



# Marinette School District

inspire · engage · impact... *Marines*

## ELEMENTARY PARENT/STUDENT HANDBOOK

### Mission

Inspiring learners.  
Engaging communities.  
Impacting the future.

### Vision

Tomorrow's innovators propelled by unlimited potential: A world transformed.

### Core Values

Collaboration: Partnering and communicating respectfully with all for a solutions-focused approach.  
Continuous Improvement: Pursuing excellence through ongoing reflection of practice  
Engagement: Connecting through active involvement to enrich learning experiences  
Learner Focused: Empowering learners for personalized growth  
Service: Enriching the lives of individuals to create a just and caring community

### Important Numbers

Garfield Elementary School	Cassandra Schultz, Principal	715-735-2400
Merryman Elementary School	Stephanie Betts, Building Lead	715-735-2500
Park Elementary School	Beverly Schewe, Principal	715-735-2600
Menekaunee Sunrise ELC	Kathy Kostrova, Principal	715-735-2700
District Office	Dr. Wendy Dzurick, Superintendent	715-735-1400
Buildings/Facilities Director	Tom Tickler	715-735-1562
Business Office	Sean Kelly, Finance Director	715-735-1402
Middle School	Mike Whisler, Principal	715-735-1500
High School	Justine Braatz, Principal	715-735-1300
Student Services	Brian Sutton, Director	715-735-1400

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## **School Hours: Garfield, Merryman, Park**

8:10 a.m.-3:05 p.m.

Students enter at 8:00 a.m. School begins at 8:10 a.m. and ends at 3:05 p.m.

Supervision begins at 7:30 a.m. Breakfast begins at 7:30 a.m.

This means that students who arrive on the playground before 7:30 a.m. are unsupervised.

Students must be picked up at 3:05 p.m. If a student is to be checked out of school because of an emergency, the parent must report to the office to sign the student out.

## **School Hours: Menekaunee Sunrise Early Learning Center**

4K-a.m. 8:00 a.m.-10:45 a.m.

4K-p. m. 12:05 p.m.-2:55 p.m.

Full Day 4k 8:00 - 2:55 p.m.

5K 8:00 a.m.-2:55 p.m.

Students enter at 7:55 a.m.. School begins at 8:00 a.m. and ends at 2:55 p.m.

A student is not to report to school before 7:45 a.m.

Teachers are not on duty until 7:45 a.m.

This means that students who arrive on the playground before 7:45 a.m. are unsupervised.

Students must be picked up from school on time at 2:55 p.m. If a student is to be checked out of school because of an emergency, the parent must report to the office to sign the student out.

## **Food Service**

Lunch and breakfast are served at all elementary schools. Applications for free and reduced lunch/breakfast are included in the school calendar and are also included as an insert with this handbook. These applications must be returned as soon as possible. New applicants must pay for breakfast and lunch until the application is approved. Those who received free or reduced breakfast and lunch in the previous year have a 30 day grace period to reapply but a new application must be submitted within in those 30 days. No junk food or soft drinks are allowed in our cafeteria. If students bring cold lunches, they may purchase a half pint of milk each day in the lunch line. Milk may be ordered for 4K recess break by the year or semester. Payment is due in advance. Food costs are as follows:

Full Price Breakfast (weekly)	Free
Full Price Breakfast (daily)	Free
Reduced Price Breakfast (weekly)	Free
Adult Breakfast	\$2.10
Full Price Lunch (weekly)	\$13.00
Full Price Lunch (daily)	\$2.75
Reduced-Price Lunch (weekly)	\$2.00
Reduced-Price (daily)	\$0.40
Extra Milk	\$0.35
Adult Lunch	\$3.70
Milk for Semester	\$31.50

Please note ½ day 4K are not eligible to receive breakfast or lunch. However, **please** fill out the Free/Reduced application on the District website as it may impact school funding.

## Attendance

The Marinette School District expects 100% attendance for all students in accordance with the laws of Wisconsin. Parents are only allowed to by state law 118.53 (3)(c) to excuse their children for up to 10 days per school year.

**\*Excused Absence:** Illness, doctor appointment, accident or death in the family.

Parents must call the school by 9:00 a.m. each day of an absence. If a doctor appointment, a written notice of excuse must be given to the school.

