

Hillside Church General Fund					
2021 Proposed Budget					
Reporting Period: January - September 2020	Year To Date	2020	%	2021	
	<u>Actual</u>	<u>Approved</u>	<u>Rec/Disb</u>	<u>Proposed</u>	<u>Comments</u>
Income					
4070 · Offerings	\$ 171,661.78	\$ 240,000.00	72%	\$ 240,000.00	\$20,000/month
4077 · Parking Receipts	\$ 12,662.62	\$ 37,500.00	34%	\$ 18,750.00	75 spaces/\$250 adj to once per year for COVID
4178 · Building Use Receipts	\$ 42,230.00	\$ 51,050.00	83%	\$ 51,900.00	12 months of Mi Escuelita, 6 months Karen Church
4180 · Fund Raiser Receipts	\$ -	\$ -	N/A	N/A	
4181 · PPP - CARES ACT	\$ 30,500.00	N/A	N/A	N/A	
Total Income	\$ 257,054.40	\$ 328,550.00	78%	\$ 310,650.00	
Ministry/Missions Expenses	<u>Actual</u>	<u>Approved</u>	<u>Disbursed</u>	<u>Proposed</u>	
ORGANIZATIONAL/EDUC. EXP.				\$ 17,140.00	Available to be directed as needed to support ministry expenses
4100 · Christian Education	\$ -	\$ 900.00	0%	\$ -	
4101 · Small Groups	\$ 472.41	\$ 1,500.00	31%	\$ -	
4103 · Children's Ministry (Birth - 5th grade)	\$ -	\$ 3,000.00	0%	\$ -	
4103a · Vacation Bible School	\$ -	\$ 1,500.00	0%	\$ -	
4110 · Music & Worship Supplies	\$ 565.61	\$ 2,500.00	23%	\$ -	
4111 · Music Equipment Maintenance/Replacement	\$ 163.40	\$ 500.00	33%	\$ -	
4115 · Youth Ministry	\$ 520.00	\$ 2,000.00	26%	\$ -	
4117 · Refuge/Encounter	\$ -	\$ 1,000.00	0%	\$ -	
4123 · Visitor/Outreach Ministry	\$ 146.65	\$ 3,000.00	5%	\$ -	
4127 · Constant Contact	\$ -	\$ 240.00	0%	\$ -	
4130 · Hospitality Committee	\$ 87.98	\$ 1,000.00	9%	\$ -	
4131 · Weds. Nite Suppers	\$ (141.19)	\$ -	N/A	\$ -	Self-supporting Ministry
Total ORGANIZATIONAL/EDUC. EXP.	\$ 1,814.86	\$ 17,140.00	11%	\$ 17,140.00	Ministry Sub-total
MISSIONS					
4601 · Associational Missions (Yates Assoc.)	\$ -	\$ -	N/A	\$ -	
4602 · Local Missions					
Karen-Burmese Tutoring Ministry	\$ -	\$ -	N/A	\$ -	
Local Projects	\$ -	\$ 3,500.00	0%	\$ 3,500.00	
Family Missions	\$ -	\$ -	N/A	\$ -	
Dental Bus	\$ -	\$ -	N/A	\$ -	
Chinese Ministry	\$ -	\$ -	N/A	\$ -	
Grief Oasis	\$ -	\$ -	N/A	\$ -	
4603 · State Missions					
Cooperative Baptist Fellowship (North Carolina)	\$ 2,834.91	\$ 6,000.00	47%	\$ 6,000.00	(2.5% of \$240,000)
4604 · National Missions					
Youth Missions	\$ -	\$ -	N/A	\$ -	
4605 · Foreign Missions					
Kombolcha, Ethiopia Partnership	\$ -	\$ -	N/A	\$ -	
4606 · Directly Supported Missionaries					
Navigators (Partin Family)	\$ 3,900.00	\$ 5,200.00	75%	\$ 5,200.00	
Cooperative Student Fellowship	\$ -	\$ -	N/A	\$ -	
Paraclete Mission Group (Phillips Family)	\$ 3,975.03	\$ 5,300.00	75%	\$ 5,300.00	
Total MISSIONS EXP...	\$ 10,709.94	\$ 20,000.00	54%	\$ 20,000.00	Missions Sub-total
MINISTRY/MISSIONS EXPENSES	\$ 12,524.80	\$ 37,140.00	34%	\$ 37,140.00	

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Basic Operating Expenses					Basic operating expenses represent the minimum amount required to maintain current staffing, pay mortgage, basic office and building expenses, and insurance.						
