

TEXAS 4HONLINE FAMILY GUIDE

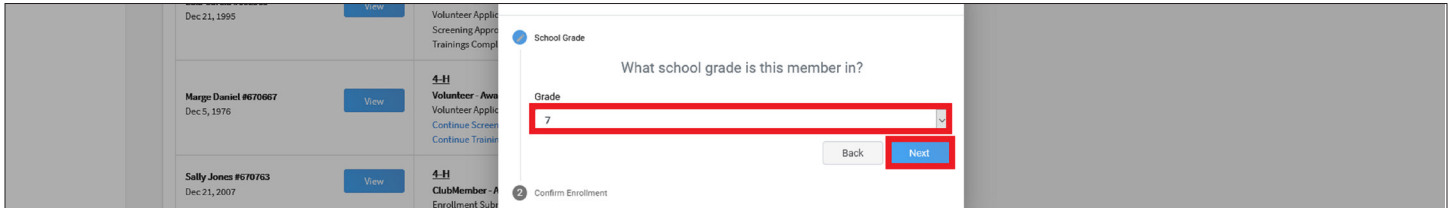
RENEW

YOUTH ENROLLMENT

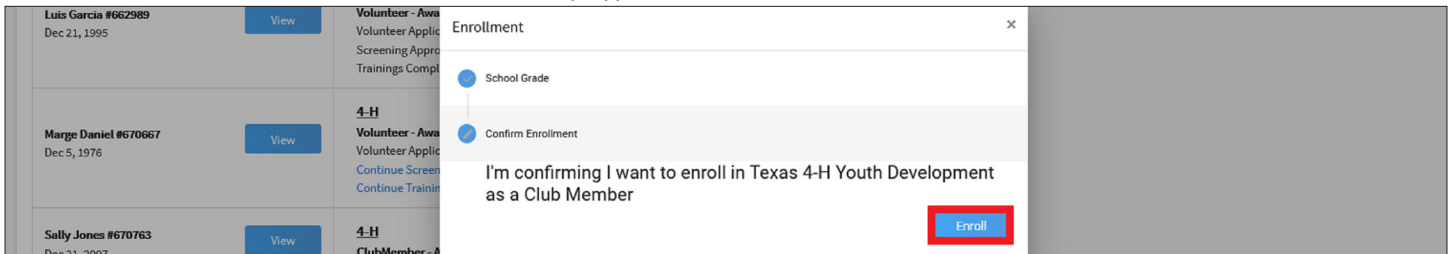
- Login to the family account
- Locate the member's name from the list and click the Enroll Now link.



- Select the grade from the drop-down menu.
- Click the blue Next button.

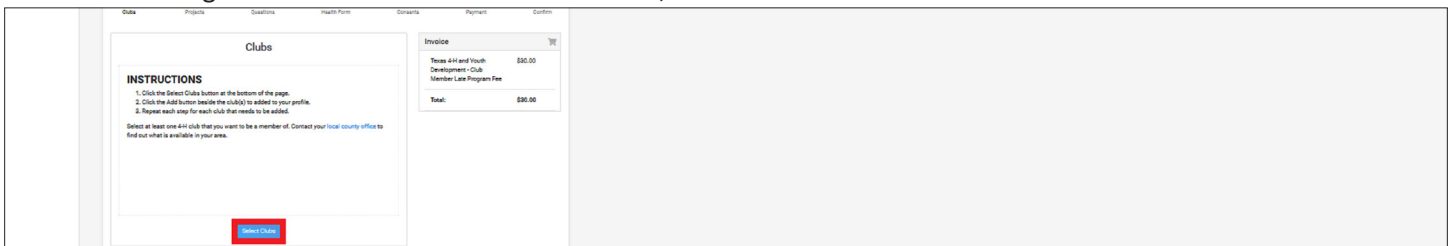


- Read the screen to confirm the membership type and click the blue Enroll button.