**\*Unexcused absences:** constitutes truancy and five unexcused absences is habitual truancy by state law.

**\*Tardiness:** A student who arrives after 8:10 must have a note from home explaining tardiness. Students who arrive after 8:30 will be considered absent. State law 118.15 (3)(c) defines "part of all of one or more school days in a semester" as a truancy, tardiness will be treated as unexcused absences.

\* Children are not to leave early without parental permission, parents/guardians must enter the school building to pick up children prior to 2:50 p. m.. If a student leaves early prior to 2:00 p. m. it will be considered a half day absence. If a student leaves after 2:00 p. m. it will be considered tardy without a doctor's note.

## Truancy Policy

### Timely Notification

- a. First notice sent after 5 days absence in any one class/days-attempt personal contact or by phone.
- b. Document efforts to correct truancy problems as outlined in ss 118.16.

### Habitual Truant

- a. Meaning a child who is absent from school without an acceptable excuse for part or all of five or more school days in a semester.

### Notification

- a. Once the child has been declared a habitual truant and ss 118.16 has been satisfied, a mandatory parent meeting with principal and/or school social worker must be held.

### Referrals

- a. Written referrals to the court shall be made to the Juvenile Court, Intake Worker, and Marinette County Department of Social Services.
  1. Referral for-completed activities under ss 118.16.
  2. Commentary or action taken-documentation.
  3. List of days absent and reason-documentation-any other pertinent information.

### Action

- a. The intake unit, will, as soon as possible, schedule an intake conference with the child and parent, guardian or legal custodian and proceed under Sec. 48.24 of the Wisconsin statutes.  
The assigned intake worker shall recommend that a petition be filed, enter into an informal disposition (agreement) or close the case within 30 days or sooner of receipt of referral information.

### Public Awareness

- a. Wisconsin Statutes 118.15, 118.153, 118.16, 118.162, 118.165
- b. Marinette City Ordinance Nos. 11-2-17, 11-2-21, 11-2-22.
- c. No smoking on school grounds per statute state law wisconsin state statute 120.12 (20) and board policy

## **Withdrawal**

When a student withdraws from school, the parent must notify the school office. Student records will be sent to the student's new school when a written request has been received. No student under the age of eighteen (18) will be allowed to withdraw from school without the written consent of his/her parents and completion of any required forms.

## **Student Records**

The organization and maintenance of appropriate student records are essential to the effective operation of the District and meeting the educational interests of students. The rights and responsibilities of students, parents, and the District with respect to student records are governed by State and Federal law.

Many student records are kept by teachers, counselors, and administrative staff. There are two (2) basic kinds of student records--directory information and confidential records.

Directory information can be given to any person or organization for non-commercial or non-business purposes when requested, unless the parents of the student objects in writing to the disclosure as required under school policy and State and Federal law.

Student records are generally considered confidential under State and Federal law and may not be released to third parties unless the student's parents consent in writing. However, there are exceptions to confidentiality, and requests for records within these exceptions may be granted without a parent's written consent. If you have questions about the confidentiality of student records and/or the release of student records to third-parties, please contact the District Office at 715-735-1400 or consult Board Policy (8330-Student Records) and associated Administrative Guidelines.

## **Rights and Responsibilities**

The rules and procedures of the Marinette School District are designed to allow each student to obtain a safe, orderly, and appropriate education. Students can expect their rights to freedom of expression and association and to fair treatment as long as they respect those rights for their fellow students and the staff. Students will be expected to follow teachers' directions and obey all school rules. Disciplinary procedures will comply with the requirements of State and Federal law.

Parents have the right to know how their child is succeeding in school and will be provided information on a regular bases and as needed, when concerns arise. Many times it will be the responsibility of the student to deliver that information. If necessary, the mail or hand delivery may be used to ensure contact. Parents are encouraged to build a two-way link with their child's teachers and support staff by informing the staff of suggestions or concerns that may help their child better accomplish his/her educational goals.

Students must arrive at school on time, prepared to participate in the educational program.. If, for some reason, this is not possible, the student should seek help from their teacher.