SALARY/PERSONNEL EXPENSES					Proposed 3% COLA Increase						
4000 · Pastor Direct Income	\$ 41,519.16	\$ 55,359.12	75%	\$ 57,019.89							
4001 · Pastor Housing Allowance	\$ 18,374.94	\$ 24,500.00	75%	\$ 25,235.00							
4002 · Pastor FICA	\$ -	\$ -	N/A	\$ -	Counted as Self-employed for IRS Tax purposes						
4004 · Pastor Reimb Professional	\$ 569.42	\$ 850.00	67%	\$ 850.00							
4005 · Pastor Reimb Medical	\$ 2,149.67	\$ 2,500.00	86%	\$ 2,500.00							
4007 · Pastor Bene Retirement	\$ 4,124.97	\$ 5,500.00	75%	\$ 5,500.00							
4008 · Pastor Bene Medical Insurance	\$ -	\$ -	N/A	\$ -	Included in taxable salary due to ACA rules						
4010 · Pastor Bene Dental Insurance	\$ 1,617.75	\$ 2,272.80	71%	\$ 2,157.00							
4040 · Sec. Direct Income	\$ 10,346.76	\$ 13,795.68	75%	\$ 14,209.55	Proposed 3% COLA Increase						
4043 · Sec. FICA	\$ 791.46	\$ 1,055.28	75%	\$ 1,086.94							
4050 · Custodian Direct Income	\$ 13,801.48	\$ 18,577.12	74%	\$ 19,731.93	Proposed 3% COLA Increase; Includes 12 months additional pay for Mi Escuelita						
4051 · Custodian FICA	\$ 1,055.85	\$ 1,422.36	74%	\$ 1,541.98	Includes 12 months additional FICA						
40XX · Part-time TBD Position Direct Income	\$ -	\$ 13,795.68	0%	\$ 6,897.84	Includes 6 months of funding for 2021						
40XX · Part-time TBD Position FICA	\$ -	\$ 1,055.28	0%	\$ 527.64	Includes 6 months of funding for 2021						
Total SALARY/PERSONNEL EXP...	\$ 94,351.46	\$ 140,683.32	67%	\$ 137,257.78							
OTHER PERSONNEL EXPENSE											
4083 · Accountant (ADP)	\$ 1,164.37	\$ 1,540.00	76%	\$ 1,540.00	\$120/month plus \$100 for W-2s and IRS/NC filing						
4085 · Staff Merit Bonus	\$ 3,555.80	\$ 3,500.00	102%	\$ -							
4086 · Pastor Hong Support to CBF	\$ -	\$ -	N/A	\$ 13,200.00	New for 2021						
4087 · Ministry Intern	\$ -	\$ -	N/A	\$ 5,000.00	New for 2021						
Total OTHER PERSONNEL EXPENSE	\$ 4,720.17	\$ 5,040.00	94%	\$ 19,740.00							
OFFICE EXPENSES											
4200 · Office Contracts ...											
De Lage Landen (Copier lease & service)	\$ 1,688.30	\$ 8,177.28	21%	\$ 3,511.24	\$247/month plus \$250 for property tax and \$300 for overages						
Ikon (Revelations software)	\$ 649.00	\$ 649.00	100%	\$ 649.00	\$649/year						
Vanco Services (Online Giving Software)	\$ 876.35	\$ 1,080.00	81%	\$ 1,200.00	\$100/month						
Total OFFICE EXPENSES	\$ 3,213.65	\$ 9,906.28	32%	\$ 5,360.24							
BUILDING/EQUIPMENT EXPENSES											
4300 · Church Utilities											
Verizon Wireless (pastor cell phone)	\$ 519.98	\$ 702.84	74%	\$ 702.84	\$58.57/month						
Duke Energy (electricity)	\$ 12,941.89	\$ 19,272.00	67%	\$ 19,344.00	\$1,550/mo (building) + \$62/mo (sign) (equal payment plan)						
OWASA (water/sewer)	\$ 1,721.87	\$ 2,783.40	62%	\$ 3,329.28	\$272/month av + 2% projected increase; Increased for 12 months of Mi Escuelita						
Town of Chapel Hill (stormwater fee)	\$ 3,499.12	\$ 3,214.00	109%	\$ 3,848.90	annual fee (10% projected increase)						
Dominion Energy (gas)	\$ 1,768.00	\$ 3,372.00	52%	\$ 2,520.00	\$210/month (equal payment plan)						
SKYTEL (local & LD service); AT&T (internet)	\$ 1,927.16	\$ 2,592.00	74%	\$ 2,736.00	\$163/month av. (phone) + \$65/month av (internet)						
Alarm Man (security monitoring)	\$ -	\$ 1,000.00	0%	\$ 1,000.00	monitoring service, maintenance & repairs (annual plan)						
Town of Chapel Hill (trash pickup)	\$ 1,095.00	\$ 1,138.80	96%	\$ 1,138.80	\$1,095/year + 4% expected increase						
Republic Services (dumpster rental)	\$ 1,087.25	\$ 1,636.80	66%	\$ 1,676.40	\$127/month + 10% projected increase						
4303 · Building & Grounds Maintenance											
General Maintenance	\$ 1,758.53	\$ 5,000.00	35%	\$ 6,000.00	Carpet cleaning, repairs, etc.; increased due to additional building use						
HVAC Maintenance Agreement	\$ -	\$ 2,500.00	0%	\$ 2,500.00	HVAC Maintenance agreement & filters						
Pye Barker (Sprinkler & Backflow)	\$ 930.33	\$ 1,000.00	93%	\$ 1,000.00	\$1,000/year (est.)						