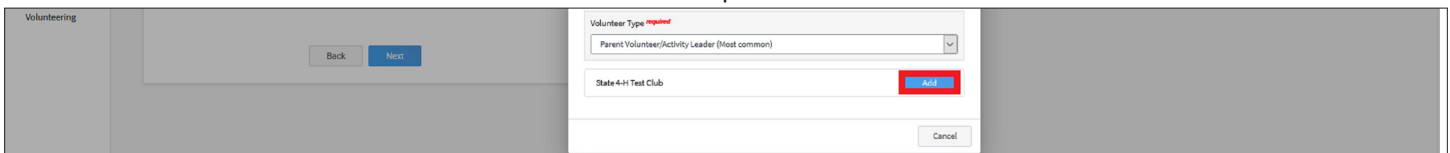


CLUBS - UNITS

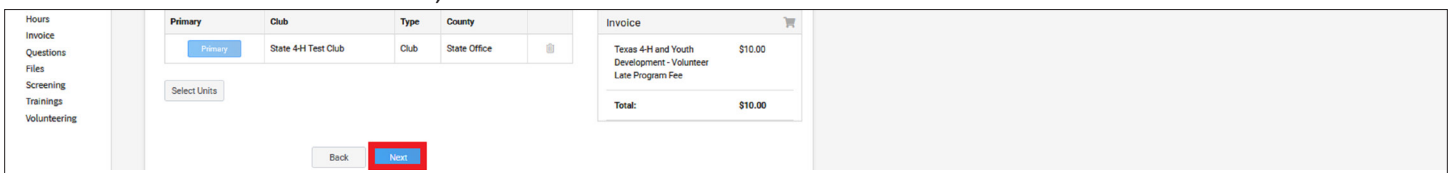
- After reading the instructions for the Clubs section, click the blue Select Clubs button.



- Click the blue Add button next to all clubs to add to the profile.



- Click the blue Select Units (Clubs) button to add additional clubs.
- Once all clubs have been added, click the blue Next button.

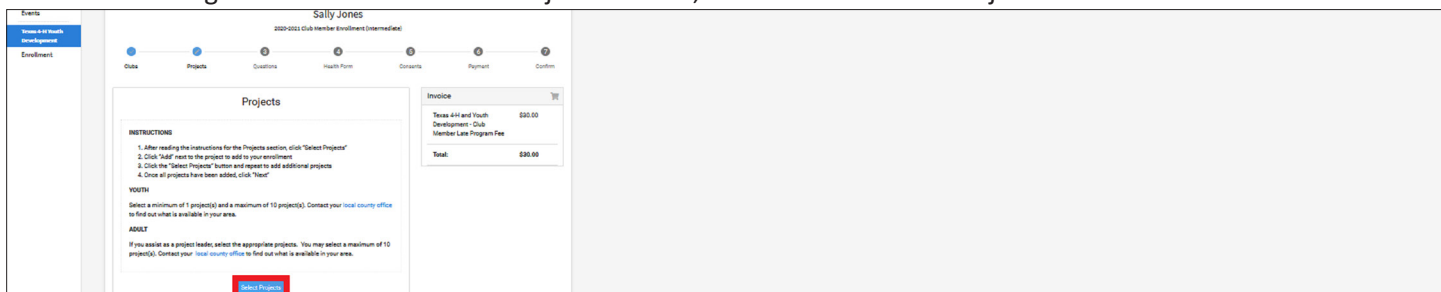


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The members of Texas A&M AgriLife will provide equal opportunities in programs and activities, education, and employment to all persons regardless of race, color, sex, religion, national origin, age, disability, genetic information, veteran status, sexual orientation or gender identity and will strive to achieve full and equal employment opportunity throughout Texas A&M AgriLife.

