



Get Trained to **WorkIN** Customer Service

WorkINdiana allows you to earn an Internet and Computing Core (IC3) Certification & an International Business and Training Association Customer Service Certification.

This training program will give you the boost you need to become a **qualified Customer Service Representative**.

Customers who are earning their High School Equivalency Diploma OR who already have a high school diploma may be eligible for this training.

WHY: An Indiana High School Equivalency Diploma alone may not be enough for your career. Employers are looking to hire people with experience AND training. You could **earn up to \$31,259 per year** working as a Customer Service Representative!

WHEN: November 6-22. Monday – Friday 8:30 a.m. to 4:00 p.m. (with the exception of 3rd week, Monday-Wednesday).

January 15-February 2, 2017. Monday – Friday 8:30 a.m. to 4:00 p.m.

WHERE: Depending on enrollment, one class will be held at the Clearinghouse, 100 E. 2nd Street, Madison, 47250 and one class will be held at Reisz Center, 1613 E. Spring Street, New Albany, IN.

HOW: Contact your local WorkOne center or Adult Education Instructor

INTraining #7409