## **Bus Conduct**

For those students that ride the bus, good conduct must be maintained for safety's sake. If complaints are received from bus drivers, some action will be taken. Should the complaint be severe or recurring, it may be necessary to deny the student the privilege of riding the bus. Parents then become responsible for seeing that the child gets to and from school.

The bus rider shall:

1. Remain seated while the bus is in motion.
2. Not open windows unless the driver gives permission.
3. Keep head, hands and arms inside the bus.
4. Not engage in scuffling, fighting or horseplay.

5. Not eat or drink aboard the bus.
6. Not bring articles aboard the bus that might be injurious to self or others.
7. Not tamper with the bus. The rider will pay for any damage done beyond normal wear.
8. Be at the loading place on time. **Have a note signed by parents and principal before being allowed to leave the homeward-bound bus at any stop except his/her own.**
9. Be reported by the driver for any misconduct on a "School Bus Incident Report" to the principal. The parents will then be notified.
10. Remember bus drivers are in complete charge of the bus on the road.

Sunrise students must have a Westlund Bussing Company issued bus tag on their backpack in order to ride the bus. This is their ticket. If they do not have a tag, parents will be called to pick up their child. If a child does not have a tag when they arrive to school we will assume they are being picked up from school.

## **Student Valuables**

Students are encouraged not to bring items of value to school. Items such as jewelry, expensive clothing, electronic equipment, and the like, are tempting targets for theft and extortion. The school cannot be responsible for their safekeeping and will not be liable for loss or damage to personal valuables.

## **Safety First**

For reasons of safety, district policy prohibits the use of skateboards, roller blades and bikes on any district property. This includes before, during and after school. Also to ensure a safe environment, no actual weapons or look-alike toy weapons may be brought onto school property or onto the bus. Violators of this policy face severe punishment which may lead to expulsion.

## **Dress Code**

Good grooming is important. How your child dresses and looks advertises him/her as well as the school. It also often affects the way he/she acts, if the child's grooming interferes with their/others ability to learn, the school will contact the parents/guardians. Students should dress appropriately for the weather and school activity, keep clothes cared for, keep hair neat and clean. Shoes, not snow boots, are to be worn while students are in class. Halter-tops, muscle shirts and spandex or biker shorts are examples of attire that are not considered appropriate school dress. Pajamas should not be worn unless designated as a reward day.

## **Detention and Suspension**

It is necessary for rules to be established in each school to ensure smoothly operating facilities, in addition to providing a safe, happy school day. Students who cannot cooperate in following these rules will be subject to disciplinary action. Depending on the nature of the action, a student may receive a detention or be suspended from school up to five days. The decision for such action can be made only by the school administration. Close communication between home and school should minimize the need to resort to strong measures.

## **Progress Reports**

Regular reports to parents about the progress of elementary students are made at four nine-week intervals during the school year. The second and fourth quarter reports will be a report card that will be posted online via Skyward. Paper copies of report cards are available by request by contacting the school office. Parents are welcome to contact school at any time to arrange for additional parent-teacher conferences when needs or questions arise.

Sunrise ELC will post semester report cards on Skyward. If you need a paper copy, please contact the school office. Parents will receive general reports quarterly.

## **PBIS & Zones of Regulation**

PBIS (Positive Behavior Intervention and Supports) is a set of strategies and systems that enables our school to:

- Create a culture of positive behaviors
- Reduce behavior disruption
- Create appropriate environments to educate all students

This approach fosters successful social behavior and encourages school staff, students, families and community members to work together to create safe social culture with consistent expectations.

You can access your school's PBIS Behavior Matrix on the school's website or by requesting a paper copy from the school's office.

### **Zones of Regulation**

\*4K/5K and first grade teaches five core competencies that educate heart, inspire minds and help people manage the world more effectively. We partner with families and our community to "Shape our students' world" through self awareness, self-management, responsible decision-making, relationship skills and social awareness.

Curriculum could include:

- Zones of Regulation: ex. Teaches self regulation and emotional control taught in grades 4K through 1st
- Second Step: ex. Teaches self regulation and social and emotional skills taught in all grades

## **Homework**

Homework is supplementary in nature and reinforces what has been taught. Homework is a means of enriching activities started in class. Children who have fallen behind because of absences or poor study habits may need added homework to catch up with the class. Parents may assist by providing a quiet place to study, showing an interest and encouraging the child to assume the responsibility for his or her work.