PROJECTS

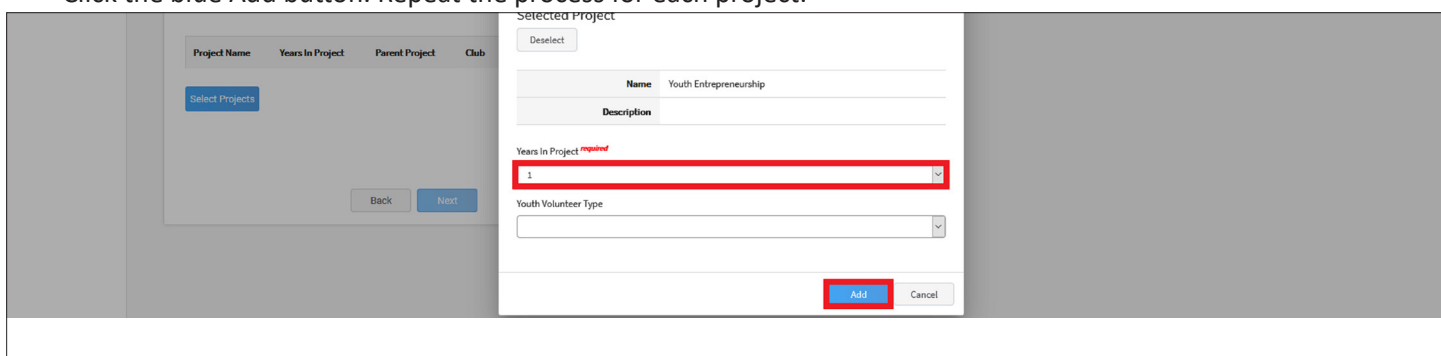
- After reading the instructions for the Projects section, click the blue Select Projects button.



- Click the blue Select button next to the project to add to the enrollment.

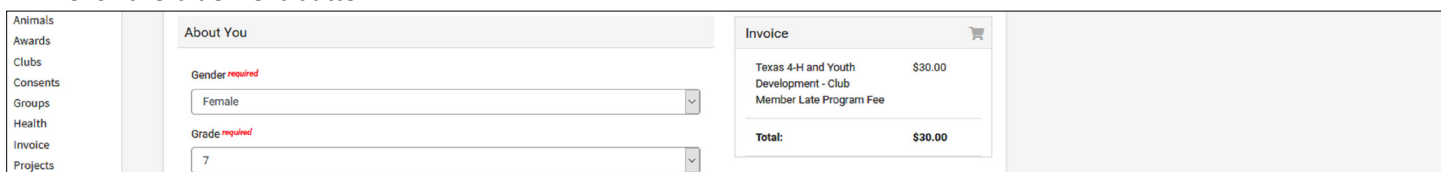


- Select the Years In Project from the drop-down menu. The default value is set to 1.
- Click the blue Add button. Repeat the process for each project.



ABOUT YOU

- Complete the About You, Demographics, Address, Emergency Contact, Parent/Guardian, Second Family, School, Military and Other information.
- Click the blue Next button.



HEALTH SECTION

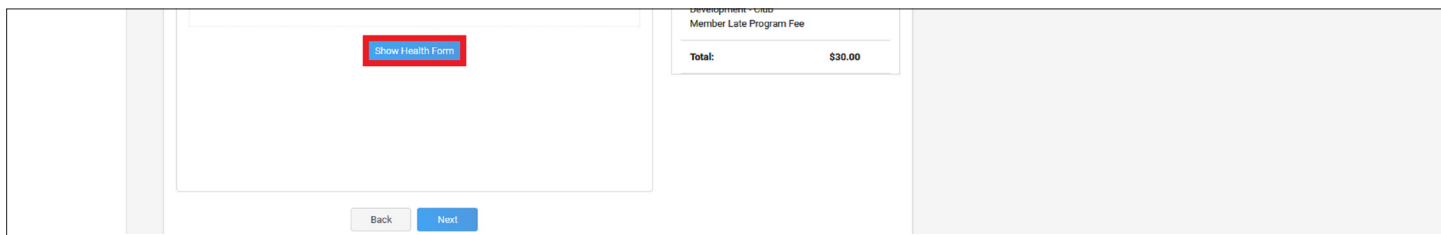
- Click the blue Show Health Form button to display and answer all questions and sign were designated.
- Click the blue Next button.

