortgage, basic office and building expenses, and insurance.
SALARY/PERSONNEL EXPENSES					
4000 · Pastor Direct Income	\$ 49,510.40	\$ 59,412.57	83%	\$ 68,793.83	Proposed 10% COLA Increase
4001 · Pastor Housing Allowance	\$ 30,700.92	\$ 36,557.00	84%	\$ 36,557.00	
4002 · Pastor FICA	\$ -	\$ -	N/A	\$ -	Counted as Self-employed for IRS Tax purposes
4040 · Sec. Direct Income	\$ 12,196.40	\$ 14,635.72	83%	\$ 16,099.30	Proposed 10% COLA Increase
4043 · Sec. FICA	\$ 933.00	\$ 1,119.57	83%	\$ 1,231.53	
4050 · Custodian Direct Income	\$ 18,515.63	\$ 22,171.92	84%	\$ 24,389.11	Proposed 10% COLA Increase; Includes 12 months additional pay for Mi Escuelita
4051 · Custodian FICA	\$ 1,416.35	\$ 1,689.78	84%	\$ 1,858.76	Includes 12 months additional FICA
40XX · Part-time TBD Position Direct Income	\$ -	\$ 13,795.68	0%	\$ 6,897.84	Includes 6 months of funding for 2023
40XX · Part-time TBD Position FICA	\$ -	\$ 1,055.28	0%	\$ 527.64	Includes 6 months of funding for 2023
Total SALARY/PERSONNEL EXP...	\$ 113,272.70	\$ 150,437.52	75%	\$ 156,355.00	
OTHER PERSONNEL EXPENSE					
4083 · Accountant (ADP)	\$ 1,400.17	\$ 1,660.00	84%	\$ 1,744.00	\$137/month plus \$100 for W-2s and IRS/NC filing
4085 · Staff Merit Bonus	\$ -	\$ -	N/A	\$ -	
4086 · Pastor Hong Support to CBF	\$ 11,330.00	\$ 13,596.00	83%	\$ 14,955.60	Proposed 10% COLA Increase
4087 · Ministry Intern	\$ 12,000.00	\$ 8,600.00	140%	\$ 12,600.00	Increase to \$12,000 (\$4,000 spring and \$8,000 summer) and \$600 for CBF Intern
Total OTHER PERSONNEL EXPENSE	\$ 24,730.17	\$ 23,856.00	104%	\$ 29,299.60	
OFFICE EXPENSES					
4200 · Office Contracts ...					
De Lage Landen (Copier lease & service)	\$ 3,352.18	\$ 3,486.24	96%	\$ 3,826.24	\$247/month plus \$165 for property tax and \$700 for overages
Ikon (Revelations software)	\$ 579.00	\$ 649.00	89%	\$ 580.00	\$580/year
Vanco Services (Online Giving Software)	\$ 980.70	\$ 1,200.00	82%	\$ 1,200.00	\$100/month
Total OFFICE EXPENSES	\$ 4,911.88	\$ 5,335.24	92%	\$ 5,606.24	
BUILDING/EQUIPMENT EXPENSES					
4300 · Church Utilities					
Verizon Wireless (pastor cell phone)	\$ 629.70	\$ 660.00	95%	\$ 660.00	\$55/month
Duke Energy (electricity)	\$ 11,324.09	\$ 16,116.00	70%	\$ 7,860.00	~\$625/mo (building) + \$30/mo (sign) (equal payment plan)
Sunwealth (solar lease)	\$ -	\$ -	N/A	\$ 5,082.96	\$423.58/mo
OWASA (water/sewer)	\$ 2,826.49	\$ 3,329.28	85%	\$ 3,317.04	\$271/month av + 2% projected increase
Town of Chapel Hill (stormwater fee)	\$ 3,499.12	\$ 3,848.90	91%	\$ 3,673.95	annual fee (5% projected increase)
Dominion Energy (gas)	\$ 3,180.00	\$ 3,312.00	96%	\$ 4,416.00	\$320/month (equal payment plan); 15% projected increase
SKYTEL (local & LD service); AT&T (internet)	\$ 1,746.26	\$ 2,160.00	81%	\$ 2,484.00	\$112/month av. (phone) + \$95/month av (internet)
Alarm Man (security monitoring)	\$ 586.38	\$ 1,000.00	59%	\$ 1,000.00	monitoring service, maintenance & repairs (annual plan)
Town of Chapel Hill (trash pickup)	\$ 920.00	\$ 956.80	96%	\$ 956.80	\$920/year + 4% projected increase
Republic Services (dumpster rental)	\$ 632.40	\$ 748.80	84%	\$ 773.76	\$62/month + 4% projected increase
4303 · Building & Grounds Maintenance					
General Maintenance	\$ 10,840.29	\$ 6,000.00	181%	\$ 6,000.00	Carpet cleaning, repairs, etc.;
HVAC Maintenance Agreement	\$ 2,311.25	\$ 2,500.00	92%	\$ 2,500.00	HVAC Maintenance agreement & filters
Pye Barker (Sprinkler & Backflow)	\$ 1,898.50	\$ 1,000.00	190%	\$ 1,000.00	\$1,000/year (est.)
Pye Barker (Fire Alarm Insp. & Maint.)	\$ 1,205.49	\$ 2,000.00	60%	\$ 2,000.00	\$2,000/year (est.)
Cut Rite Lawn & Landscape, LLC (Lawn care)	\$ 4,205.38	\$ 5,868.72	72%	\$ 7,488.00	\$600/month x 12 months + 4% projected increase
Kil-Mor (Pest control)	\$ 400.00	\$ 600.00	67%	\$ 600.00	\$50/month
4307 · Equipment Purchase	\$ -	\$ -	N/A	\$ -	
4309 · Cleaning Supplies	\$ 1,429.86	\$ 1,800.00	79%	\$ 1,800.00	\$150.00/month average
4311 · Mortgage	\$ 23,354.60	\$ 28,025.52	83%	\$ 28,025.52	\$2,335.46/month
4312 · Emergency Fund	\$ -	\$ 6,625.18	0%	\$ -	partial variance from previous mortgage
Total BUILDING/EQUIPMENT E...	\$ 70,989.81	\$ 86,551.20	82%	\$ 79,638.03	
INSURANCE					
4400 · Church Facility	\$ 9,981.00	\$ 9,751.04	102%	\$ 10,379.20	\$2,495/quarter+ 4% projected increase
4401 · Workmen's Compensation	\$ 1,117.00	\$ 1,248.00	90%	\$ 1,210.56	\$291/quarter + 4% projected increase
Total INSURANCE	\$ 11,098.00	\$ 10,999.04	101%	\$ 11,589.76	