Homework and/or assignments are a student's responsibility. If it is not completed on time or is poorly done, a teacher may have the student stay in at recess or remain after school to finish the work. Children will be allowed to call home ahead of time to make arrangements for transportation. If necessary due to family circumstances, there may be a one-day delay before the child stays after school. However, difficulty in arranging transportation does not excuse the child from meeting his/her obligation. The best way to avoid such complications is to do all work on time.

## **Make-up Work**

Make-up work is the responsibility of the student. The school recognizes the value of travel, but it cannot be responsible for work missed by a child because of vacations that do not coincide with the regular school calendar. Parents should consult both the principal and teacher before withdrawing the child for trips or vacations during the school year. School personnel should be given a one-week advance notice if a child is taking this type of unexcused absence.

Supplementary reports will be sent home to notify parents of scholastic difficulty or accomplishment. Such notices will be sent home as soon as possible but no later than the end of each six-week period. Notices of good effort and achievement are always appropriate and are encouraged.

When parents are divorced or separated, both parents have the right to receive information about their child's school progress, unless the court has ordered otherwise. If you are a non-custodial or custodial parent who is not receiving report cards and other important school information, contact your child's school. It is essential that the school be provided with notification concerning legal custody.

## **Parent Consent for Planned School Trips**

During the year teachers may plan trips in conjunction with their other activities. Before a student can participate, it is necessary that a permission form be filled out, signed and returned to school. These slips are sent out at the beginning of the school year or online. Parents will be given reminders outlining the details prior to the date a field trip is taken. Field trips are designed to enhance the curriculum at each grade level and are purposely chosen to have educational value. As with all extra activities, the privilege of participating in a field trip must be earned. Failure to follow school rules or complete class assignments may lead to loss of the privilege. Students not going on a field trip must still attend school but will be assigned to a different classroom for the day.

Parent chaperones must have approved background check on file and permission from the teacher at least 48 hours ahead of time.

## Technology

- See Board Policy 7540.03 on the Marinette School District website
- Student Technology Responsible Use and Safety Board Policy the link

## Cell Phone Use

- See Board Policy 7530 C on the Marinette School District website

The phones are to be used primarily for:

- A. emergency situations;
- B. communicating with the administration, other staff members, or parents concerning classroom, school, or District activities.

Telephones are not to be used:

- A. to transact personal business or non school-related business;
- B. during classroom instructional time unless it is for an emergency or the call is an integral part of a learning activity;
- C. by students at any time unless specifically authorized by the teacher or principal for school-related purposes only; D for long distance or personal calls unless authorized by the principal.

## Invitations

If your child is going to bring invitations to school for a party at home or elsewhere, make sure that all children in the class are invited. Otherwise, make other arrangements to distribute invitations.

## Medication

**Prescription or over-the-counter medicine is never to be sent to school with a student.** Parents must fill out a special form issued from the office for medicine to be administered at school. All medications must be in original packaging and labeled with the following information or it cannot be administered by school personnel.

- \* Student's name
- \* Date

## Immunization

Each student must have the immunizations required by the Wisconsin Department of Health and Human Services or must have an authorized waiver. If a student does not have the necessary shots or waivers, s/he may be excluded from school as permitted



by law. This is for the safety of all students and staff. Any questions about immunizations or waivers should be directed to the Marinette School District nurse.

## **Early Dismissal**

At no time will a child be allowed to sign out and go home alone. When a child is ill, a parent, guardian, or the emergency contact person must report to school to sign the child out. If a child must be checked out early for any other reason, a note must be sent to the school stating when and why the child will leave.

## **Emergency Forms**

The Board has established a policy that every student must have an Emergency Medical Authorization Form completed and signed by his/her parent in order to participate in any activity off school grounds. This includes field trips, spectator trips, athletic and other extra-curricular activities and co-curricular activities.

Emergency forms are also necessary because we need the telephone numbers of responsible adults who can be reached during the day in case a child becomes ill or has an accident. Please inform us of any changes in phone numbers or names of authorized individuals for student pick up.