Pye Barker (Fire Alarm Insp. & Maint.)	\$ 607.59	\$ 2,000.00	30%	\$ 2,000.00	\$2,000/year (est.)						
Cut Rite Lawn & Landscape, LLC (Lawn care)	\$ 2,484.00	\$ 3,900.00	64%	\$ 6,000.00	Monthly rate currently under negotiation						
Kil-Mor (Pest control)	\$ 450.00	\$ 600.00	75%	\$ 600.00	\$50/month						
4307 · Equipment Purchase	\$ -	\$ -	N/A	\$ -							
4309 · Cleaning Supplies	\$ 1,169.01	\$ 1,800.00	65%	\$ 1,800.00	\$150.00/month average						
4311 · Mortgage	\$ 32,678.42	\$ 46,254.03	71%	\$ 28,025.52	\$2,335.46/month						
4312 · Emergency Fund	\$ 18,665.66	\$ 23,215.00	N/A	\$ 13,193.28	variance from previous mortgage						
Total BUILDING/EQUIPMENT E...	\$ 83,303.81	\$ 121,980.87	68%	\$ 97,415.02							
INSURANCE											

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4400 · Church Facility	\$ 6,813.00	\$ 9,131.04	75%	\$ 9,447.36	\$2,271/quarter+ 4% proj increase
4401 · Workmen's Compensation	\$ 819.00	\$ 1,668.00	49%	\$ 1,289.60	\$310/quarter + 4% proj increase
Total INSURANCE	\$ 7,632.00	\$ 10,799.04	71%	\$ 10,736.96	
OTHER EXPENSE					
4501 · Miscellaneous Exp...	\$ 84.00	\$ 300.00	28%	\$ 300.00	
4502 · Stewardship/Resources	\$ 447.35	\$ 500.00	89%	\$ 500.00	
Total OTHER EXPENSE	\$ 531.35	\$ 800.00	66%	\$ 800.00	
BASIC OPERATING EXPENSE	\$ 193,752.44	\$ 289,209.51	67%	\$ 271,310.00	
Additional Operating Expenses	Year To Date <u>Actual</u>	2020 <u>Approved</u>		2021 <u>Proposed</u>	Additional operating expenses represent further personnel, office, and building expenses that are necessary but not absolutely critical for church operation
OTHER PERSONNEL EXPENSE					
4080 · Office Substitute...	\$ -	\$ -	N/A	\$ -	
4081 · Pulpit Supply	\$ 300.00	\$ 500.00	N/A	\$ 500.00	
Total OTHER PERSONNEL EXPENSE	\$ 300.00	\$ 500.00	N/A	\$ 500.00	
OFFICE EXPENSES					
4201 · Postage	\$ 304.95	\$ 300.00	102%	\$ 300.00	
4202 · Office Supplies	\$ 235.38	\$ 1,000.00	24%	\$ 1,000.00	
Total OFFICE EXPENSES	\$ 540.33	\$ 1,300.00	42%	\$ 1,300.00	
BUILDING/EQUIPMENT EXPENSES					
4307a · Interior Furnishings	\$ -	\$ -		\$ -	
4308 · Paper Goods (Plates/Cups)	\$ 59.00	\$ 400.00	15%	\$ 400.00	
Total BUILDING/EQUIPMENT EXPENSES	\$ 59.00	\$ 400.00	15%	\$ 400.00	
ADDITIONAL OPERATING EXPENSES	\$ 899.33	\$ 2,200.00	41%	\$ 2,200.00	
TOTAL EXPENSE	\$ 207,176.57	\$ 328,549.51	63%	\$ 310,650.00	
Receipts Over Expenses (Negative)	\$ 49,877.83	2020	2021		
		\$ 328,550.00	Total Projected Income	\$ 310,650.00	Total Projected Income
		\$ 328,549.51	Total Projected Expense	\$ 310,650.00	Total Projected Expense
		\$ 0.49	Difference	\$ 0.00	Difference