Hillside Church General Fund					
2023 Proposed Budget					
Reporting Period: January - October 2022	Year To Date <u>Actual</u>	2022 <u>Approved</u>	% <u>Rec/Disb</u>	2023 <u>Proposed</u>	<u>Comments</u>
OTHER EXPENSE					
4501 · Miscellaneous Exp...	\$ (81.38)	\$ 300.00	-27%	\$ 309.62	
4502 · Stewardship/Resources	\$ 905.24	\$ 750.00	121%	\$ 750.00	
Total OTHER EXPENSE	\$ 823.86	\$ 1,050.00	78%	\$ 1,059.62	
BASIC OPERATING EXPENSE	\$ 225,826.42	\$ 278,229.00	81%	\$ 283,548.25	
Additional Operating Expenses	Year To Date <u>Actual</u>	2022 <u>Approved</u>		2023 <u>Proposed</u>	Additional operating expenses represent further personnel, office, and building expenses that are necessary but not absolutely critical for church operation
OTHER PERSONNEL EXPENSE					
4080 · Office Substitute...	\$ -	\$ -	N/A	\$ -	
4081 · Pulpit Supply	\$ 400.00	\$ 800.00	50%	\$ 800.00	
4082 · Training	\$ 2,159.91	\$ 2,000.00	N/A	\$ 3,500.00	Increase to \$3,500 for 2023
Total OTHER PERSONNEL EXPENSE	\$ 2,559.91	\$ 2,800.00	91%	\$ 4,300.00	
OFFICE EXPENSES					
4201 · Postage	\$ 118.00	\$ 300.00	39%	\$ 300.00	
4202 · Office Supplies	\$ 388.97	\$ 1,000.00	39%	\$ 1,000.00	
Total OFFICE EXPENSES	\$ 506.97	\$ 1,300.00	39%	\$ 1,300.00	
BUILDING/EQUIPMENT EXPENSES					
4307a · Interior Furnishings	\$ -	\$ -		\$ -	
4308 · Paper Goods (Plates/Cups)	\$ 128.14	\$ 400.00	32%	\$ 400.00	
Total BUILDING/EQUIPMENT EXPENSES	\$ 128.14	\$ 400.00	32%	\$ 400.00	
ADDITIONAL OPERATING EXPENSES	\$ 3,195.02	\$ 4,500.00	71%	\$ 6,000.00	
TOTAL EXPENSE	\$ 247,335.55	\$ 320,550.00	77%	\$ 330,200.00	
Receipts Over Expenses (Negative)	\$ 10,808.97	2022		2023	
		\$ 320,550.00	Total Projected Income	\$ 330,200.00	Total Projected Income
		\$ 320,550.00	Total Projected Expense	\$ 330,200.00	Total Projected Expense
		\$ (0.00)	Difference	\$ 0.00	Difference

Income Projection

Type	Amount	Percent
Tithes/Offerings	228,000	69%
Building Use	60,200	18%
Parking	42,000	13%
	330,200	100%



Expense Projection

Type	Amount	Percent
Ministry	17,140	5.2%
Missions	23,512	7.1%
Salary/Personnel	189,955	57.5%
Office	6,906	2.1%
Building/Grounds	51,613	15.6%
Mortgage	28,026	8.5%
Insurance	11,590	3.5%
Other	1,460	0.4%
	330,200	100%