**Emergency forms are mandatory and will be filled out online in the Parent Portal of the School District website.**

## **Visitors**

Visitors, particularly parents/guardians, are welcome at the school. In order to properly monitor the safety of students and staff, each visitor must report to the office upon entering the school to obtain a pass. Any visitor found in the building without a pass shall be reported to the Principal. If a person wishes to confer with a member of the staff, s/he should call for an appointment prior to coming to the school in order to prevent any loss of instructional time.

Visitors access to classrooms and instructional activities are subject to reasonable restrictions and limits in accordance with Board Policy 9150. Please consult with the Principal regarding these restrictions and to complete the appropriate forms.

## **Pediculosis (Head Lice)**

Whenever a student is found to be infested with head lice, the parents/guardians will be contacted. The student may remain in school unless the parent/guardian wishes to do otherwise. If the student is unable to maintain personal space, specifically, abstaining from head to head contact with another student, the student will be sent home for treatment before the end of the school day. The parent/guardian is to pick up the student from the main office at the appropriate time. The cover letter, form 8450 F1 and the necessary treatment, as recommended by Marinette County's Services Public Health Officer, form 8450 F2, will be provided to the parent. It is recommended that these forms be explained verbally to the parent/guardian and that confirmation of understanding is verbally expressed by the recipient. The student may return to school once the treatment has occurred and no live lice are seen. The student will be checked for head lice upon returning to school and within 7-10 days after initial treatment.

## **Animals in School**

If a student wishes to bring a pet to school, permission must be obtained beforehand from the principal and teacher. A check must be done to determine if anyone in class is allergic to the pet. All animals must have appropriate shots.

## Textbooks and Library Books

Each student is responsible for textbooks issued to him/her. Lost books must be replaced through payment for new books. Damaged books must be replaced or repaired. Likewise library books that a student checks out must be returned or the cost of the books must be paid.

## Bullying

**Bullying** is deliberate or intentional behavior using words or actions, intended to cause fear, intimidation, or harm. Bullying may be a repeated behavior and involves an imbalance of power. Furthermore, it may be serious enough to negatively impact a student's educational, physical, or emotional well being. The behavior may be motivated by an actual or perceived distinguishing characteristic, such as, but not limited to: age, national origin; race; ethnicity; religion; gender; gender identity; sexual orientation; physical attributes; physical or mental ability or disability; and social, economic, or family status; however this type of bullying behavior need not be based on any of the legally protected characteristics. It includes, but is not necessarily limited to such behaviors as stalking, cyberbullying, intimidating, menacing, coercing, name-calling, taunting, making threats, and hazing.

**Cyberbullying:** use of information and communication technologies such as e-mail, cell phone, pager text messages, instant messaging, defamatory personal websites, and defamatory online personal polling websites, to support deliberate, repeated, and hostile behavior by an individual or group, that is intended to harm others. Cyberbullying includes, but is not limited to the following:

1. Posting slurs or rumors or other disparaging remarks about a student on a web site or on weblog;
2. Sending e-mail or instant messages that are mean, threatening, or so numerous as to drive-up the victim's cell phone bill;
3. using a camera phone to take and send embarrassing photographs of students; posting misleading or fake photographs of students on web sites.

**"Harassment"** includes, but is not limited to, any act which subjects an individual or group to unwanted, abusive behavior or a nonverbal, verbal, written or physical nature on the basis of age, race, religion, color, national origin, marital status or disability (sexual orientation, physical characteristics, cultural background, socioeconomic status, or geographic location).

**"Intimidation"** includes, but is not limited to, any threat or act intended to tamper, substantially damage or interfere with another's property, cause substantial inconvenience subject another to offensive physical contact or inflict serious physical injury on the basis of race, color, religion, national origin, or sexual orientation.

**"Menacing"** includes, but is not limited to, any act intended to place a school employee, student, or third party in fear of imminent serious physical injury.