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RENEW YOUTH ENROLLMENT



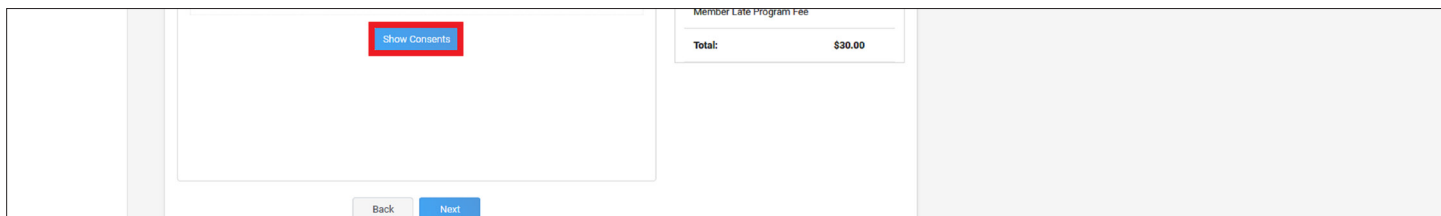
Development - User
Member Late Program Fee

Total: \$30.00

Back Next

CONSENTS SECTION

- Click the blue Show Consents button to display and answer all questions and sign were designated.
- Click the blue Next button.



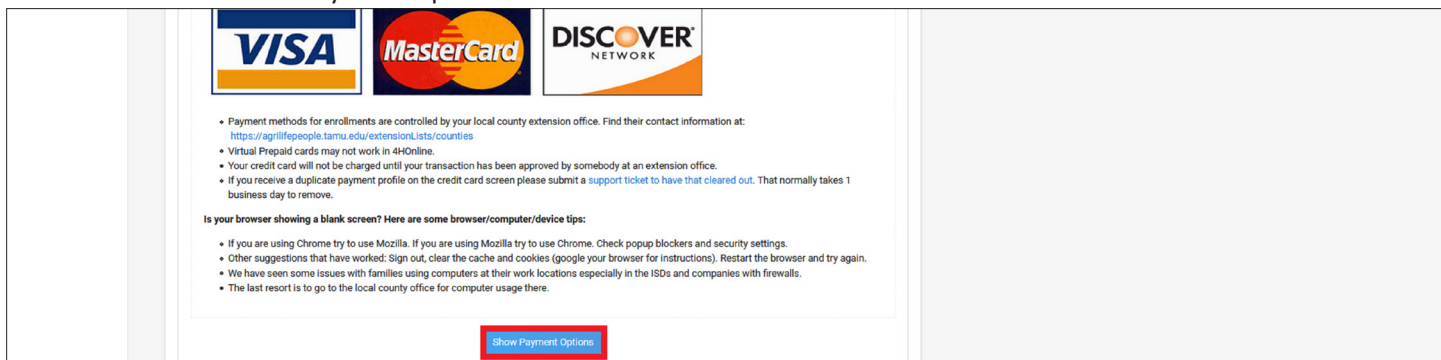
Member Late Program Fee

Total: \$30.00

Back Next

PAYMENT SCREEN

- Click the blue Show Payment Options button.



VISA MasterCard DISCOVER NETWORK

- Payment methods for enrollments are controlled by your local county extension office. Find their contact information at: <https://agrilifepeople.tamu.edu/extensionlists/counties>
- Virtual Prepaid cards may not work in 4HOnline.
- Your credit card will not be charged until your transaction has been approved by somebody at an extension office.
- If you receive a duplicate payment profile on the credit card screen please submit a [support ticket to have that cleared out](#). That normally takes 1 business day to remove.

Is your browser showing a blank screen? Here are some browser/computer/device tips:

- If you are using Chrome try to use Mozilla. If you are using Mozilla try to use Chrome. Check popup blockers and security settings.
- Other suggestions that have worked: Sign out, clear the cache and cookies (google your browser for instructions). Restart the browser and try again.
- We have seen some issues with families using computers at their work locations especially in the ISDs and companies with firewalls.
- The last resort is to go to the local county office for computer usage there.