<u>Friendly Teasing</u>	<u>Hurtful Teasing</u>	<u>Peer Conflicts</u>	<u>Actual Bullying</u>
Equal power	Unequal power	Equal power	Imbalance of power
Neutral	Sensitive topic	Occurs occasionally	Usually occurs repeatedly
Purpose is to be playful	Purpose is to upset	Accidental	Intentional and serious
Joins relationships	Excludes	Negotiations an option	Seeks to gain power
Funny to both parties	Sarcastic	Withdrawing an option	Victim is vulnerable
		Relationship is valued	No remorse
		Effort to resolve	No effort to resolve

## **Freedom from Sexual Harassment**

Children or employees of the school district have the right to an environment free of inappropriate sexual behavior. These behaviors include unwelcome sexual advances, requests for sexual acts or favors, physical conduct of a harassing nature, or verbal conduct in writing or speech, of a harassing sexual nature. Individuals who have been subjected to such behavior should report it to the principal immediately. Individuals engaging in such behavior can expect severe consequences.

## **Nondiscrimination and Access to Equal Educational Opportunity**

The Marinette School District does not discriminate on the basis of any characteristic protected under State or Federal law including, but not limited to, age, sex (including transgender status, change of sex, sexual orientation, or gender identity), race, color, religion, national origin, ancestry, creed, pregnancy, marital status, parental status, genetic information, sexual orientation, or physical, mental, emotional, or learning disability in any of its student program. and activities (including vocational/career & technical education programs), employment or the provision of services. For further information and admission requirements on programs offered to students, including vocational/career and technical education programs, please contact the building principal.

The following persons is designated as the District Section 504 Compliance Officer/ADA Coordinators:

Brian Sutton  
Director of Student Services  
715-735-1409  
2139 Pierce Ave.  
Marinette, WI 54143  
bsutton@marinette.k12.wi.us

Wendy Dzurick  
Superintendent  
715-735-1407  
2139 Pierce Ave.  
Marinette, WI 54143  
wdzurick@marinette.k12.wi.us

## **Homeless Children**

The McKinney-Vento Act defines children and youth who are homeless (twenty-one years of age and younger) as:

Children who lack a fixed, regular, and adequate nighttime residence, and includes children and youth who are:

- Sharing the housing of other persons due to loss of housing, economic hardship, or a similar reason (sometimes referred to as double-up)
- Living in motels, hotels, trailer parks, or camping grounds due to lack of alternative adequate accommodations.
- Living in emergency or transitional shelters.
- Abandoned in hospitals or children that have been left in the care of other adults that are not legal guardians.

Children and youth who have a primary nighttime residence that is a public or private place not designated for, or ordinarily used as, a regular sleeping accommodation for human beings.

Children and youth who are living in cars, parks, public spaces, abandoned buildings, substandard housing, bus or train stations or similar settings.

Migratory children who qualify as homeless because they are living in circumstances described above.

If you are personally aware of or are acquainted with any children who may qualify according to the above criteria, the Marinette School District provides the following assurances to parents of homeless children.

Please contact Student Services at 715-735-1400.

There shall be immediate enrollment and school participation, even if educational and medical records and proof of residency are not available.

Responsibilities of a school district when a child meets the definition of homelessness:

- Designate a homeless liaison in each school district.
- Identify and immediately enroll any homeless child or youth (preschool to grade 12), even without academic or medical records.
- Continue children or youths in their "school of origin" for the duration of their homelessness.
- Inform parents/guardians of the educational rights of their children.
- Provide transportation, at the request of the parent, to the school of origin.
- Ensure no barriers exist (for example, residency requirements, lack of transportation, school fees, and other assistance as needed and available for continued academic success) for full educational participation.
- Develop partnerships with community agencies to identify and assist with basic services for homeless families, children and youth.
- Ensure homeless students are not segregated or stigmatized.
- If there is grant assistance, this program may be further expanded.

## **Weapons**

The Board of Education prohibits students from possessing, storing, making, or using a weapon in any setting that is under the control and supervision of the District for the purpose of school activities approved and authorized by the District including, but not limited to, property leased, owned, or contracted for by the District, a school-sponsored event, or in a District vehicle to the extent permitted by law without the permission of the District Administrator.

The term "weapon" means any object which, in the manner in which it is used, is intended to be used, or is represented, is capable of inflicting serious bodily harm or property damage, as well as endangering the health and safety of persons. Weapons include, but are not limited to, firearms (including, but not limited to, firearms as defined in 18 U.S.C. 921(a)(3)), guns of any type whatsoever, including air and gas-powered guns (whether loaded or unloaded), knives, (subject to the exceptions below) razors, with unguarded blades, clubs, electric weapons, metallic knuckles, martial arts weapons, ammunition, and explosives.

## **Video Surveillance**

The Board of Education has authorized the use of video surveillance and electronic monitoring equipment at various school sites throughout the school. Any person who takes action to block, move, or alter the location and/or viewing angle of a video camera shall be subject to disciplinary action.

## **Safety Drills**

Elementary practices on-going safety drills including fire, tornado, lockdown, and evacuation drills in accordance with state law. Specific instructions on how to proceed are given to students by teachers for their safety.

## Closing of School Due to Inclement Weather or Emergencies

On occasion, it becomes necessary to send students home early because of our changing Wisconsin weather or failure of systems. **Every family should make some arrangements so that if your child is sent home early he or she will know what to do if you are not at home. Do not expect children to remain at school.** Please do not call your child's school.

Teachers and parents alike will be notified of school closings through the district AlertNow system. School closings will also be broadcast by radio after 6:00a.m. on stations WMa.m. (570 a.m.), WAGN (1340 a.m.), WHYB (104 FM) and WLST (95.1 FM). The following television channels also carry our school cancellations: Channel 5 (WFRV) and Channel 2 (WBAY).

## Elementary School Participation in Fundraising Activities

The elementary schools often participate in fundraising activities but discourage door-to-door solicitation by students. Information provided by the organization will be made available to the children with the understanding that it is the parent's right to determine if they wish their children to participate and that all communications will be between the parent and the organization.

## Parent/Guardian Engagement

Each school has its own parent group. You are encouraged to become actively involved in your school's parent organization. Contact the school office for information.

Classroom volunteers work under the direction of the teacher and the principal. They provide valuable assistance by modeling a positive attitude toward learning and an attitude of helpfulness.

Volunteers must be willing to work with a variety of students, exhibit kindness and good humor and support the instructional program. They will not be used to replace the teacher. School officials reserve the right to limit the amount of time anyone volunteer may spend in the classroom so the experience remains positive for all involved. **All persons who volunteer in the schools must submit to a background check** by completing a volunteer application form. These may be obtained by contacting the school office.

## School-Wide Title 1 and Parents Right to Know

Title 1 is a federally funded program under the Elementary and Secondary Education Act (ESEA). Through Title 1, money is given to school districts around the country based on the number of low-income families in each district. Each district uses its Title 1 money for extra educational services for children most in need of educational help. The focus of the Title 1 program is on helping all students meet the same high standards expected of all children.

Under the Title 1 legislation, schools and families form partnerships to help students who need support in meeting high academic standards. Congress has provided this financial assistance to qualifying school districts since 1964.

### PARENT ENGAGEMENT

In Title 1, parents and teachers build a close, cooperative partnership. Parents also help to plan and review their school and district Title 1 program. Local involvement ensures that the program meets the needs of Title 1 students. Parents are encouraged to participate in Title 1 family events that support the joy of learning together. Research shows that parent involvement is critical to student success and student achievement. Parents may ask to see the school-wide plan at any time.

- Keep the lines of communication open
- Participate in the day to day running of the school such as working as a teacher assistant, guest reader or lecturer, or as a volunteer
- Get actively involved in the governance of your child's school and have a voice, so please join us during the needs assessment to develop a plan for your child's building.

Every district has a family involvement policy, which outlines the ways families can be involved in their child's Title 1 program. The family, the school, and the students also develop a compact outlining role of each in the learning partnership. This shared responsibility increases the potential for student success.

Parent's may inquire about their child's teacher being appropriately licensed and educational associates meeting hiring requirements

- Teacher License
- Emergency License or Out of Field
- Educational Associates Certifications

## **Board of Education Meetings**

The nine member Marinette Board of Education meets in regular session on the third Tuesday of each month during the school year at 6:00 p.m. The meetings are normally held in the Board of Education conference room in the district office. You have a chance to express yourself about school matters at the beginning of each regular board meeting during a period set aside for public comment.