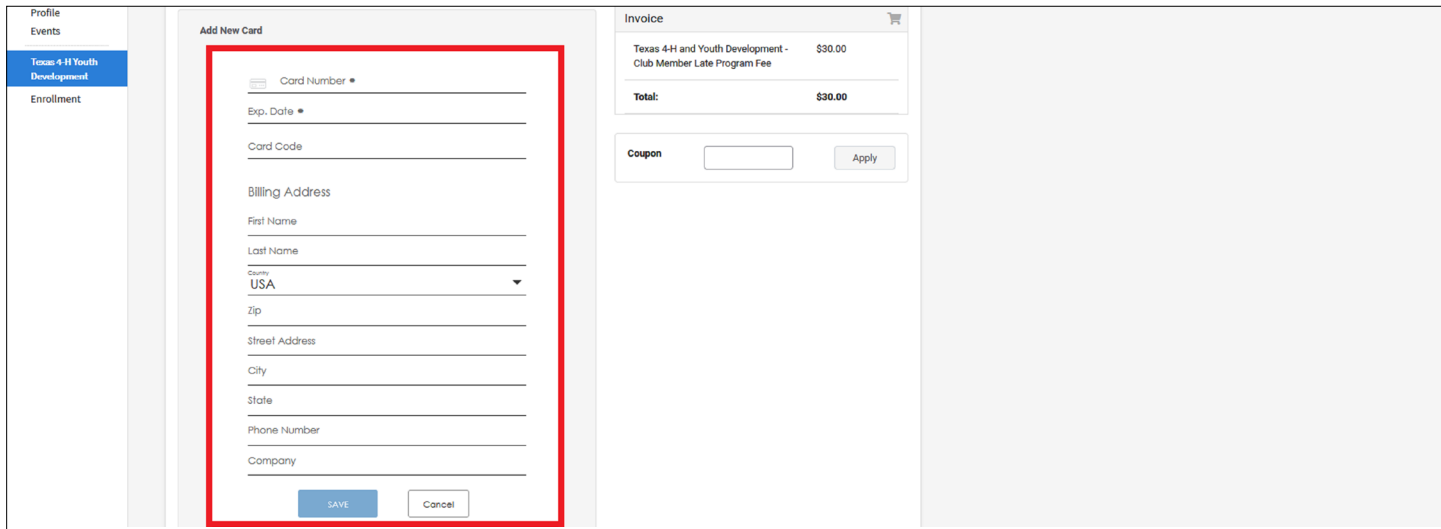
Show Payment Options

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Payment By Card

If there is not a credit card saved in the family profile, add the card information and click the blue Save button.



Payment By 4H Check

Click the blue Pay By Check button.

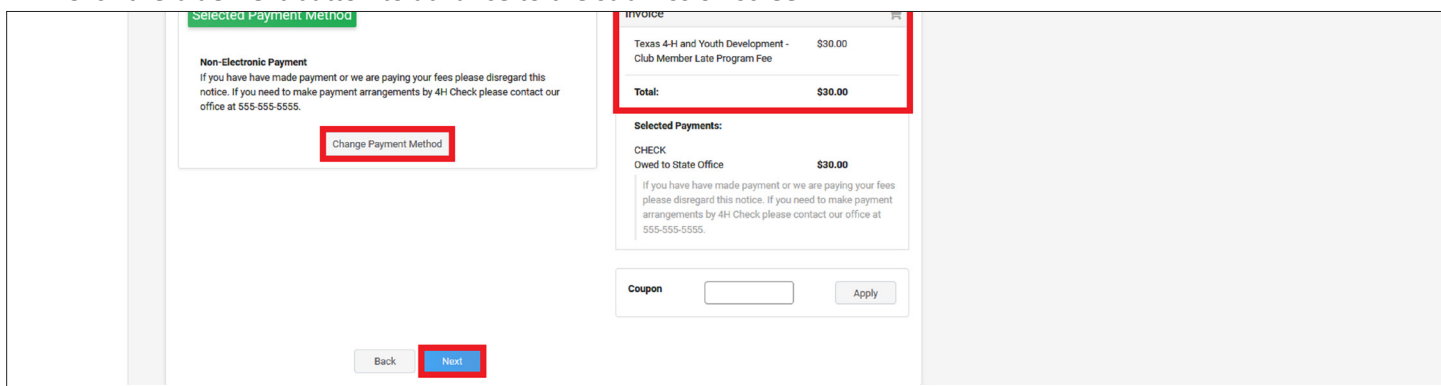


- By applying this option you are accepting responsibility for the non-electronic payment method.
- Click the blue Confirm button to confirm the payment option.



Changing Payment Method

- If the payment method needs to be changed, click the Change Payment Method button. This is the only time a payment method can be changed.
- Click the blue Next button to advance to the submission screen.



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